



## Ripley Town Council

6 Grosvenor Road  
Ripley DE5 3JF

Contact: Town Clerk Linda McCormick  
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Date of Notice – October 11<sup>th</sup> 2020

### **OCTOBER 16<sup>th</sup> 2020 at 5.00pm RIPLEY TOWN COUNCIL VIRTUAL FINANCE AND MANAGEMENT COMMITTEE MEETING**

**To: Members of Ripley Town Council Finance and Management Committee.**

Cllr I. Fisher (Chair), R. Ashton, Ms. L. Cox, S. Freeborn, P. Lobley and N. Weaving.

You are summoned to attend a Finance & Management Committee Meeting of Ripley Town Council which will be held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

You are summoned to attend a scheduled Zoom meeting.

Topic: FINANCE & MANAGEMENT MEETING

Time: Oct 16, 2020 5:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/88417681201?pwd=RDFIK2F6TzlvN1RTT1BSZUhkblp6QT09>

Meeting ID: 884 1768 1201

Passcode: 983529

Dial by your location 0203 901 7895 0131 460 1196 0203 051 2874 0203 481 5237  
0203 481 5240

Yours sincerely

*L. McCormick*

L. McCormick, Town Clerk / RFO

#### **AGENDA**

**1. To receive apologies for absence**

**2. Variation of Order of Business – if required**

**3. Declaration of Members Interests – Please Note:-**

**(a) Members must ensure that they must contact the Clerk with any Declarations of Interest at least 3 days prior to the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)**

**(b) Where a Member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.**

**(c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.**

**4. Public speaking – (10 Minutes)**

**(a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.**

**(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.**

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at

5. **To determine which additional items on any part of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item ( ) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
6. **Discuss Extra Litter Bin at Pit Top**
7. **Discuss the 3 Tier Planters plant up and maintain for winter – cost £1,089.00 + VAT**
8. **Discuss Outlook Exchange for RTC emails – cost approximately £1800.00 + one off set up cost**
9. **Discuss CANVA – new software for designing logos etc and has an App. – annual cost £100.00**
10. **Discuss Zoom Virtual Meetings Cost - £11.99 x 12 = £143.88 Offer 30% Discount 12 months £110.68**
11. **Grant Application from Aim Excelsum**
12. **Discuss Nationwide / Unity Bank Accounts – recommend transfer £35,000 extra to each account**
13. **Discuss Finance Reports –**
14. **To Confirm and Agree Financial Payments for October 2020**

Chq No.	Payee	Cost	VAT	Total
BACS	Keptkleen Ripley Toilets wks 36/37/38/39/40 Toilets Budget)	£540.00	£108.00	£648.00
BACS	Keptkleen Heage Toilets wks 36/37/38/39/40 (Toilets Budget)	£540.00	£108.00	£648.00
BACS	Keptkleen Empty Bins Play Areas & Greenway wks37/39 (Environment Budget)	£280.00	£56.00	£336.00
BACS	Keptkleen Sanitise Play Areas (Play Areas Budget)	£120.00	£24.00	£144.00
BACS	Employee Costs	£5167.25		£5167.25
BACS	Daryl Hemsell Weekly Play Area Inspections x 4 (Play Areas Budget)	£80.00		£80.00
D/CARD	Amazon Printer Cartridges	£38.75		£38.75
DD	OPUS Energy July electricity RTC Office (General Budget)	£134.59	£6.73	£141.32
DD	G Freeman & A Mills RTC office monthly Rent (Office Rent Budget)	£666.67		£666.67
BACS	Working from Home Town Clerk & Deputy Clerk to Oct £6 daily as HMRC	£348.00		£348.00
BACS	Shelter Maintenance Ltd Bus Shelter cleaning	£90.30	£18.06	£108.36
DD	Zoom Monthly Virtual Account (General Budget)	£11.99	£2.40	£14.39
DD	Spoton.Net Ltd it'seeze new website monthly payment (Minute 170720/10)	£45.00	£9.00	£54.00
BACS	LITE remove existing lights from tree outside Café Rossa	£190.00	£38.00	£228.00
BACS	Dakin Electrical RTC office cables, alarm refitting and PAT Testing	£499.00		£499.00
D/CARD	Viking Stationery and Postage	£43.30	£4.08	£47.38
BACS	DALC Local Plan Information and Planning Training	£50.00		£50.00
DD	UNICOM Telephone & Broadband at Office	£81.48	£16.30	£97.78
BACS	Rialtas Business Solutions (RBS) Accounts Software Annual Maintenance	£124.00	£24.80	£148.80
BACS	Transfer funds to Nationwide BS Account	£50,000.00		£50,000.00
BACS	Transfer funds to National Savings Account	£50,000.00		£50,000.00
D/CARD	Printer Ink Cartridges	£44.15	£8.83	£52.98
BACS	Waingroves Woodland Trust grant	£1000.00		£1000.00
		<b>£110,094.48</b>	<b>£ 424.20</b>	<b>£110,518.68</b>
<b>Income</b>				
	Amber Valley Borough Council 50% Precept			£155,000.00
	Zurich Insurance refund			£1875.70
	<b>Total</b>			<b>£156,875.70</b>

## 15. Close Meeting

The next RTC Full Council Meeting will be held virtually on October 20<sup>th</sup> 2020 at 7.00pm

**RIPLEY TOWN COUNCIL**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018**  
**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019**