



Community Wool Bombing Risk Assessment

Crossley Park and Ripley Market Place

Name of Community Group:	Ripley Town Council	Start Date of Event:	1 st September 2023 – 15 th October 2023
Name of Organiser:	Ripley Town Council	Date of Assessment:	6 th June 2023
Name of Risk Assessor:	Hannah Curzon – Deputy Clerk	Date of Review:	16 th October 2023

No	Hazard & Potential Consequences	Persons at Risk	Control Measures	Current Risk Rating (High, Med, Low)	Additional Control Measures Necessary	Residual Risk Rating (High, Med, Low)
1	Management of Safety and clear responsibilities	Members of Public Employees Volunteers Contractors	Appropriate Public Liability Insurance covers the event for £10 million cover. All staff and volunteers are well briefed about all aspects of the event.	Medium	Ensure responsibilities are agreed and communicated out to all staff, volunteers and contactors. Ensure copies of the documents are available onsite during the event.	Low
2	Slip, Trips and Falls E.g. Injuries arising from slips, trips and falls from uneven ground or obstructions and debris in access /egress routes and pedestrian areas	Members of Public Employees Volunteers	Organiser carry out a pre-event site visit to ensure that the area is suitable to hold event and has developed a suitable risk assessment. Emergency routes to be of adequate width and kept clear at all times. Any uneven or damaged surfaces will be appropriately highlighted by means of a physical barrier or hazard tape to warn others of the risks until it can be suitably repaired or replaced. All working at height must be avoided wherever possible. No ladders or cherry pickers to be used. Participants must only go as high as they can comfortably reach.	Medium	Event Organiser to carry out walk through visual inspection (prior to start of event) to ensure access/egress routes are unobstructed, free from slip and trip hazards and lighting levels are adequate.	Low

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3	Physical Hazards present at site	Members of Public Employees Volunteers	Organiser to carry out a pre-event site visit to ensure that the area is suitable and carry out a suitable risk assessment. Where there is a high level of risk, find a more suitable site to hold event.	Medium	Where possible, use barriers or tape to cordon off any dangerous areas on site and ensure all persons are informed that access to these areas is prohibited (e.g. signage, pre-event briefing)	Low
4	Manual Handling	Members of Public Employees Volunteers	Avoid manual handling where possible. Where significant manual handling will be involved, carry out a manual handling risk assessment and provide suitable information and training. Employees/volunteers will be informed of the dangers of manual handling and instructed to assess loads before handling. Minimise repetitive bending wherever possible and ensure employees/volunteers take regular breaks. Use individuals who have been trained in techniques or provide basic training in manual handling techniques.	Medium	Organiser to give pre-event briefing session with all employees/volunteers to include instructions on manual handling, including: <ul style="list-style-type: none"> ▪ Not to lift unless comfortable in doing so ▪ Young persons and others at significant risk (e.g. persons with a previous back injury) instructed not to lift heavy weights. ▪ All lifting by young persons to be supervised ▪ Wherever possible, lift items with assistance rather than alone 	Low
5	Weather Issues	Members of Public Employees Volunteers	Employees/volunteers should be informed beforehand of the need to wear sensible outdoor clothing, including trousers and warm clothing where appropriate. Organiser to cancel activity if there is extreme weather (e.g. high winds, rain, snow etc) Ensure participants bring their own water to prevent dehydration if the weather is hot.	Medium	Organiser to give pre-event briefing session with all participants to cover, where applicable, working in the heat (need to keep hydrated and avoiding sunburn)	Low
6	Social Distancing (Covid 19)	Members of Public Employees Volunteers	Ensure everyone involved with the installation and taking down of the wool abides by the current government guidelines regarding social distancing at the time of installation. It will be advised that no more than 2 people install the wool on the trees, thus minimising the number of people present. Recommended for participants to wear a mask or visor if installing the wool with others, not in their social bubble. Recommend that participants bring their own hand sanitiser along during installation and taking down.	High	Organiser to brief participants before the installation begins.	Medium

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7	Natural Hazards including pollen, dangerous plants cuts from thorns, Wasp & Bee nests,	Members of Public Employees Volunteers	Organiser to carry out a pre-event site visit to ensure that the area does not contain any natural hazards such as dangerous plants or wasp or bee nests. Employees/volunteers should be informed beforehand of the need to wear appropriate PPE (including protective gloves) and sensible outdoor clothing and footwear, keeping hands, arms and legs covered.	Low	Ensure adequate first aid arrangements have been provided (proportionate to the level of risk). At least one member of the group should have access to a phone in order to call for emergency assistance in the event of a group member being injured or falling ill as a result of an allergic reaction	Low
8	First aid and Emergency Arrangements	Members of Public Employees Volunteers	There will not be a First Aider present during installation or taking down. Organiser to ensure participants know this. If an accident occurs, participants to call the Emergency Services.	Medium	If the injury is life threatening, ring 999. If the injury requires medical attention, Ripley Hospital is open 8am until 8pm, daily.	Low
9	Children and Young Persons	Members of Public Employees Volunteers	Organiser to carry out a pre-event site visit to ensure that the area is suitable for young persons.	Low	Where young persons and/or children are volunteering, the group leader must take specific time to explain procedures and take particular care to describe and point out the potential hazards identified within the risk assessment.	Low
10	Fire Safety	Members of Public Employees Volunteers	Establish a suitable means of contacting the emergency services and provide them with any relevant information about any incidents. The event is outdoors in an open space.	High	Ring Derbyshire Fire and Rescue Service on 999 if a large, uncontrollable fire alights.	Low

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12	Crowd Management	Members of Public Employees Volunteers	<p>Consider anticipated crowd capacity and ensure facilities are adequate, including provision of adequate facilities for refreshments, sanitary requirements, etc.</p> <p>Public Toilets, including Disabled are provided on Ripley Market Place and Crossley Park.</p> <p>Ensure adequate access for wheelchair users and pushchairs is provided.</p> <p>Ensure there are adequate entrance and exit routes with no obstructions, which are clearly signposted.</p> <p>As this event is spread out over three weeks, it is anticipated there won't be any crowds and people will visit the installations during Crossley Park open hours and when they are in Ripley Town Centre (Market Place).</p>	Medium	<p>Event Organiser to carry out walk through visual inspection (prior to start of event) to ensure access/egress routes are unobstructed and free from slip and trip hazards.</p> <p>Visitors to abide by current social distancing guidelines. The installations will be in outdoor, open spaces where social distancing will be possible.</p>	Low
13	Waste Management E.g. Poor management leading to the accumulation of large quantities of waste and subsequent fire hazard if accidentally or purposely ignited	Members of Public Employees Volunteers	<p>Ensure that participants are aware to bring their own refuse bags to clear up any waste that may be dropped or use the litter bins on Crossley Park and Ripley Market Place.</p> <p>Ensure there are sufficient numbers of waste receptacles positioned within and around the perimeter of the event.</p>	Medium	<p>Ensure that special attention is made to areas such as:</p> <ul style="list-style-type: none"> ▪ Approach to the event (e.g. surrounding streets and/or land) ▪ Entrances and exits 	Low