



# Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer  
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## MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Friday 26<sup>th</sup> May 2023 at 5.00pm.

at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley (Chair), Cllrs S Freeborn, N Weaving, L Cox, T Holmes and D Williams.  
Also: Mrs H J Simpson Town Clerk & RFO and Hannah Curzon Deputy Town Clerk.

**260523/1. To Receive Apologies for Absence – Cllrs M Allwood.**

**260523/2. Variation of Order of Business - None required.**

**260523/3. Declaration of Members Interests – None.**

**260523/4. Public speaking – No public present.**

**260523/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.**

In view of the confidential nature of **(none)** it was **Resolved** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**260523/6. To approve the Annual Salary for Mrs Mandy Beadell - Caretaker (transfer of employment from Vertas Derbyshire Ltd to Ripley Town Council) with effect from 1<sup>st</sup> June 2023.**

It was RESOLVED by all those present to approve the Salary for the position of Caretaker with effect from 1<sup>st</sup> June 2023, enrolment to Staff Pension scheme at the same date and purchase of work mobile phone.

**260523/7. Summary of Bank Balances and total monies held overall as at 30<sup>th</sup> April 2023.**

Co-op Current Account	£130,886
NS&I Reserve Account	£ 81,717
Co-op Mayors Account	£ 2,112
Derbyshire Community Bank	£ 15,000
Nationwide Building Society	£ 85,546
Unity Bank	£ 4,837
Total	£ 352,805 - these balances were noted by all.

**260523/8. Discuss Finance Reports.**

The Finance Reports were agreed by all.

**260523/9. To confirm and agree Financial payments for May 2023.**

It was RESOLVED to confirm and agree the May 2023 payments as listed below.

