



# Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer  
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## MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Friday 13<sup>th</sup> January 2023 at 5.00pm.

at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley (Chair), and Cllrs S Freeborn, M Allwood, T Holmes, N Weaving and D Williams.  
Also: Mrs H J Simpson Town Clerk & RFO and Hannah Curzon Deputy Town Clerk.

**130123/1. To Receive Apologies for Absence – Cllrs R Ashton and L Cox.**

**130123/2. Variation of Order of Business - None required.**

**130123/3. Declaration of Members Interests – None declared.**

**130123/4. Public speaking – No public present.**

**130123/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.**

In view of the confidential nature of **(none)** it was **Resolved** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**130123/6. To seek approval to book the Carousel for the Christmas Market/Lights Switch on Event 2023 at the cost of £3,000.**

It was **RESOLVED** by all those present to authorise the above expenditure.

**130123/7. To advise the Committee Members of upcoming changes to Employer Contributions for the next three financial years' following the recent Actuarial Valuation.**

It was **RESOLVED** by all those present to note the changes.

**130123/8. To seek approval to transfer £60,000 from the Unity Trust Bank Account to RTC Current Account.**

It was **RESOLVED** by all those present to authorise the above-mentioned transfer of funds.

**130123/9. To advise the Committee Members of Information received from AVBC relating to the Precept demand for the Financial Year 2023/2024.**

It was **RESOLVED** that the Precept Demand is submitted for £355,368 for the above financial year resulting in a 0% increase on the portion of our residents Council Tax bill allocated to Ripley Town Council.

## 130123/10. Discuss Finance Reports.

The Finance Reports were agreed by all.

## 130123/11. To Confirm and Agree Financial Payments for December 2022.

It was RESOLVED to confirm and agree the January 2023 payments as listed below.

### January 2023 Payments

<u>Item No.</u>	<u>Method</u>	<u>Payee</u>		<u>Cost</u>	<u>VAT</u>	<u>Total</u>
1304	CARD	We Transfer	Large Email Fee	£10.64	£0.00	£10.64
1305	S/O	G Freeman & A Mills	Office Rent	£750.00	£0.00	£750.00
1306	BACS	Holling & Son	Christmas Brass Band for Market Place	£200.00	£0.00	£200.00
1307	DD	It'seeze – Spoton Ltd	Website Charges	£45.00	£9.00	£54.00
1308	BACS	Amaze Events – Marion Rigley	Warm Wednesday Catering – Week 6	£220.00	£0.00	£220.00
1309	BACS	The Old Farm Bus CIC	Active Sessions	£130.00	£0.00	£130.00
1310	BACS	The Old Farm Bus CIC	Weekly Workshops #18	£2050.00	£0.00	£2050.00
1311	BACS	Keptkleen Ltd	Weekly Office Cleans – November Invoice	£170.00	£34.00	£204.00
1312	BACS	Keptkleen Ltd	Heage Toilets – Daily Clean – November Invoice	£540.00	£108.00	£648.00
1313	BACS	Keptkleen Ltd	Litter and Dog Bins emptying – November Invoice	£160.00	£32.00	£192.00
1314	BACS	Keptkleen Ltd	Ripley Greenway Bins – November Invoice	£296.00	£59.20	£355.20
1315	BACS	Keptkleen Ltd	Ripley Market Place, Daily Clean–November Invoice	£560.00	£112.00	£672.00
1316	BACS	Shed Grounds Maintenance Ltd	Play Area – Grounds Maintenance.	£88.00	£17.60	£105.60
1317	BACS	Newstead Brass Band	Carols for Christmas Market and Lights Switch On	£180.00	£0.00	£180.00
1318	DD	Total Energies Ltd	Electricity Bill – RTC Office	£210.11	£10.51	£220.62
1319	BACS	KIWA CMT Ltd	Lamp Post Testing for SIDS	£1170.00	£234.00	£1404.00
1320	BACS	Amaze Events	Warm Wednesday Catering – Week 7	£165.00	£0.00	£165.00
1321	BACS	Keptkleen Ltd	Heage Toilets – Daily Clean – December Invoice	£540.00	£108.00	£648.00
1322	BACS	Keptkleen Ltd	Weekly Office Cleans – December Invoice	£102.00	£20.40	£122.40
1323	BACS	Keptkleen Ltd	Ripley Market Place, Daily Cleans-December Invoice	£540.00	£108.00	£648.00
1324	BACS	Keptkleen Ltd	Litter & Dog Bins emptying – December Invoice	£160.00	£32.00	£192.00
1325	BACS	Keptkleen Ltd	Ripley Greenway Bins – December Invoice	£444.00	£88.80	£532.80
1326	BACS	P J Lilley Ltd	Repairs to Market Place Gents Toilets -	£163.41	£32.68	£196.09
1327	BACS	Lite Ltd	Final Instalment for Christmas Lights Displays	£7000.00	£1400.00	£8400.00
1328	BACS	Mrs J Simpson	Reimbursement – Office Sundries	£10.00	£0.00	£10.00
1329	BACS	HMRC	PAYE & NI Contributions – December 2022	£2,172.97	£0.00	£2,172.97
1330	BACS	DCC – LGPS	Pension Contributions – December 2022	£1,823.14	£0.00	£1,823.14
1331	BACS	Total Salaries	Salaries – December 2022	£5,745.02	£0.00	£5,745.02
1332	BACS	CAB Derbyshire Districts	Advice Sessions at Ripley Library – 1 <sup>st</sup> January – 31 <sup>st</sup> March 2023	£2159.00	£0.00	£2159.00
1333	BACS	The Old Farm Bus CIC	Weekly Workshops #19	£2050.00	£0.00	£2050.00
1334	BACS	The Old Farm Bus CIC	Active Sessions	£130.00	£0.00	£130.00
1335	DD	WaterPlus Ltd	Water Bill for RTC Office	£23.46	£0.00	£23.46
1336	CARD	Excel Office Equipment Ltd	Stationery Order	£119.09	£23.81	£142.90
1337	CARD	Amazon EU Sarl	Office Sundries	£8.71	£1.74	£10.45
1338	DD	Unicom Ltd	Office Telephone and Broadband	£73.62	£14.72	£88.34
1339	CARD	Amazon EU Sarl	Office Sundries	£6.79	£0.00	£6.79
			<b>Total</b>	<b>£30,215.96</b>	<b>£2446.46</b>	<b>£32,662.42</b>

		<b>Income</b>			
			Cancelled Bond – Christmas Fair		£20.00
			Charity Account – Reimburse – 4K Cable		£21.98
			Mayors Account – Reimburse – Raffle Tickets		£33.00
			Mayors Account – Reimburse – Stamps		£68.00
			Charity Account – Reimburse – Boiler Repairs		£90.00
			Mayors Account – Reimburse – Christmas Cards		£102.00
			<b>Total</b>		<b>£334.98</b>

**130123/12. Closed Meeting at 5.07pm.**

**The next Ripley Town Council Full Council Meeting will be held on Tuesday 17<sup>th</sup> January 2022 at 7.00pm in the Council Chamber, Ripley Town Hall.**

**Signed.....**

**Date.....**

**RIPLEY TOWN COUNCIL**  
**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2022**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020**  
**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018**