



Notice: 12th June 2023

Friday 16th June 2023 at 5.00pm RIPLEY TOWN COUNCIL FINANCE AND MANAGEMENT COMMITTEE MEETING

To Members of the Finance and Management Meeting you are summoned to attend a Finance and Management Committee Meeting of Ripley Town Council
Which will be held at the Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

To Cllrs: **P Lobley (Chair), Ms. L. Cox, S. Freeborn, T Holmes, M Allwood, David Williams, Nigel Weaving, P Moss.**

Yours sincerely

H J Simpson

Mrs H J Simpson
Town Clerk and Responsible Finance Officer.

AGENDA

- 1. To Receive Apologies for Absence**
- 2. Variation of Order of Business - (if required)**
- 3. Declaration of Members Interests**
 - (a) Members must ensure that they inform the Town Clerk of any Declarations of Interest at the latest 3 days prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interest and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting) you must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting and must indicate the action to be taken.**
 - (b) Where a member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.**
 - (c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.**
- 4. Public speaking – (10 Minutes)**
 - (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.**
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.**
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.**
- 5. To determine which additional items on any part of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.
- 6. To continue using Jon Millhouse Planning Design Ltd for the new Neighbourhood Plan as a continuation of existing business. (suspend Financial Regulation number 11.1. Contracts Section).**

7. To review, consider and approve the AGAR for financial year 2022/2023 before recommending it to Full Council for signing by the Mayor and Town Clerk.

8. To review the Budget for the Financial Year 01.04.2023 to 31st March 2024.

9. To consider and approve the transfer of £1,000 from the Mayor's Account to Amber Valley CVS.

10. Summary of Bank Balances and total monies held overall as at 31st May 2023.

Co-op Current Account	£130,118.16
NS&I Reserve Account	£ 81,716.76
Co-op Mayors Account	£ 2,500.24
Derbyshire Community Bank	£ 15,000.00
Nationwide Building Society	£ 85,546.32
Unity Bank	£ 4,837.40
Total	£319,718.88

11. Discuss Finance Reports.

12. To Confirm and Agree Financial Payments for June 2023.

June 2023 Payments

<u>Item No.</u>	<u>Method</u>	<u>Payee</u>		<u>Cost</u>	<u>VAT</u>	<u>Total</u>
1540	Cash	Cash Withdrawal	Cash to return Spring Market Stall Holders Bonds	£250.00	£0.00	£250.00
1541	Transfer	Mayors Account	Transfer of Mayor's Allowance for 2023/24	£2,500.00	£0.00	£2,500.00
1542	BACS	PDP Storybook Characters	Characters for the Spring Market	£225.00	£0.00	£225.00
1543	BACS	P.J.L Amusements	Childrens Rides for Spring Market	£800.00	£0.00	£800.00
1544	BACS	H J Simpson	Reimbursement – Drinks and additional Cash for Bonds at Spring Market	£158.00	£0.00	£158.00
1545	BACS	UK Event Medix Ltd	First Aid Cover – Spring Market	£82.50	£0.00	£82.50
1546	BACS	Excel Office Equipment Ltd	Stationery Order for Office	£69.83	£13.97	£83.80
1547	CARD	Unparalleled Ltd	Desk Letter Tray Organiser	£25.82	£5.16	£30.98
1548	BACS	Cheerful Chops	Face Painting at Spring Market	£275.00	£0.00	£275.00
1549	BACS	Mr M A Briggs	Refund of Stall Fee – Christmas Market	£50.00	£0.00	£50.00
1550	BACS	The Old Farm Bus CIC	Weekly Workshops #8	£1,560.00	£0.00	£1,560.00
1551	CARD	Land Registry	Title Register, Title Plan Enquiry	£6.00	£0.00	£6.00
1552	CARD	Land Registry	Title Register Enquiry	£3.00	£0.00	£3.00
1553	CARD	SMARTY	Repeat monthly Charge SIM for Caretaker's Phone	£6.00	£0.00	£6.00
1554	CARD	Argos Ltd	Mobile Phone for Caretaker	£139.99	£0.00	£139.99
1555	DD	Total Energies Ltd	Electricity Bill for RTC Office	£176.49	£8.82	£185.31
1556	BACS	Wish Cloud Ltd	Livedrive Annual renewal for Business multi-layer.	£720.00	£0.00	£720.00
1557	BACS	Daryl Hemsell	Playground Inspections	£100.00	£0.00	£100.00
1558	BACS	H J Simpson	Sundries for RTC Office	£10.00	£0.00	£10.00
1559	BACS	Shed Grounds Maintenance Ltd	Playground Grounds Maintenance	£96.00	£19.20	£115.20
1560	BACS	The Old Farm Bus CIC	Weekly Workshops #9	£1,560.00	£0.00	£1,560.00
1561	BACS	KeptKleen Ltd	Heage Toilets – Daily Cleaning	£558.00	£111.60	£669.60
1562	BACS	KeptKleen Ltd	Greenway Bins Emptying	£444.00	£88.80	£532.80
1563	BACS	KeptKleen Ltd	Market Place Toilets – Daily Cleaning	£558.00	£111.60	£669.60
1564	BACS	KeptKleen Ltd	Office Clean – Weekly	£170.00	£34.00	£204.00
1565	CARD	Amazon EU Sarl	Metal Stakes for Hippo Bags	£44.94	£9.00	£53.94
1566	CARD	Amazon EU Sarl	Charger Plug and Cable for Caretakers Phone	£8.32	£1.67	£9.99
1567	BACS	East Midlands Audit Servs Ltd	Internal Audit of Town Council and Charity Accounts + Mileage	£318.00	£0.00	£318.00
1568	BACS	Uk Event Medix Ltd	First Aid Cover for Outdoor Cinema Event	£60.00	£0.00	£60.00

1569	BACS	PDP Storybook Characters	Characters for Outdoor Cinema Event	£100.00	£0.00	£100.00
1570	BACS	H J Simpson	Reimburse – Drinks and Biscuits - Cllr Training	£9.30	£0.00	£9.30
1571	DD	Waterplus Ltd	Water Bill – RTC Office	£44.16	£0.00	£44.16
1572	BACS	ROSPA Playsafety Ltd	Skate Park Annual Inspection	£75.00	£15.00	£90.00
1573	BACS	DALC	Bespoke Training Session	£286.70	£0.00	£286.70
1574	CARD	Helping Hand Environmental	Litter Pickers and Bag Hoops	£344.00	£68.80	£412.80
1575	CARD	HiVis.co.uk	High Vis Vests	£71.30	£0.00	£71.30
1576	BACS	The Old Farm Bus CIC	Weekly Workshops #10	£1,560.00	£0.00	£1,560.00
1577	BACS	DCC LGPS	Pension Contributions	£1,898.90	£0.00	£1,898.90
1578	BACS	HMRC	PAYE & NI Contributions	£2,161.77	£0.00	£2,161.77
1579	BACS	Total Salaries	Total Salaries for May 2023	£5,756.22	£0.00	£5,756.22
1580	S/O	G Freeman & A Mills	RTC Office Rent	£750.00	£0.00	£750.00
			Total	£24,032.24	£487.62	£24,519.86
		Income	VAT Refund from 2022/23			£28,906.41
			Spring Market Income			£200.00
			Allotment Rent			£15.00
			Total			£29,121.41

13. Close Meeting.

The next Ripley Town Council Full Council Meeting will be Tuesday 20th June 2023 at 7pm in the Council Chamber, Ripley Town Hall.

RIPLEY TOWN COUNCIL
BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2022
BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020
BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019
BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018