



# Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer  
Mrs Jayne Simpson  
Tel: 01773 513456  
Email: [townclerk@ripleytowncouncil.gov.uk](mailto:townclerk@ripleytowncouncil.gov.uk)



## MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Friday 16<sup>th</sup> June 2023 at 5.00pm.

at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley (Chair), Cllrs S Freeborn, N Weaving, M Allwood, P Moss and D Williams.  
Also: Mrs H J Simpson Town Clerk & RFO and Hannah Curzon Deputy Town Clerk.

**160623/1. To Receive Apologies for Absence – Cllrs L Cox and T Holmes**

**160623/2. Variation of Order of Business - None required.**

**160623/3. Declaration of Members Interests – None.**

**160623/4. Public speaking – One member of the public was present but did not wish to speak.**

**160623/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.**

In view of the confidential nature of **(none)** it was **Resolved** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**160623/6. To approve the continued use of Jon Millhouse, Planning Design Ltd for the new Neighbourhood Plan as a continuation of existing business. (suspend Financial Regulation number 11.1. Contracts Section).**

It was **RESOLVED** by all those present to approve the continued use of Jon Millhouse, Planning Design Ltd as a continuation of existing business.

**160623/7. To review, consider and approve the AGAR for financial year 2022/2023 before recommending it to Full Council for signing by the Mayor and Town Clerk.**

It was **RESOLVED** to accept the Financial Statements and recommend the approval and signing of the AGAR for financial year 2022/2023 at the next full Council Meeting.

**160623/8. To review the Budget for the Financial Year 01.04.2023 to 31.03.2024.**

It was **RESOLVED** to approve the review of the Budget for the current financial year 2023/2024.

**160623/9. To consider and approve the transfer of £1,000 from the Mayors Account to Amber Valley CVC to support the Befriending Service.**

It was **RESOLVED** to approve the transfer to £1,000 to AVCVS from the Mayors account and send a letter stating that this money is to be spent solely on supporting their Befriending Service.

**160623/10. Summary of Bank Balances and total monies held overall as at 31<sup>st</sup> May 2023.**

<b>Co-op Current Account</b>	<b>£130,118.16</b>
<b>NS&amp;I Reserve Account</b>	<b>£ 81,716.76</b>
<b>Co-op Mayors Account</b>	<b>£ 2,500.24</b>

<b>Derbyshire Community Bank</b>	<b>£ 15,000.00</b>
<b>Nationwide Building Society</b>	<b>£ 85,546.32</b>
<b>Unity Bank</b>	<b>£ 4,837.40</b>
<b>Total</b>	<b>£319,718.88</b>

The bank balances detailed above were NOTED by all present.

### 160623/11. Discuss Finance Reports.

The Finance Reports were NOTED by all present.

