



Ripley Town Council

6 Grosvenor Road
Ripley DE5 3JF

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Date of Notice – July 13th 2020

JULY 17th 2020 at 5.00pm RIPLEY TOWN COUNCIL FINANCE AND MANAGEMENT COMMITTEE MEETING

To: Members of Ripley Town Council Finance and Management Committee;
Cllr I. Fisher (Chair), R. Ashton, Ms. L. Cox, S. Freeborn, P. Lobley and N. Weaving.

You are summoned to attend a virtual meeting of the Finance and Management Committee of Ripley Town Council to be held at **5.00pm on 17th July 2020**, which will be held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

To access the meeting via Zoom video, click on this link (you will need to have Zoom installed on your computer / tablet / mobile).

Join Zoom Meeting

<https://us02web.zoom.us/j/83765333083?pwd=Yjh4K2I2NmVSbE9LS3FrbmdMeW1EUT09>

Meeting ID: 837 6533 3083

Password: 179493

Or telephone one of the numbers below to join the meeting:

0203 481 5237

0203 481 5240

0203 901 7895

0131 460 1196

Yours sincerely,

L. McCormick

L. McCormick
Town Clerk

AGENDA

- 1. To receive apologies for absence**
- 2. Variation of Order of Business – if required**
- 3. Declaration of Members Interests - Please Note:-**
 - (a)** Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b)** Where a Member indicates that they have a pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
 - (c)** Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 4. Public speaking – (10 Minutes)**

- (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at
5. **To determine which additional items on any part of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
 6. **Discuss Further Expenditure Required for Miles & Cash to continue to act for RTC regarding Greenwich Park**
 7. **Discuss Mayor's Allowance 2020 / 2021**
 8. **Discuss Cedar Avenue Play Area replacement / additional play equipment**
 9. **Discuss Playground Testing at Cedar Avenue & Porterhouse Road – consider external company to carry out regular testing**
 10. **Discuss Website Accessibility at Present RTC not Compliant**
 11. **Discuss Annual Finance Report 2019/2020**
 12. **Discuss Finance Reports – April / May (Appendix A, B and C) plus July**
 13. **To Confirm and Agree Financial Payments for July 2020**
Appendix A shows April May and June Payments and Income as agreed with Cllrs Freeborn and Fisher due to covid-19 and no meetings were held.

Chq. No.	Payee	Cost	VAT	Total
BACS	Keptklean Ripley Toilets wks 23/24/25/26/27 (Toilets Budget)	£324.00	£64.80	£388.80
BACS	Keptklean Heage Toilets wks 23/24/25/26/27 & Fit Bulb (Toilets Budget)	£333.00	£66.60	£399.60
BACS	Citizens Advice Derbys Advice Sessions July to Sept 2020 (Grants Budget)	£2116.50		£2116.50
BACS	Employment Costs (Employees Costs Budget)	£4841.85		£4841.85
DD	OPUS Energy RTC Office (General Budget)	£93.90	£4.70	£98.60
BACS	AVBC VAT not charged Hire Council Chamber 2019 to 2020 (General Budget)		£100.44	
BACS	Staples Stationery (General Budget)	£58.37	£11.67	£70.04
BACS	Plantscape Hanging Baskets and Planters 2020 (minute 160318/7.)	£6580.00	£1316.00	£7896.00
BACS	Plantscape 4 Flower Towers planters (minute 141218/7.)	£976.00	£195.20	£1171.20
DD	G Freeman & A Mills RTC office monthly Rent (Office Rent Budget)	£666.67		£666.67
BACS	Sunset Windows replacing windows/doors at RTC office (minute 210120/16.)	£6,000.00	£1,200.00	£7,200.00
BACS	Phase Print I Love Ripley Banners (General Budget)	£212.00	£42.40	£254.40
BACS	Konica photo copying (General Budget)	£169.95	£33.99	£203.94
DD	Unicom Office Telephone & Broadband June (General Budget)	£117.75	£23.55	£141.30
BACS	Phase Print April Newsletter (Newsletter Budget)	£554.00		£554.00
BACS	B Wood Internal Audit (Audit Budget)	£300.00		£300.00
BACS	Amber Valley BC Heage Toilet Rates (Toilets Budget)	£49.00		£49.00
DD	Zoom Monthly Virtual Account (General Budget)	£11.99	£2.40	£14.39
	Totals	£23,404.98	£3061.74	£26,366.29
Income				
	Heage Road Allotments Annual Rent			£30.00
	Greenhillocks Allotment Annual Rent			£30.00
	Pit Lane Allotments Annual Rent			£30.00
	Total			£90.00

