



## Ripley Town Council

6, Grosvenor Road, Ripley, DE5 3JF

Contact: Town Clerk - Jayne Simpson

Tel: 01773 513456

Email: [townclerk@ripleytowncouncil.gov.uk](mailto:townclerk@ripleytowncouncil.gov.uk)



### **Minutes of Friday 5<sup>th</sup> April 2024 at 5.00pm RIPLEY TOWN COUNCIL EMPLOYMENT COMMITTEE MEETING held in the Ripley Town Council office, 6, Grosvenor Road, Ripley, DE5 3GE.**

In Attendance: Cllrs: M Wilson (Chair), M Allwood, R Ashton, P Lobley, K Smith.  
Also: J Simpson - Town Clerk and H Curzon Deputy Town Clerk.

**050424/1. To Receive Apologies for Absence – Cllr S Freeborn.**

**050424/2. Variation of Order of Business – None required.**

**050424/3. Declaration of Members Interests – None.**

**050424/4. Public speaking – None present.**

**050424/5. To determine which items if any part of the Agenda should be taken with the public excluded – None.**

**050424/6. To further discuss the attached draft copies of documents relating to the proposal for RTC to employ a Grounds and General Services Operative including draft list of tasks, Job Description and Person Specification.**

It was agreed to Recommend to full Council that further work needed to be done on this proposal, as follows: -  
to accept the recommendation made in the Job Evaluation of £13.73 per hour at this time, subject to further review, to further consider the number of hours per week to be worked, to arrange for a job sizing exercise to be carried out, which includes equalising tasks throughout the seasons, to arrange for an equal pay assessment to be carried out based on this role, and all other Town Council employee roles, and to add the line 'The Council reserves the right to require you to undertake other duties and responsibilities which do not change the character or purpose of the post.' to the job description.

**050424/7. Date for the next Employment Committee Meeting – to be confirmed.**

**050424/8. Meeting closed at 17:26pm.**

**The date for next monthly Town Council Meeting is Tuesday 16<sup>th</sup> April 2024 at 7.00pm.**

**RIPLEY TOWN COUNCIL  
BHIB Derbyshire Local Council of the Year 2020 and 2018  
Highly Commended Council of the Year 2019, 2022 and 2023.**