



Ripley Town Council

Town Hall, Market Place, Ripley, DE5 3BT

Contact: Town Clerk: - Hannah Curzon
Responsible Finance Officer: - Jayne Simpson
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Notice: 5th August 2025

Tuesday 12th August 2025 at 5.00pm MEETING OF RIPLEY TOWN COUNCIL FINANCE COMMITTEE

To Members of the Finance and Management Committee you are summoned to attend a Meeting of Ripley Town Council's Finance and Management Committee which will be held at the Ripley Town Council Office, Town Hall, Market Place, Ripley, DE5 3BT.

To Cllrs: P Lobley BEM (Chair), Ms. L. Cox, S. Freeborn, T Holmes, M Allwood, D Williams, N Weaving, & P Moss.

Yours sincerely

J Simpson

Jayne Simpson
Responsible Finance Officer.

AGENDA

1. **To Receive Apologies for Absence.**
2. **Variation of Order of Business** - (if required).
3. **Declaration of Members Interests.**
 - (a) **Members must ensure that they inform the Town Clerk of any Declarations of Interest at the latest 3 days prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interest and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting) you must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting and must indicate the action to be taken.**
 - (b) Where a member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
 - (c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. **Public speaking** – (10 Minutes).
 - (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
5. **To determine which additional items on any part of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

6. Summary of Bank Balances and total monies held overall as at 31st July 2025.

Co-op Current Account	£230,261
NS&I Reserve Account	£ 32,712
Co-op Mayors Account	£ 2,700
Derbyshire Community Bank	£ 20,304
Nationwide Building Society	£ 41,853
Unity Bank	£ 4,747
Total	£332,577

7. To consider Grant Applications received, including VJ Day Grants, charitable and Foodbank donations.

8. To approve the recommendation from the Policy and Management Committee, relating to the payment of sickness pay.

9. To report on the outcome of External Audit 2024/25 carried out by PKF Littlejohn LLP.

10. To consider tenders received for the Christmas Lights Contract 2025-2027.

11. Discuss Finance Reports.

12. To Confirm and Agree Financial Payments for August 2025.

August 2025 Payments

Item Number	Method	Payee	Description	Net amount	VAT	Gross Amount
1028	CARD	Viaan Enterprise Ltd	Workplace Accident Record Book	£3.32	£0.67	£3.99
1029	CARD	Amazon EU Sarl	Pushpin Tack's	£24.96	£5.01	£29.97
1030	BACS	Advanced Building Plastics Ltd	Milwaukee Packout Mounting Plate	£64.54	£12.91	£77.45
1031	BACS	Daryl Hemsell	Playground Inspections	£100.00	£0.00	£100.00
1032	CARD	Amazon EU Sarl	Portable Desk Fan	£22.49	£4.50	£26.99
1033	CARD	Amazon EU Sarl	Tall Tower Fan	£62.49	£12.50	£74.99
1034	BACS	Zurich Insurance Company Ltd	Annual Insurance Premium including Motor Insurance for RTC Van	£4,377.81	£0.00	£4,377.81
1035	CARD	Strong Fish Ltd	Laminating Pouches	£13.98	£0.00	£13.98
1036	BACS	The National Leaflet Company	Newsletter Delivery by Royal Mail	£1,173.11	£233.92	£1,407.03
1037	BACS	The Old Farm Bus CIC	Week 14 Workshops	£1,660.00	£0.00	£1,660.00
1038	BACS	Citizens Advice Derbyshire Districts	Advice Services at Ripley Library 1 st July – 30 th September 2025	£2,269.50	£0.00	£2,269.50
1039	BACS	Hannah Curzon	Sundry items for Office, Mileage and Parking	£26.97	£0.00	£26.97
1040	BACS	The Sugar Tree	Band performance on Crossley Park	£450.00	£0.00	£450.00
1041	BACS	Amber Valley Borough Council	Balance of Service Charge on RTC Office 16 th September 2024 to 31 st March 2025	£483.54	£96.71	£580.25