12. Close Meeting

The next RTC Full Council Meeting will be held virtually on July 21st 2020 at 7.00pm

RIPLEY TOWN COUNCIL
BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018
BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019

APPENDIX A

April 2020 Payments & Income

Chq No	Payee	Cost	VAT	Total
BACS	Salvation Army Grant from Tesco Bags of Help	£500.00		£500.00
BACS	Konica Minolta Copier Lease 30/04/20 to 30/07/20	£123.36	£24.67	£148.03
BACS	Wish Cloud Ltd Annual Hosting & Annual Cloud Business B/Up	£1,140.00		£1140.00
BACS	Employees Costs	£4,844.52		£4,844.52
BACS	Freeman and Mills Landlord RTC Office Rent April / May	£833.33		£833.33
DD	Opus Energy RTC Office February to March Electricity	£201.58	£40.32	£241.90
BACS	National Leaflet Co Delivering April Newsletter	£993.15	£198.63	£1,191.78
BACS	Derbyshire County Council Repairs Street Light Cedar Avenue	£296.21		£296.21
DD	Severn Trent (Water Plus) Heage Toilets to 06/04/2020	£215.42		£215.42
BACS	Princess Royal Locomotive Trust Stall Deposit Refund	£10.00		£10.00
BACS	Amber Valley Borough Council Waste & Recycling Collection	£131.76		£131.76
BACS	Planning Design Planning N Plan Statement Amendments	£500.00	£100.00	£600.00
BACS	Wish Computers Sort Computer Issues Remotely	£37.50	£7.50	£45.00
BACS	Blend for Greenwich Park Sessions & Materials Jan to Mar 2020	£1,098.00		£1098.00
DD	Unicom Telephone & Broadband April 2020	£78.95	£15.79	£94.74
DD	Zoom Video Communications	£11.99	£2.40	£14.39
BACS	Wallgate Service Handwash Units	£672.00	£134.40	£806.40
BACS	L McCormick Reimbursement Special Delivery for Mrs Manterfield	£6.70		£6.70
BACS	E-On Christmas lights Electricity	£1,376.39		£1,376.39
BACS	Amber Valley BC Contribution to Christmas Lights Electricity	£110.00		£110.00
DD	Opus Energy RTC Office March to April Electricity	£172.03	£34.41	£206.44
BACS	H Curzon Ink Cartridges	£31.59	£6.32	£37.91
BACS	Keptklean Supply & Fit 3 Hand Dryers to Heage Toilets	£367.02	£73.40	£440.42
BACS	Keptklean Heage Toilets wks 14/15/16/17/18	£208.00	£41.60	£249.60
BACS	Keptklean Ripley toilets wks 14/15/16/17/18	£216.00	£43.20	£259.20
BACS	James Curzon Photoshop Councillors Photo on Website Banner	£25.00		£25.00
	Total	£14,200.50	£722.64	£14,923.14
Income				
	Tesco Bags of Help			£500.00
	Amber Valley Borough Council 50% Precept			£155,000.00
	Amber Valley Refund of Event Charge			£153.86
	Total			£155,653.86