### 160623/12. To confirm and agree Financial Payments for June 2023.

#### June 2023 Payments

<u>Item No.</u>	<u>Method</u>	<u>Payee</u>		<u>Cost</u>	<u>VAT</u>	<u>Total</u>
1540	Cash	Cash Withdrawal	Cash to return Spring Market Stall Holders Bonds	£250.00	£0.00	£250.00
1541	Transfer	Mayors Account	Transfer of Mayor's Allowance for 2023/24	£2,500.00	£0.00	£2,500.00
1542	BACS	PDP Storybook Characters	Characters for the Spring Market	£225.00	£0.00	£225.00
1543	BACS	P.J.L Amusements	Childrens Rides for Spring Market	£800.00	£0.00	£800.00
1544	BACS	H J Simpson	Reimbursement – Drinks and additional Cash for Bonds at Spring Market	£158.00	£0.00	£158.00
1545	BACS	UK Event Medix Ltd	First Aid Cover – Spring Market	£82.50	£0.00	£82.50
1546	BACS	Excel Office Equipment Ltd	Stationery Order for Office	£69.83	£13.97	£83.80
1547	CARD	Unparalleled Ltd	Desk Letter Tray Organiser	£25.82	£5.16	£30.98
1548	BACS	Cheerful Chops	Face Painting at Spring Market	£275.00	£0.00	£275.00
1549	BACS	Mr M A Briggs	Refund of Stall Fee – Christmas Market	£50.00	£0.00	£50.00
1550	BACS	The Old Farm Bus CIC	Weekly Workshops #8	£1,560.00	£0.00	£1,560.00
1551	CARD	Land Registry	Title Register, Title Plan Enquiry	£6.00	£0.00	£6.00
1552	CARD	Land Registry	Title Register Enquiry	£3.00	£0.00	£3.00
1553	CARD	SMARTY	Repeat monthly Charge SIM for Caretaker's Phone	£6.00	£0.00	£6.00
1554	CARD	Argos Ltd	Mobile Phone for Caretaker	£139.99	£0.00	£139.99
1555	DD	Total Energies Ltd	Electricity Bill for RTC Office	£176.49	£8.82	£185.31
1556	BACS	Wish Cloud Ltd	Livedrive Annual renewal for Business multi-layer.	£720.00	£0.00	£720.00
1557	BACS	Daryl Hemsell	Playground Inspections	£100.00	£0.00	£100.00
1558	BACS	H J Simpson	Sundries for RTC Office	£10.00	£0.00	£10.00
1559	BACS	Shed Grounds Maintenance Ltd	Playground Grounds Maintenance	£96.00	£19.20	£115.20
1560	BACS	The Old Farm Bus CIC	Weekly Workshops #9	£1,560.00	£0.00	£1,560.00
1561	BACS	KeptKleen Ltd	Heage Toilets – Daily Cleaning	£558.00	£111.60	£669.60
1562	BACS	KeptKleen Ltd	Greenway Bins Emptying	£444.00	£88.80	£532.80
1563	BACS	KeptKleen Ltd	Market Place Toilets – Daily Cleaning	£558.00	£111.60	£669.60
1564	BACS	KeptKleen Ltd	Office Clean – Weekly	£170.00	£34.00	£204.00
1565	CARD	Amazon EU Sarl	Metal Stakes for Hippo Bags	£44.94	£9.00	£53.94
1566	CARD	Amazon EU Sarl	Charger Plug and Cable for Caretakers Phone	£8.32	£1.67	£9.99
1567	BACS	East Midlands Audit Servs Ltd	Internal Audit of Town Council and Charity Accounts + Mileage	£318.00	£0.00	£318.00
1568	BACS	Uk Event Medix Ltd	First Aid Cover for Outdoor Cinema Event	£60.00	£0.00	£60.00
1569	BACS	PDP Storybook Characters	Characters for Outdoor Cinema Event	£100.00	£0.00	£100.00
1570	BACS	H J Simpson	Reimburse – Drinks and Biscuits - Cllr Training	£9.30	£0.00	£9.30
1571	DD	Waterplus Ltd	Water Bill – RTC Office	£44.16	£0.00	£44.16
1572	BACS	ROSPA Playsafety Ltd	Skate Park Annual Inspection	£75.00	£15.00	£90.00
1573	BACS	DALC	Bespoke Training Session	£286.70	£0.00	£286.70
1574	CARD	Helping Hand	Litter Pickers and Bag Hoops	£344.00	£68.80	£412.80

		Environmental				
1575	CARD	HiVis.co.uk	High Vis Vests	£71.30	£0.00	£71.30
1576	BACS	The Old Farm Bus CIC	Weekly Workshops #10	£1,560.00	£0.00	£1,560.00
1577	BACS	DCC LGPS	Pension Contributions	£1,898.90	£0.00	£1,898.90
1578	BACS	HMRC	PAYE & NI Contributions	£2,161.77	£0.00	£2,161.77
1579	BACS	Total Salaries	Total Salaries for May 2023	£5,756.22	£0.00	£5,756.22
1580	S/O	G Freeman & A Mills	RTC Office Rent	£750.00	£0.00	£750.00
			<b>Total</b>	<b>£24,032.24</b>	<b>£487.62</b>	<b>£24,519.86</b>
		<b>Income</b>	VAT Refund from 2022/23			£28,906.41
			Spring Market Income			£200.00
			Allotment Rent			£15.00
			<b>Total</b>			<b>£29,121.41</b>

**160623/13. Closed Meeting at 5.13pm.**

**The next Ripley Town Council Full Council Meeting will be held on Tuesday 20<sup>th</sup> June 2023 at 7.00pm in the Council Chamber, Ripley Town Hall.**

**Signed.....**

**Date.....**