1042	CARD	Travis Perkins	Dewalt Drill for Groundsman	£70.00	£14.00	£84.00
1043	BACS	G Burley & Sons Ltd (working for Plantscape)	Hanging Baskets, Floral Displays Plus Maintenance and Delivery	£12,729.00	£2,545.80	£15,274.80
1044	BACS	Indigo Business Ltd T/A Motifs	Caretaker Uniform & PPE	£140.00	£28.00	£168.00
1045	BACS	P J Lilley Ltd	Repairs & Maintenance to Heage Toilets	£211.99	£42.40	£254.39
1046	BACS	The Old Farm Bus CIC	Week 15 Workshops	£1,660.00	£0.00	£1,660.00
1047	BACS	Ripley Recreation Ground Charity	Room Hire for Blend Youth Hub Sessions in June 2025	£240.00	£0.00	£240.00
1048	CARD	Central England Cooperative	Gift Vouchers	£50.00	£0.00	£50.00
1049	BACS	Ripley Recreation Ground Charity	Redirecting Election Income paid by AVBC to incorrect account	£387.50	£0.00	£387.50
1050	BACS	Dakin Electrical Ltd	PAT Testing of Office Equipment	£115.00	£0.00	£115.00
1051	BACS	Mr Kevin King	Mileage – Use of own vehicle whilst RTC Van at Garage	£43.65	£0.00	£43.65
1052	BACS	L W Smart Repairs Ltd	Policy Excess and VAT on repairs to RTC Van	£875.87	£0.00	£875.87
1053	BACS	Ripley Recreation Ground Charity	Grant Instalment	£10,000.00	£0.00	£10,000.00
1054	DD	Fuelgenie Business Account	Fuel for RTC Van	£59.43	£11.88	£71.31
1055	CARD	Gearbybear Ltd	20L Spill Kit (Maintenance) & 20L Spill Kit (Chemical)	£56.55	£11.31	£67.86
1056	BACS	The Old Farm Bus CIC	Week 16 Workshops	£1,660.00	£0.00	£1,660.00
1057	DD	Clear Business	Office Telephone & Broadband Charges	£73.89	£14.78	£88.67
1058	CARD	Land Registry	Search Fee – Land and Property Information	£7.00	£0.00	£7.00
1059	DD	It'seeze – Spoton.net Ltd	Website Charges	£49.00	£9.80	£58.80
1060	BACS	Mr Kevin King	Reimbursement – Sundry Items	£20.00	£0.00	£20.00
1061	BACS	PDM (Derbyshire) Ltd	Newsletter Printing Costs	£1,770.00	£0.00	£1,770.00
1062	BACS	Richard Windsor	Garden Competition Judging	£50.00	£0.00	£50.00
1063	DD	Waterplus Ltd	Water Bill – Heage Public Toilets	£103.54	£0.00	£103.54
1064	BACS	Advanced Building Plastics Ltd	Groundsman supplies	£7.12	£1.42	£8.54
1065	BACS	The Old Farm Bus CIC	Week 17 Workshops	£1,660.00	£0.00	£1,660.00
1066	CARD	The Warehouse	Groundsman supplies	£42.00	£0.00	£42.00
	CARD	G J's & Son	Groundsman supplies	£23.96	£0.00	£23.96

	CARD	LIDL Ripley	Groundsman Supplies	£2.70	£0.00	£2.70
1067	BACS	Pentalpha Ltd	Quarterly Storage Charges	£300.00	£60.00	£360.00
1068	BACS	KIWA Ltd	Lamp Post testing and calculations	£1,115.00	£223.00	£1,338.00
1069	DD	ALD Automative Ltd	Monthly Lease charges for RTC Van	£277.46	£55.49	£332.95
1070	BACS	Keptkleen Ltd	Empty Bins – Maple Avenue, Ripley	£36.00	£7.20	£43.20
1071	BACS	Keptkleen Ltd	Empty Bins – Ripley Greenway	£420.00	£84.00	£504.00
1072	BACS	Keptkleen Ltd	Caretaker Cover – June 2025	£1,120.00	£224.00	£1,344.00
1073	BACS	Keptkleen Ltd	Daily Cleaning – Heage Public Toilets	£540.00	£108.00	£648.00
1074	BACS	Keptkleen Ltd	Daily Cleaning – Ripley Market Place Toilets	£540.00	£108.00	£648.00
1075	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance Costs – Cedar Ave & Porterhouse Rd, Play Areas	£104.22	£20.84	£125.06
1076	BACS	Indigo Business Ltd T/A Motifs	Magnetic Signs for RTC Van	£175.00	£35.00	£210.00
1077	BACS	PKF Littlejohn LLP	External Auditors Fees for financial year 2024/25	£1,365.00	£273.00	£1,638.00
1078	CARD	Cresta Gems	Engraving carried out to the Mayoral Chain of Office	£50.00	£0.00	£50.00
1079	BACS	Daryl Hemsell	Playground Inspections	£80.00	£0.00	£80.00
1080	DD	Screwfix Direct Ltd	Monthly Invoice for Groundsman's supplies	£69.75	£13.75	£83.50
1081	BACS	DCC – LGPS	Pension Contributions – July 2025	£3,565.79	£0.00	£3,565.79
1082	BACS	HMRC	PAYE & NI Contributions – July 2025	£3,500.95	£0.00	£3,500.95
1083	BACS	Total Salaries	Total Salaries – July 2025	£11,265.16	£0.00	£11,265.16
1084	BACS	The Old Farm Bus CIC	Week 18 Workshops	£1,660.00	£0.00	£1,660.00
1085	CARD	Hemp HQ Ltd	Error – wrong card used. Credit made to correct.	£6.00	£0.00	£6.00
			Total	£69,031.24	£4,257.89	£73,289.13
		INCOME	Refund of Bond for VE Day Event			£260.00
			Refund of Bond for Outdoor Cinema			£270.00
			Reclaim of VAT for Quarter 1 2025/26			£6,665.84
			Error correction see 1085 above			£6.00
			TOTAL			£7,201.84

13. Close Meeting.

The next Ripley Town Council Full Council Meeting will be Tuesday 16th September 2025 at 7pm in the Council Chamber, Ripley Town Hall.

RIPLEY TOWN COUNCIL

BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018 & 2020

BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019, 2022 & 2023