May 2020 Payments & Income

Chq No	Payee	Cost	VAT	Total
BACS	Citizens Advice Derbyshire Advice Sessions April to July	£2,116.50		£2,116.50
BACS	Keptklean RTC Office wks 10/11/12/13	£136.00	£27.20	£163.20
BACS	Keptklean RTC Heage Toilets Sanitary Bin and Air Freshener	£125.00	£27.00	£162.00
BACS	Keptklean RTC Office Ripley Toilets Waste System & Air Freshener	£246.00	£49.20	£295.20
BACS	Keptklean RTC Ripley Toilets 15/16/17/18	£364.00	£72.80	£436.80
BACS	Keptklean RTC Heage Toilets wks 15/16/17/18	£234.00	£46.80	£280.80
BACS	Employees Costs	£4,734.92		£4,734.92
BACS	CPRE Annual Membership	£36.00		£36.00
DD	Opus Energy RTC Office March to April Electricity	£172.03	£34.41	£206.44
BACS	Amber Valley Borough Council Annual Playground Inspections	£70.00	£14.00	£84.00
BACS	DALC Annual Subscription including Group 1 Training	£1,877.36		£1,877.36
BACS	DALC Virtual Code of Conduct Training	£150.00		£150.00
DD	Unicom April Telephone / Broadband	£78.95	£15.79	£94.74
DD	Unicom May Telephone / Broadband	£72.50	£14.50	£87.00
BACS	H Curzon Hand Sanitisers for Office (SAMPAL Safety & Hygiene)	£37.50	£7.50	£45.00
D/CARD	Land Registry Title Documents Nottingham Road Land	16.80		16.80
D/CARD	Land Registry Title Documents Greenwich Park Land	16.80		16.80
BACS	Phase Print June Newsletter	£554.00		£554.00
	Total	£11,038.36	£309.20	£11,357.56
Income				
	Derbyshire Community Band Interest			£38.22

	Heage Parkside Allotments Annual Rent			£30.00
	Sandham Lane Allotments Annual Rent			£30.00
	Envisage Parking for BDO Refund			£333.60
	Total			£ 431.82

June 2020 Payments & Income

Chq No	Payee	Cost	VAT	Total
BACS	G Freeman & A Mills RTC Office Rent June monthly	£666.67		£666.67
BACS	Carrington Scrubs Fabric for Local Group Making Scrubs for Ripley	£263.50	£52.70	£316.20
BACS	Keptkleen RTC Ripley Toilets wks 18/19/20/21/22	£364.00	£72.80	£436.80
BACS	Keptkleen RTC Heage Toilets wks 18/19/20/21/22	£234.00	£46.80	£280.80
BACS	Employees Costs	£4,769.20		£4769.20
BACS	LITE Christmas Lights at All Saints Church Street	£750.00	£150.00	£900.00
DD	Opus Energy RTC Office March to April Electricity	£43.92	£2.20	£46.12
BACS	Amber Valley Borough Council Heage Toilet Rates April/May/June	£151.01		£151.01
BACS	Amber Valley Borough Council Hire of Chamber April 19/ March 20	£502.20		£502.20
BACS	Loz Phillips Site Litterbins and Various Works	£625.00		£625.00
BACS	Shelter Maintenance Victory Avenue Bus Shelter Due to Vandalism	£224.00	£44.80	£268.80
D/CARD	Land Registry Title Documents Flagstones Ambergate	£25.80	£1.80	£27.60
D/CARD	O2 Mobile Top Up	£30.00		£30.00
BACS	Miles & Cash Sols Legal Services for Greenwich Park	£1,409.00	£280.00	£1,689.00
BACS	L McCormick Reimburse for Competition Trophies	£109.89		£109.89
BACS	Waingroves Woodland Trust Year 2 of 3 Grant Award	£1,000.00		£1,000.00
DD	Zoom Video Communications monthly payment	£11.99	£2.40	£14.39
BACS	National Leaflet Co. Delivering June Newsletter	£996.38	£199.28	£1195.66
	Total	£12,176.56	£852.78	£13,029.34
Income				
	Total			