



Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer
Mrs Jayne Simpson
Tel: 01773 513456
Email: townclerk@ripleytowncouncil.gov.uk



MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Friday 15th December 2023 at 5.00pm.

at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley BEM (Chair), Cllrs S Freeborn, N Weaving, M Allwood, P Moss and D Williams.

Also: Jayne Simpson, Town Clerk - Hannah Curzon, Deputy Town Clerk and Cllr P Weaving as a member of the public.

151223/1. To Receive Apologies for Absence – Cllrs L Cox and T Holmes.

151223/2. Variation of Order of Business - None required.

151223/3. Declaration of Members Interests – None.

151223/4. Public speaking – No one wishing to speak.

151223/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

N/A.

151223/6. The summary of Bank Balances and total monies held overall as at 30th November 2023 detailed below were NOTED.

Co-op Current Account	£86,693
NS&I Reserve Account	£81,717
Co-op Mayors Account	£ 558
Derbyshire Community Bank	£15,000
Nationwide Building Society	£35,546
Unity Bank	£ 4,801
Total	£224,315

151223/7. To consider any grant applications received.

None received.

151223/8. To consider the latest draft of the Budget for Financial Year 2024/2025.

It was RESOLVED to recommend to Full Council the approval of the fourth draft of the Budget for Financial Year 2024/2025.

151223/9. Discuss Finance Reports.

The Finance Reports were approved by all.

151223/10. To confirm and agree Financial Payments for December 2023.

The financial payments for December listed below were approved by all.

December 2023 Payments

1788	BACS	Old Farm Bus CIC	Weekly Workshops	£1,110.00	£0.00	£1,110.00
1789	BACS	H Curzon	Re-imburement – Cable Ties	£7.00	£0.00	£7.00
1790	DD	Waterplus Ltd	Water Bill – RTC Office	£28.76	£0.00	£28.76
1791	BACS	Old Farm Bus CIC	Weekly Workshops	£1,110.00	£0.00	£1,110.00
1792	BACS	K&K Fire Protection Engineers Ltd	Annual Fire Safety Servicing.	£94.00	£18.80	£112.80
1793	BACS	G Freeman & A Mills	Office Rent	£750.00	£0.00	£750.00
1794	BACS	Elliot Frampton	Event Medic – Remembrance Parade	£80.00	£0.00	£80.00
1795	BACS	Richard Woolley	Mileage – Drummer – Remembrance Parade	£17.10	£0.00	£17.10
1796	BACS	Blue Dice Promotions	Stewards and collection of Signs for Road Closure Remembrance Sunday	£950.00	£0.00	£950.00
1797	BACS	Friends of Ripley Junior School	S137 Grant to Foodbank	£500.00	£0.00	£500.00
1798	BACS	Carousel Craft Group	S137 Grant	£100.00	£0.00	£100.00
1799	BACS	Amber Valley Borough Council	Amendment of Trade Refuse Contract annual fee	£78.30	£0.00	£78.30
1800	BACS	LITE Ltd	Christmas Lights – 2 nd Instalment	£14,000.00	£2,800.00	£16,800.00
1801	BACS	Blend Youth Project	Ripley Youth Hub	£1,695.50	£0.00	£1,695.50
1802	BACS	Old Farm Bus CIC	Weekly Workshops	£1,110.00	£0.00	£1,110.00
1803	BACS	Marehay & Waingroves Methodist Church	S137 Grant to Foodbank	£500.00	£0.00	£500.00
1804	BACS	National Leaflet Company	Newsletter Delivery	£1,113.35	£222.00	£1,335.35
1805	DD	Unicom Ltd	Office Telephone and Broadband	£79.66	£15.93	£95.59
1806	CARD	Canva Ltd	Annual subscription Charges.	£99.99	£0.00	£99.99
1807	BACS	Total Hire & Sales Ltd	Hire of Road Closure Signs – Remembrance Sunday	£187.50	£37.50	£225.00
1808	DD	It'seeze Spoton.net Ltd	Website Charges	£45.00	£9.00	£54.00
1809	BACS	Fiona Barrett	Reimbursement – Christmas Wrapping Paper	£13.00	£0.00	£13.00
1810	BACS	Ripley Salvation Army	S137 Grant to Foodbank	£500.00	£0.00	£500.00
1811	DD	Waterplus Ltd	Water Bill – Heage Toilets	£72.54	£0.00	£72.54
1812	BACS	Fiona Barrett	Reimbursement – Christmas Wrapping Paper	£8.73	£0.00	£8.73
1813	Cash Wdl	Cash	Refund of Bonds to Christmas Market Stallholders	£250.00	£0.00	£250.00
1814	BACS	L Jaxon, M Briggs, S E McDonagh	Refunded Stall Fees, unable to attend. £30 x 3	£90.00	£0.00	£90.00
1815	Transfer	RTC Mayor's A/C	Takings from Collection Plate at Civic Service, Transferred to correct account.	£300.00	£0.00	£300.00
1816	BACS	Old Farm Bus CIC	Weekly Workshops	£1,110.00	£0.00	£1,110.00
1817	Cash Wdl	Cash	Refund of Bonds to Christmas Market Stallholders	£50.00	£0.00	£50.00
1818	BACS	P.J. Amusements	Childrens Rides – Christmas Market	£800.00	£0.00	£800.00
1819	BACS	UK Event Medix Ltd	Event Medics – Christmas Market	£140.00	£0.00	£140.00
1820	BACS	Howards Amusements Ltd	Christmas Carousel – Christmas Market	£3,000.00	£600.00	£3,600.00
1821	BACS	Keptkleen Ltd	Outdoor bin emptying – Maple Avenue, Ripley	£32.00	£6.40	£38.40
1822	BACS	Excel Office Equipment Ltd	Stationery Order	£31.65	£6.33	£37.98
1823	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance – Play Areas	£96.00	£19.20	£115.20
1824	BACS	Keptkleen Ltd	Office Cleaning – 6 Grosvenor Road, Ripley	£136.00	£27.20	£163.20
1825	BACS	Keptkleen Ltd	Cleaning – Heage Public Toilets	£558.00	£111.60	£669.60
1826	BACS	Keptkleen Ltd	Emptying of Bins on Ripley Greenway	£296.00	£59.20	£355.20

