



Ripley Town Council

6, Grosvenor Road, Ripley, DE5 3JF

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Minutes of Friday 1st September 2023 at 5.00pm RIPLEY TOWN COUNCIL EMPLOYMENT COMMITTEE MEETING held in the Ripley Town Council office, 6, Grosvenor Road, Ripley, DE5 3GE.

In Attendance: Cllrs: M Wilson (Chair), M Allwood, S Freeborn, K Smith
Also: Deputy Town Clerk – H Curzon

010923/1. To Receive Apologies for Absence – None received

010923/2. Variation of Order of Business – None required.

010923/3. Declaration of Members Interests – None received.

010923/4. Public speaking – None Present.

010923/5. To determine which items if any part of the Agenda should be taken with the public excluded.

RESOLVED in view of the confidential nature of item 6, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. **No public present.**

010923/6. Review and approve proposed temporary changed to the working hours and responsibilities of RTC office staff.

It was **RESOLVED** that from 1st September 2023:

- The Town Clerk would reduce her working hours from five days per week to four.
- The Deputy Clerk to take on some of the Town Clerks responsibilities and be recompensed for the additional work.
- The Admin Assistant to work an additional 5 hours per week, increasing her hours from 20 per week to 25.
- This will be reviewed as and when necessary.

010923/7. Date for the next Employment Committee Meeting – When needed.

010923/8. Meeting closed at 17:06

The date for next monthly Town Council Meeting is Tuesday 19th September 2023 at 7.00pm.

RIPLEY TOWN COUNCIL
BHIB Derbyshire Local Council of the Year 2020 and 2018
Highly Commended Council of the Year 2019 and 2022.