



Ripley Town Council

6, Grosvenor Road, Ripley, DE5 3JF

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Minutes of Thursday 14th July 2022 at 4.00pm RIPLEY TOWN COUNCIL EMPLOYMENT COMMITTEE MEETING held in the Ripley Town Council office, 6, Grosvenor Road, Ripley, DE5 3GE.

In Attendance: Cllrs: M Allwood, T Holmes and L Cox.

Also: Town Clerk – Mrs J Simpson

140722/1. To appoint a Chairman for the meeting.

It was agreed by all to appoint Cllr M Allwood Chairman for this meeting.

140722/2. To Receive Apologies for Absence – Apologies received from Cllrs S Freeborn, P Lobley, M Murray and M Wilson.

140722/3. Variation of Order of Business – None required

140722/4. Declaration of Members Interests – None received

140722/5. Public speaking – None Present.

140722/6. To determine which items if any part of the Agenda should be taken with the public excluded.

RESOLVED in view of the confidential nature of item 6 &7, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

140722/7. Discuss Town Clerk and Deputy Clerk working hours.

Recommend to Full Council to increase the hours of the Town Clerk to 35 per week and the Deputy Clerk to 33 per week to better reflect the hours actually being worked.

140722/8. Discuss employing an Administrative Assistant at Ripley Town Council.

Recommend to Full Council to employ a part-time Administrative Assistant, 20 hours per week to manage the bookings for Greenwich Park Recreation Ground and support the Town Clerk and Deputy Clerk with the running of the Town Council office. A proposed timeline was agreed, and the Interview panel would be agreed at a later date.

140722/9. Date for the next Employment Committee Meeting – To be confirmed at a later date.

140722/10.Meeting closed at 4.15pm

The date for the next monthly Town Council Meeting is Tuesday 19th July 2022 at 7.00pm.

RIPLEY TOWN COUNCIL
BHIB Derbyshire Local Council of the Year 2020 and 2018
Highly Commended Council of the Year 2019.