



Ripley Town Council

Town Hall, Market Place, Ripley, Derbyshire, DE5 3BT
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Contact: Hannah Curzon - Town Clerk

Derbyshire Council of the Year 2020 & 2018
Highly Commended 2019, 2022 & 2023



Minutes of Tuesday 24th June 2025 at 5.30pm
RIPLEY TOWN COUNCIL
EMPLOYMENT COMMITTEE MEETING held in the Ripley Town Council office,
Town Hall, Market Place, Ripley, DE5 3BT

In Attendance: Cllrs: M Allwood, S Freeborn, P Lobley BEM, A Nicholls (Chair) and P Weaving.
Also: H Curzon – Town Clerk

- 240625/1. To Receive Apologies for Absence** – Apologies were received from Cllr Wilson.
- 240625/2. Variation of Order of Business** – None required.
- 240625/3. Declaration of Members Interests** - None
- 240625/4. Public speaking** – None present.
- 240625/5. To determine which items if any part of the Agenda should be taken with the public excluded.**

RESOLVED in view of the confidential nature of items 6 and 7, the press and public were excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

- 240625/6. Discuss staffing updates at Ripley Town Council.**

The Town Clerk reported that:

- the Caretaker is due to return to work at Greenwich Community Sports Hub on Wednesday 9th July 2025. The Town Clerk will be her line manager until the Deputy Clerk returns to work later in the year / early 2026. Caretaker refresher training will be needed.
- the Deputy Clerk is hoping to return to work later in the year after a long period of illness.
- Staff would like to volunteer one hour per month, with local groups to help expand their knowledge and raise the awareness and profile of them within the local community.

RECOMMEND TO FULL COUNCIL that the position of Admin Assistant is made permanent from August 2026, subject to approval from the Finance Committee.

- 240625/7. Discuss increasing the weekly working hours of the Grounds Maintenance Operative from 30 hours per week to 35.**

RECOMMEND TO FULL COUNCIL that subject to approval from the Finance Committee that the Grounds Maintenance Operative's working hours be increased to 35 hours per week from August 2025.

240625/8. Meeting closed at 5:57pm.

Signed.....Date.....

The date for next monthly Town Council Meeting is Tuesday 15th July 2025 at 7.00pm.