



Ripley Town Council

6, Grosvenor Road, Ripley, DE5 3JF

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Minutes of Friday 9th February 2024 at 5.00pm RIPLEY TOWN COUNCIL EMPLOYMENT COMMITTEE MEETING held in the Ripley Town Council office, 6, Grosvenor Road, Ripley, DE5 3GE.

In Attendance: Cllrs: M Wilson (Chair), M Allwood, R Ashton, S Freeborn, P Lobley. K Smith.
Also: J Simpson - Town Clerk and H Curzon Deputy Town Clerk.

090224/1. To Receive Apologies for Absence – None.

090224/2. Variation of Order of Business – None required.

090224/3. Declaration of Members Interests

The Town Clerk granted Cllrs Allwood, Lobley and Wilson a dispensation to discuss and vote on item 6 on the agenda, as Councillors for Amber Valley Borough Council.

090224/4. Public speaking – None Present.

090224/5. To determine which items if any part of the Agenda should be taken with the public excluded.

RESOLVED in view of the confidential nature of item **6, 7 & 8** to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

No public present.

090224/6. To discuss the attached report to council and draft copies of documents relating to the proposal to employ a Grounds and General Services Operative (either shared through Amber Valley Borough Council or as a Ripley Town Council employee) including a list of tasks, job description and person specification.

Recommend to Full Council that Ripley Town Council investigate employing a Grounds and General Services Operative later in 2024. The Employment Committee to ask the Finance Committee and Environment and Regeneration Committee for their input into the list of tasks required for the position, and report back at the next Employment Committee meeting.

090224/7. To confirm the Town Clerk returning to her contracted working hours (35 per week) with effect from 1st January 2024.

Recommend to Full Council that the Town Clerk returns to her contracted working hours (35 per week) with effect from 1st January 2024.

090224/8. To discuss the current working hours and responsibilities of RTC office staff and the request that this is made permanent.

Recommend to Full Council that as per Employment Committee Minute 010923/6 the working hours and responsibilities of Ripley Town Council office staff be made permanent.

090224/9. Date for the next Employment Committee Meeting – Friday 5th April 2024 at 5pm.

090224/10. Meeting closed at 17:28pm.

The date for next monthly Town Council Meeting is Tuesday 20th February 2024 at 7.00pm.

**RIPLEY TOWN COUNCIL
BHIB Derbyshire Local Council of the Year 2020 and 2018
Highly Commended Council of the Year 2019, 2022 and 2023.**