



Ripley Town Council

6, Grosvenor Road, Ripley, DE5 3JF

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MINUTES of the October 27th 2023 at 5.00pm RIPLEY TOWN COUNCIL ALLOTMENT COMMITTEE AND ALLOTMENT ASSOCIATIONS REPRESENTATIVES MEETING

held at Ripley Town Council, 6, Grosvenor Road, Ripley, DE5 3JF

In Attendance:

Cllrs: P. Lobley BEM (Chair), C. Bailey and L. Cox.
J. Smith and P. Bird (Pit Lane Allotments), R. Thompson and J. Walton (Fearn Ave Allotments),
J. Waldron (Heage Parkside) and S. Williams (Sandham Lane Allotments).
Town Clerk – Jayne Simpson
Deputy Town Clerk – Hannah Curzon

AGENDA

271023/1. To Receive Apologies for Absence

Apologies received from Cllr Freeborn, J. Walters (Greenhillocks Allotment Association) and L. Freeborn (Pit Lane Allotments).

271023/2. Variation of Order of Business – None required

271023/3. Declaration of Members Interests – None

271023/4. Public speaking – None

271023/5. To determine which items if any from the Agenda should be taken with the public excluded – None

271023/6. Any plots available which can be advertised on the RTC website/ Social media

It was reported by the allotment associations present that they currently have no available allotment plots.

271023/7. Allotment Policy review

The Deputy Town Clerk reported that Council representatives intend to visit all the Allotments in the Ripley Township in Spring 2023, as an inspection hasn't taken place for several years. This was welcomed by the Allotment Associations present.

It was also reported that the Council will be joining the National Allotment Society and looking at their policy templates and tenancy agreement templates in the hope that all our Allotment Associations will be able to adopt the same ones.

ACTION Ripley Town Council to become a member of the National Allotment Society and share useful information with the Allotment Associations. Heage Parkside Allotment

Association to share their tenancy agreement document with Ripley Town Council to use as a potential template.

271023/8. Public Liability Insurance copies

ACTION that all copies of Public Liability Insurance from each Allotment Association are sent to the Deputy Town Clerk.

271023/9. Problems at any sites

Sandham Lane Allotment Association reported that a recent problem with a plot holder had been resolved and that there were no current issues at their site

NOTED

Fearn Avenue Allotment Association reported that a residential neighbour to the allotments had a hedge taken down in July 2022 and they still haven't replaced it with a fence, which is a potential security issue to both the allotments and the resident's home.

ACTION Ripley Town Council to write to the resident asking them to put the fence back.

After a discussion about plot holder disputes, the group thought it would be beneficial to be able to share the names of people who have been asked to leave their plots, so if they apply for another plot at a different Allotment Association, that association has their name and can make an informed decision as to whether they offer a plot to that person.

ACTION Ripley Town Council to send all Allotment Associations the wording to include on tenancy agreements asking the plot holder to opt in for them to agree that their name is shared if they are given notice to vacate their plot, in line with current Data Protection regulations.

271023/10. Meeting closure

The meeting closed at 5.31pm

The date for the next monthly Town Council Meeting is Tuesday 14th November 2022 at 7.00pm.

**RIPLEY TOWN COUNCIL BHIB COUNCIL OF THE YEAR 2020 & 2018
HIGHLY COMMENDED COUNCIL 2019, 2022 & 2023**