## May 2023 Payments

<u>Item No.</u>	<u>Method</u>	<u>Payee</u>		<u>Cost</u>	<u>VAT</u>	<u>Total</u>
1464	CARD	Fidum Group Ltd	Paddling Pool for Well Dressing Event	£23.12	£4.63	£27.75
1465	CARD	Party Perfecto	Flags for Coronation Displays	£49.67	£9.93	£59.60
1466	CARD	Party Packs	Bunting for Coronation Displays	£56.10	£11.22	£67.32
1467	BACS	Old Farm Bus CIC	Weekly Workshops #1	£1560.00	£0.00	£1560.00
1468	CARD	AVBC	TENS Licence for Outdoor Cinema Event	£21.00	£0.00	£21.00
1469	S/O	G Freeman & A Mills	Rent for RTC Office	£750.00	£0.00	£750.00
1470	BACS	Ilkeston Fencing Ltd	Repairs to Fencing at Porterhouse Rd, Play Area	£160.10	£32.02	£192.12
1471	BACS	Play & Leisure Ltd	Parts needed to repair Roundabout at Cedar Ave, Play Area	£386.60	£77.32	£463.92
1472	BACS	Old Farm Bus CIC	Weekly Workshops #2	£1560.00	£0.00	£1560.00
1473	BACS	AVBC	PPL Licence for Outdoor Cinema and refundable bond.	£266.68	£3.34	£270.02
1474	DD	Unicom Ltd	Telephone and broadband – Monthly Fee	£72.77	£14.55	£87.32
1475	DD	It'seeze Ltd	Website Charges	£45.00	£9.00	£54.00
1476	BACS	Old Farm Bus CIC	Weekly Workshops #3	£1560.00	£0.00	£1560.00
1477	DD	Waterplus Ltd	Water Bill – Heage Public Toilets	£78.95	£0.00	£78.95
1478	BACS	KIWA CMT Ltd	Lamp Post inspection and testing	£1,095.00	£219.00	£1,314.00
1479	BACS	Keptkleen Ltd	Office Cleaning	£170.00	£34.00	£204.00
1480	BACS	Keptkleen Ltd	Greenway Bin Emptying	£296.00	£59.20	£355.20
1481	BACS	Wish Cloud Ltd	Annual Web Hosting and email	£156.00	£0.00	£156.00
1482	BACS	Ripley Recreation Ground Charity	March Warm Wednesday Sessions	£450.00	£0.00	£450.00
1483	BACS	Ripley Recreation Ground Charity	Blend Youth Hub Sessions – October 2022 – March 2023	£1,125.00	£0.00	£1,125.00
1484	BACS	Keptkleen Ltd	Cleaning – Heage Public Toilets	£558.00	£111.60	£669.60
1485	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance – Cedar Avenue & Porterhouse Road Play Areas	£96.00	£19.20	£115.20
1486	BACS	DALC	Annual Subscription – Enhanced Fee	£2,133.67	£0.00	£2,133.67
1487	BACS	Dakin Electrical Ltd	Supply and installation new Radiator in office toilets	£192.00	£0.00	£192.00
1488	BACS	Citizens Advice Derbyshire	Advice Services at Ripley Library	£2,180.50	£0.00	£2,180.50
1489	BACS	AVBC	Trade Refuse Contract – RTC Office	£156.60	£0.00	£156.60
1490	BACS	AVBC	Engraving of 3 name plaques – Past Mayor's display board at Town Hall.	£84.24	£0.00	£84.24
1491	BACS	Keptkleen Ltd	Bin Emptying	£128.00	£25.60	£153.60
1492	BACS	Keptkleen Ltd	Cleaning – Ripley Market Place Toilets	£558.00	£111.60	£669.60
1493	CARD	Amazon EU Sarl	Encanto Blu-Ray Disc for Outdoor Cinema	£16.62	£3.32	£19.94
1494	BACS	Shelter Maintenance Ltd	Bus Shelter Cleaning	£97.58	£19.52	£117.10
1495	BACS	Ripley Recreation Ground Charity	1 <sup>st</sup> Instalment of Grant	£10,000.00	£0.00	£10,000.00
1496	BACS	DCC	Ripley Garden Licence – Ripley Greenway	£25.00	£0.00	£25.00
1497	BACS	Hannah Curzon	Reimbursement – Sundries for Coronation Displays	£10.75	£0.00	£10.75
1498	BACS	Mrs H J Simpson	Reimbursement – Civic Dinner	£1,024.59	£0.00	£1,024.59
1499	BACS	LITE Ltd	1 <sup>st</sup> instalment – Christmas Lights 2023	£14,000.00	£2,800.00	£16,800.00
1500	CARD	Brandon Hire Station	Event Portable Toilets – Outdoor Cinema	£491.25	£98.25	£589.50
1501	BACS	Old Farm Bus CIC	Weekly Workshops #4	£1,560.00	£0.00	£1,560.00
1502	BACS	DALC	Tickets for DALC Day.	£165.00	£0.00	£165.00
1503	CARD	Derbyshire Hospitals Band	Coronation concert on Crossley Park	£200.00	£0.00	£200.00
1504	BACS	Loz Phillips	Installation of new Bin on Ripley Greenway	£100.00	£0.00	£100.00
1505	BACS	Skylight Cinemas Ltd	Outdoor Cinema – Crossley Park 4 <sup>th</sup> June 2023	£1,224.50	£244.90	£1,469.40
1506	BACS	Daryl Hemsell	Play Area Inspections	£80.00	£0.00	£80.00

