



Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer
Mrs Jayne Simpson
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MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Friday 13th October 2023 at 5.00pm.

at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley BEM (Chair), Cllrs S Freeborn, L Cox, T Holmes, N Weaving, M Allwood, and D Williams.

Also: Jayne Simpson, Town Clerk - Hannah Curzon, Deputy Town Clerk.

131023/1. To Receive Apologies for Absence – Cllr P Moss.

131023/2. Variation of Order of Business - None required.

131023/3. Declaration of Members Interests – None.

131023/4. Public speaking – None present.

131023/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

No members of the public were present.

131023/6. The summary of Bank Balances and total monies held overall as at 30th September 2023 detailed below were NOTED.

Co-op Current Account	£172,521
NS&I Reserve Account	£81,717
Co-op Mayors Account	£ 1,500
Derbyshire Community Bank	£15,000
Nationwide Building Society	£35,546
Unity Bank	£ 4,801
Total	£311,085

131023/7. It was agreed by all and RESOLVED to recommend to Council to amend the signatories on Ripley Town Council's Investment Account with NS&I. To remove the previous Town Clerk Mrs Linda McCormick and replace with Mrs Jayne Simpson, and also remove Mr Ian Fisher who is no longer a Councillor with Ripley Town Council.

131023/8. To provide an update on funding searches for this year's Warm Wednesday initiative.

The Clerk advised that the funding application to the National Lottery Community Fund had been declined, a decision on the grant application submitted to AVCVS is still being awaited, and that the DCC Warm Welcome Spaces fund opens before the end of this month when an application will be submitted. The Clerk has also written to Mr Andrew Loades at Amber Valley Rotary Club to request a grant, he has replied to say that he will discuss our request with their leadership team and get back to me.

131023/9. Discuss Finance Reports.

The Finance Reports were accepted by all, members were advised that the VAT Reclaim had been submitted for the 2nd quarter of 2023 (Jul, Aug & Sept) totalling £5,176.50.

131023/10. To confirm and agree Financial Payments for October 2023.

The financial payments for October listed below were accepted by all.

October 2023 Payments

1718	CARD	Amazon EU Sarl	Stationary Order	£24.96	£4.98	£29.94
1719	DD	WaterPlus Ltd	Water Bill – RTC Office	£29.41	£0.00	£29.41
1720	BACS	Old Farm Bus CIC	Weekly Workshops #22	£1,110.00	£0.00	£1,110.00
1721	BACS	Newhall Band	Bands on Crossley Park Performance	£380.00	£0.00	£380.00
1722	DD	Total Energies Gas & Power Ltd	Electricity Bill – RTC Office	£216.71	£43.34	£260.05
1723	BACS	G Freeman & A Mills	Rent – RTC Office	£750.00	£0.00	£750.00
1724	CARD	Poundshop.com	Selection boxes for Christmas Event	£450.00	£0.00	£450.00
1725	BACS	H J Simpson	Reimbursement – Office Sundries	£13.99	£0.00	£13.99
1726	BACS	PKF Littlejohn LLP	External Auditor Fees	£1,365.00	£273.00	£1,638.00
1727	BACS	Old Farm Bus CIC	Weekly Workshops #23	£1,110.00	£0.00	£1,110.00
1728	BACS	Royal British Legion	S137 Grant	£250.00	£0.00	£250.00
1729	DD	Unicom Ltd	RTC Office – Telephone and Broadband Charges	£79.66	£15.93	£95.59
1730	DD	Spoton.net Ltd	Website Charges	£45.00	£9.00	£54.00
1731	BACS	Old Farm Bus CIC	Weekly Workshops #24	£1,110.00	£0.00	£1,110.00
1732	BACS	D. Hemsell	Play Area Inspections	£80.00	£0.00	£80.00
1733	BACS	Keptklean Ltd	RTC office weekly cleaning	£170.00	£34.00	£204.00
1734	BACS	Keptklean Ltd	Daily Cleaning – Heage Toilets	£558.00	£111.60	£669.60
1735	BACS	Keptklean Ltd	Daily Cleaning – Market Place Toilets	£558.00	£111.60	£669.60
1736	BACS	Keptklean Ltd	Litter Bins Emptied – Ripley Greenway	£296.00	£59.20	£355.20
1737	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance – Cedar Ave and Porterhouse Road Play Areas	£96.00	£19.20	£115.20
1738	BACS	Newstead Brass Band	Bands on Crossley Park Performance	£425.00	£0.00	£425.00
1739	BACS	Old Farm Bus CIC	Weekly Workshops #25	£1,110.00	£0.00	£1,110.00
1740	BACS	Ripley Recreation Ground Charity	3 rd Instalment of Annual Grant	£10,000.00	£0.00	£10,000.00
1741	BACS	Excel Office Equipment Ltd	Stationery Order	£92.30	£18.47	£110.77
1742	BACS	Ripley Recreation Ground Charity	Blend Youth Sessions Room Hire – August and September 2023	£405.00	£0.00	£405.00
1743	BACS	G Freeman & A Mills	Rent – RTC Office	£750.00	£0.00	£750.00
1744	BACS	DCC – LGPS	Pension Contributions – September 2023	£2,081.91	£0.00	£2,081.91
1745	BACS	HMRC	PAYE & NI Payment – September 2023	£2,206.32	£0.00	£2,206.32
1746	BACS	Total Salaries	Total Salaries – September 2023	£6,482.91	£0.00	£6,482.91
1747	BACS	Loscoe Electrical	Electrical Works relating to SIDS	£470.00	£94.00	£564.00
1748	BACS	Old Farm Bus	Weekly Workshops #26	£1,110.00	£0.00	£1,110.00
1749	CARD	Amazon EU Sarl	Office stationery	£11.32	£2.27	£13.59
1750	BACS	AVBC	Annual fee in respect of a small society lottery – RTC	£20.00	£0.00	£20.00
1751	BACS	AA Tree Surgeons Ltd	Hedge trim – Albion Street and Quenby Lane	£850.00	£170.00	£1,020.00
				£34,707.49	£966.59	£35,674.08
		Income	AVBC - Second Instalment of Precept.			£177,684.00
			AVBC – Fair Dinner Fee Mayor & Deputy Mayor			£44.00
			Fair Dinner			£198.00
			Christmas Market			£70.00
						£177,996.00

131023/11. Closed Meeting at 5.08pm.

**The next Ripley Town Council Full Council Meeting will be held on Tuesday 14th November 2023
at 7.00pm in the Council Chamber, Ripley Town Hall.**

Signed.....

Date.....