



## Ripley Town Council

6, Grosvenor Road, Ripley, DE5 3JF

Contact: Town Clerk - Jayne Simpson

Tel: 01773 513456

Email: townclerk@ripleytowncouncil.gov.uk



Notice: 8<sup>th</sup> April 2024

### Friday 12<sup>th</sup> Agenda 2024 at 5.00pm RIPLEY TOWN COUNCIL FINANCE AND MANAGEMENT COMMITTEE MEETING

To Members of the Finance and Management Committee you are summoned to attend a Meeting of Ripley Town Council's Finance and Management Committee which will be held at the Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

To Cllrs: **P Lobley BEM (Chair), Ms. L. Cox, S. Freeborn, T Holmes, M Allwood, D Williams, N Weaving, & P Moss.**

Yours sincerely

*H J Simpson*

Mrs H J Simpson  
Town Clerk and Responsible Finance Officer.

#### **AGENDA**

- 1. To Receive Apologies for Absence.**
- 2. Variation of Order of Business - (if required).**
- 3. Declaration of Members Interests.**
  - (a) Members must ensure that they inform the Town Clerk of any Declarations of Interest at the latest 3 days prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interest and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting) you must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting and must indicate the action to be taken.**
  - (b) Where a member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.**
  - (c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.**
- 4. Public speaking – (10 Minutes).**
  - (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.**
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.**
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.**
- 5. To determine which additional items on any part of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item ( ) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**6. Summary of Bank Balances and total monies held overall as at 31<sup>st</sup> March 2024.**

Co-op Current Account	£12,348
NS&I Reserve Account	£32,349
Co-op Mayors Account	£ 511
Derbyshire Community Bank	£15,000
Nationwide Building Society	£36,493
Unity Bank	£ 4,765
<b>Total</b>	<b>£101,466</b>

**7. To consider Grant Applications received (if any) and charitable donations.**

**8. To provide an update on progress with the Office move to Ripley Town Hall.**

**9. To provide an update on increase to monthly office rent charge for financial year 2024/2025.**

**10. To provide an update on plans for Ripley Town Council to employ a Grounds and General Services Operative, and if appropriate make a recommendation to the Employment Committee.**

**11. To seek approval for increase to quotation for SID's from Westcotec Ltd following the addition of Data Collection Card to original order.**

**12. To seek approval for the instalment plan for payment of Invoices for replacement Skatepark using S106 monies and Ripley Town Council funds.**

**13. To consider Quotations for the purchase of Flags for display throughout the year on our Flagpoles for use on Oxford Street, and outside the Office.**

**14. To seek approval of the Quotation from Plantscape, for two additional 1 tier Flower Planters for installation outside Monmo's shop on Grosvenor Road.**

**15. To seek approval to continue to fund the Citizens Advice Sessions at Ripley Library for the financial year 2024/2025 at a cost of £8,900.**

**16. To seek approval to purchase Walkie Talkie's for use at RTC Events, Amazon EU Sarl at £161.49.**

**17. Discuss Finance Reports.**

**18. To Confirm and Agree Financial Payments for April 2024.**

**April 2024 Payments**

1948	CARD	Amazon EU Sarl	Office Guillotine	£28.32	£5.67	£33.99
1949	BACS	Personnel Advice & Solutions Ltd	Job Evaluation for Grounds & General Services Operative	£100.00	£20.00	£120.00
1950	BACS	Ripley Recreation Ground Charity	Room Rental Costs – Warm Wednesday	£75.00	£0.00	£75.00
1951	BACS	Old Farm Bus CIC	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1952	CARD	Microsoft 365 Family	Annual Subscription Fee	£79.99	£0.00	£79.99
1953	BACS	G Freeman & A Mills	Office Monthly Rent	£750.00	£0.00	£750.00
1954	Transfer	Ripley Recreation Ground Charity	Grant from Ripley Town Council	£4,000.00	£0.00	£4,000.00

1955	BACS	WJP Software Ltd	.gov.uk Renewal – Annual Fee	£65.00	£13.00	£78.00
1956	BACS	Old Farm Bus CIC	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1957	DD	Unicom Ltd	Office Telephone and Broadband	£89.66	£17.93	£107.59
1958	BACS	Ripley Salvation Army Foodbank	Charity Donation to Foodbank	£1,000.00	£0.00	£1,000.00
1959	DD	It'seeze Websites	Website Monthly Charges	£45.00	£9.00	£54.00
1960	BACS	Old Farm Bus CIC	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1961	DD	Waterplus Ltd	Water Bill – Heage Public Toilets	£8.24	£0.00	£8.24
1962	DD	Waterplus Ltd	Water Bill – RTC Office	£25.04	£0.00	£25.04
1963	BACS	Daryl Hemsell	Playground Inspections	£80.00	£0.00	£80.00
1964	BACS	Blend Youth Project	Ripley Youth Hub Costs – October 2023 to March 2024.	£2,915.00	£0.00	£2,915.00
1965	BACS	Keptkleen Ltd	Sanitary Bins Annual Rental Charge – Market place Toilets	£240.00	£48.00	£288.00
1966	BACS	Keptkleen Ltd	Daily Cleaning – Market Place Toilets	£522.00	£104.40	£626.40
1967	BACS	Keptkleen Ltd	Ripley Greenway Litter Bins Emptying	£296.00	£59.20	£355.20
1968	BACS	Keptkleen Ltd	Heage Public Toilets – Daily Cleaning	£522.00	£104.40	£626.40
1969	BACS	Keptkleen Ltd	Office Cleaning	£102.00	£20.40	£122.40
1970	BACS	Keptkleen Ltd	Empty Bins – Maple Avenue	£32.00	£6.40	£38.40
1971	BACS	Keptkleen Ltd	Sanitary Bins Annual Rental Charge – Heage Public Toilets	£240.00	£48.00	£288.00
1972	BACS	Shed Grounds Maintenance Ltd	Ground Maintenance Charges – 2 x playgrounds	£96.00	£19.20	£115.20
1973	BACS	KIWA CMT Ltd	Lamp Post Testing – Hanging Baskets	£2,125.00	£425.00	£2,550.00
1974	BACS	SLCC	CILCA Fee	£50.00	£0.00	£50.00
1975	BACS	Old Farm Bus CIC	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1976	BACS	AA Tree Surgeons Ltd	Tree Works – Butterley Hill, Ripley	£650.00	£130.00	£780.00
1977	BACS	DCC – LGPS	Pension Contributions – March 2024	£2,434.47	£0.00	£2,434.47
1978	BACS	HMRC	PAYE & NI Contributions – March 2024	£2,702.71	£0.00	£2,702.71
1979	BACS	Total Salaries	Total Salaries – March 2024	£7,440.10	£0.00	£7,440.10
				<b>£31,113.53</b>	<b>£1,030.60</b>	<b>£32,144.13</b>
		<b>Income</b>	Allotment Rents			£45.00
			Market Stall Fees – Spring and Christmas			£810.00
			Civic Dinner			£75.00
			Grants – Police & Crime Commissioner			£3,000.00
			<b>Total</b>			<b>£3,930.00</b>

## 19. Close Meeting.

The next Ripley Town Council Full Council Meeting will be Tuesday 16<sup>th</sup> April 2024 at 7pm in the Council Chamber, Ripley Town Hall.

### RIPLEY TOWN COUNCIL

**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2022 & 2023**

**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020**

**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019**

**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018**