1827	BACS	Keptkleen Ltd	Cleaning – Ripley Market Place Toilets	£558.00	£111.60	£669.60
1828	BACS	Daryl Hemsell	Playground Inspections	£40.00	£0.00	£40.00
1829	BACS	Wish Computers Ltd	Email exchange mailboxes – Annual Fee	£1800.00	£360.00	£2,160.00
1830	BACS	Blue Dice Promotions	Picnic Bench Hire and Delivery – Christmas Market	£475.00	£0.00	£475.00
1831	BACS	H Curzon	Reimbursement – Key Cutting	£4.30	£0.00	£4.30
1832	DD	Information Commissioner's Office	Data Protection Renewal Fee	£35.00	£0.00	£35.00
1833	CARD	St Johns Primary School	S137 Grant to Foodbank	£450.78	£0.00	£450.78
1834	BACS	Newstead Brass Band	Carols at Christmas Market and Lights Switch on	£195.00	£0.00	£195.00
1835	BACS	Cheerful Chops Face Painting	Face Painting at Christmas Market	£275.00	£0.00	£275.00
1836	BACS	Total Hire & Sales Ltd	Hire & Delivery of Road Closure Signs – Christmas Market	£121.92	£24.38	£146.30
1837	BACS	Shelter Maintenance Ltd	Bus Shelter Cleaning	£102.48	£20.50	£122.98
1838	CARD	Canva Ltd	Christmas Cards – Mayor	£110.00	£0.00	£110.00
1839	BACS	DCC – LGPS	Pension Contributions – November 2023	£3,457.91	£0.00	£3,457.91
1840	BACS	HMRC	NI & PAYE Contributions – November 2023	£4,698.12	£0.00	£4,698.12
1841	BACS	Total Salaries	Total Salaries and Backpay – November 2023	£10,038.18	£0.00	£10,038.18
			Total	£53,501.77	£4,449.64	£57,951.41
		Income				
			Christmas Market			£140.00
			Total			£140.00

151223/11. Delegated Powers relating to the Office move.

It was agreed by all that under Financial Regulation 3.5 Budgetary Control - delegated powers, the limit of expenditure is raised for the Town Clerk & RFO with the approval of the Mayor, for costs incurred related to the move of the office from 6 Grosvenor Road to the Town Hall up to a limit of £2,000.00.

151223/12. Closed Meeting at 5.15pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 16th January 2024 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....