1507	BACS	Daryl Hemsell	Play Area Inspections	£80.00	£0.00	£80.00
1508	BACS	The National Leaflet Company	Leaflets delivered by Royal Mail	£1,111.70	£221.67	£1,333.37
1509	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance Ltd – Cedar Avenue and Porterhouse Road Play Areas	£96.00	£19.20	£115.20
1510	BACS	Konica Minolta Ltd	Copier Charges	£68.04	£13.61	£81.65
1511	BACS	Keptkleen Ltd	Cleaning – Ripley Market Place Toilets	£540.00	£108.00	£648.00
1512	BACS	Keptkleen Ltd	Office Cleaning	£136.00	£27.20	£163.20
1513	BACS	Keptkleen Ltd	Bin Emptying – Ripley Greenway	£332.00	£66.40	£398.40
1514	BACS	Keptkleen Ltd	Repairs to Roundabout – Cedar Avenue Play Area	£60.00	£12.00	£72.00
1515	BACS	Keptkleen Ltd	Cleaning – Heage Public Toilets	£540.00	£108.00	£648.00
1516	BACS	Heage Windmill Society	S137 Grant	£1,000.00	£0.00	£1,000.00
1517	BACS	Old Farm Bus CIC	Weekly Workshops #05	£1,560.00	£0.00	£1,560.00
1518	DD	Total Energies Ltd	Electricity Bill – RTC Office	£308.59	£61.72	£370.31
1519	DD	Waterplus Ltd	Water Bill – RTC Office	£25.68	£0.00	£25.68
1520	CARD	Snapfish UK	Photobook for Retiring Mayor	£17.48	£0.00	£17.48
1521	BACS	Hannah Curzon	Wine for Mayor Making Event	£78.00	£0.00	£78.00
1522	CARD	TDP Ltd	Park Bench for Porterhouse Road Play Area	£539.89	£37.81	£577.70
1523	BACS	Wish Computers Ltd	Call out to set up Email Addresses for New Councillors	£40.00	£8.00	£48.00
1524	BACS	Old Farm Bus CIC	Weekly Workshops #6	£1560.00	£0.00	£1560.00
1525	BACS	G Freeman & A Mills	RTC Office Monthly Rent	£750.00	£0.00	£750.00
1526	CARD	Norton LifeLock Ltd	Annual Subscription – Norton 360 Deluxe	£74.99	£15.00	£89.99
1527	DD	Unicom Ltd	Office Telephone and Broadband Charges	£79.66	£15.93	£95.59
1528	DD	Waterplus Ltd	Water Bill – Heage Toilets	£81.12	£0.00	£81.12
1529	BACS	Rialtas Business Solutions Ltd	Year End Close Down Training	£1,510.00	£302.00	£1,812.00
1530	BACS	Dakin Electrical Ltd	To switch off Christmas Lights by Ripley's Fish & Chips	£94.00	£0.00	£94.00
1531	BACS	Fell Master Tree Surgeons Ltd	Installation and removal of Flags for Coronation	£120.00	£0.00	£120.00
1532	BACS	Mrs H J Simpson	Reimbursement – Plant for retiring Mayoress	£15.00	£0.00	£15.00
1533	CARD	Co-operative Food	Cups and soft drinks for Mayor Making event	£13.75	£0.00	£13.75
1534	BACS	The Creative Kitchen	Buffet for Mayor Making Event	£237.50	£0.00	£237.50
1535	DD	It'seeze Websites	Monthly Website Charges	£45.00	£9.00	£54.00
1536	BACS	Old Farm Bus CIC	Weekly Workshops #7	£1,560.00	£0.00	£1,560.00
1537	BACS	DCC – LGPS	Pension Contributions – April 2023	£1,898.90	£0.00	£1,898.90
1538	BACS	HMRC	PAYE & NI Contributions – April 2023	£2,161.17	£0.00	£2,161.17
1539	BACS	Total Salaries	Total Salaries – April 2023	£5,756.82	£0.00	£5,756.82
			<b>Total</b>	<b>£67,455.58</b>	<b>£4,933.74</b>	<b>£72,389.32</b>
		<b>Income</b>	Coronation Grants			£200.00
			1 <sup>st</sup> Instalment – Precept			£177,684.00
			Interest from Reserves			£150.18
			Civic Dinner			£149.96
			Allotment Rent			£75.00
			<b>Total</b>			<b>£178,259.14</b>

**260523/10. Closed Meeting at 5.19pm.**

**The next Ripley Town Council Full Council Meeting will be held on Tuesday 20<sup>th</sup> June 2023 at 7.00pm in the Council Chamber, Ripley Town Hall.**

**Signed.....**

**Date.....**