



Ripley Town Council

Town Hall, Market Place, Ripley DE5 3BT

Contact: Town Clerk and Responsible Finance Officer
Mrs Jayne Simpson
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MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Tuesday 10th December 2024 at 5.00pm. at Ripley Town Council Office, Town Hall, Market Place, Ripley, DE5 3BT.

In Attendance: Cllrs: P Lobley BEM (Chair), L Cox, and N Weaving.

Also: Jayne Simpson, Town Clerk.

101224/1. To Receive Apologies for Absence – Cllrs S Freeborn, P Moss and T Holmes.

101224/2. Variation of Order of Business – None.

101224/3. Declaration of Members Interests – Cllr L Cox (see attached sheet).

101224/4. Public speaking – None present.

101224/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

N/A.

101224/6. The summary of Bank Balances and total monies held overall as at 30th November 2024 detailed below were NOTED.

Co-op Current Account	£320,101
NS&I Reserve Account	£ 32,349
Co-op Mayors Account	£ 2,644
Derbyshire Community Bank	£ 15,000
Nationwide Building Society	£ 16,493
Unity Bank	£ 4,747
Total	£391,334

101224/7. To consider any grant applications received, and charitable donations.

A Grant Application from The Caregiving Journey CIC was considered and the Clerk was asked to contact the applicant for more information on the services they provide before a decision can be made. It was agreed for the Clerk to bring the application back to a future meeting when the additional information is received.

101224/8. To seek approval of quotation from Shed Grounds Maintenance Ltd for improvements to the football pitch and goal mouth at Porterhouse Road Play Area as highlighted on the recent annual playground inspection report.

It was **RESOLVED** to Recommend to Council that the Quotation from Shed Grounds Maintenance Ltd for £1,249.81 to carry out the above mentioned remedial works is approved for payment.

101224/9. To update on recent National Pay Agreement, Staff Appraisals and related pay settlements.

Committee members were informed that the National Pay Agreement was settled early November, applied to November payroll and backdated to 1st April 2024. Staff Appraisals have also been completed and any changes to pay scales will be implemented in December payroll and again, backdated to 1st April 2024.

101224/10. To seek approval for Invoice from bid writer Optimum Pitch Ltd for 1st Instalment for fee for work relating to the 3G pitch project at Greenwich.

It was **RESOLVED** to Recommend to Council that the quotation from Optimum Pitch Ltd for £3,250.00 + VAT is approved for payment.

101224/11. To consider the 3rd draft of Budget for Financial Year 2025/2026.

Committee Members considered the 3rd draft of the Budget which included an increase in the Youth Provision to accommodate price increases for the Blend Youth Hub and also to enable the Old Farm Bus to provide the Build a Band workshops for the whole year. The budget for Greenwich was increased to allow a contribution toward the construction of the new Car Park to be made. It was **RESOLVED** to Recommend to Council that the fourth draft of the Budget is prepared and presented to Full Council for final approval in January 2025.

101224/12. To seek approval of financial support to Ambergate Carnival and Marehay Show to enable them to provide the services of Sporting Communities at their 2025 events. (approx. £320 per event).

It was **RESOLVED** to Recommend to Council that the request for financial support by both events mentioned above are approved.

101224/13. Discuss Finance Reports.

The Finance Reports as at the 30.11.2024 were noted by all.

101224/14. To confirm and agree Financial Payments for December 2024.

The financial payments for December 2024 listed below were approved by all.

December 2024 Payments

Item Number	Method	Payee	Description	Net amount	VAT	Gross Amount
516	BACS	Friends of Ripley Junior School Foodbank	S137 Grant	£500.00	£0.00	£500.00
517	BACS	Ripley Salvation Army Foodbank	S137 Grant	£500.00	£0.00	£500.00
518	BACS	Waingroves Methodist Church Foodbank	S137 Grant	£500.00	£0.00	£500.00
519	BACS	Heage Neighbourhood Watch	S137 Grant	£200.00	£0.00	£200.00
520	BACS	Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
521	BACS	Ripley Wildflowers	Reimbursement – Trees for Cedar Avenue Playground	£273.00	£0.00	£273.00
522	BACS	AA Tree Surgeons Ltd	Hedge trimming – footpath between Albion Street and Quenby Lane, Ripley	£995.00	£199.00	£1,194.00
523	BACS	Print Digital Media Ltd	Remembrance Sunday – Order of Service	£195.00	£0.00	£195.00
524	BACS	Total Hire & Sales Ltd	Road Closure signs – Remembrance Sunday	£200.70	£40.14	£240.84
525	BACS	Print Digital Media Ltd	Civic Service – Order of Service	£145.00	£0.00	£145.00
526	BACS	The Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
527	BACS	Blue Dice Promotions	Marshalls for road closures – Remembrance Sunday	£1,025.00	£0.00	£1,025.00
528	CARD	Amazon EU Sarl	Sundry Items for Santa's Grotto	£43.92	£8.79	£52.71
529	CARD	J D Williams	Inflatable Gingerbread Arch, Christmas Tree and Christmas Nutcracker for Santa's Grotto	£134.99	£0.00	£134.99
530	Chq No 505306	Poppy Appeal	Six Poppy Wreaths for Remembrance Sunday Events	£150.00	£0.00	£150.00
531	CARD	Vista Print Ltd	No Overnight Parking Banners x 5	£122.38	£24.47	£146.85

532	CARD	Amazon EU Sarl	Stationery order and items for Santa's Grotto	£89.34	£18.44	£107.78
533	CARD	Brook Hi-Vis Ltd	Yellow Hi Vis Reflective Waistcoat/Vests for Community Speedwatch Scheme	£71.90	£5.99	£77.89
534	BACS	H J Simpson	Catering supplies for Civic Service	£15.33	£0.00	£15.33
535	BACS	G Burley & Sons Ltd	Winter Floral Displays for the Township	£2,737.50	£547.50	£3,285.00
536	BACS	Westcotec Ltd	Bluetooth Data Card retro fitted to SID's and Carriage.	£630.00	£126.00	£756.00
537	BACS	Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
538	BACS	Ripley Recreation Ground Charity	Blend Sessions for October 2024	£240.00	£0.00	£240.00
539	BACS	Protect Signs – Weston SM LLP	Signage, quad stand and storage bag	£221.78	£44.35	£266.13
540	BACS	Excel Office Equipment Ltd	Office Equipment, desk, draws, chair and screen.	£457.00	£91.40	£548.40
541	BACS	LITE Ltd	Christmas Lights second instalment	£14,000.00	£2,800.00	£16,800.00
542	DD	Clear Business Ltd	Telephone and Broadband monthly charges	£37.30	£7.46	£44.76
543	CARD	Sofa Village Ltd	Green upholstered chair for Santa's Grotto, Icicle lights and snow spray.	£254.96	£51.01	£305.97
544	BACS	The Creative Kitchen Co.	Buffet for Mayor's Civic Service	£350.00	£0.00	£350.00
545	CARD	Canva UK Ltd	Mayor's Christmas Cards	£88.33	£17.67	£106.00
546	CARD	Canva UK Ltd	Annual Subscription Charges	£99.99	£0.00	£99.99
547	DD	It'seeze spoton.net Ltd	Monthly Website Charges	£49.00	£9.80	£58.80
548	BACS	Hannah Curzon	Red Fleece Throw	£16.95	£0.00	£16.95
549	BACS	Brandon Hire Station	Event Portable Toilet – Christmas Market	£154.75	£30.95	£185.70
550	BACS	Greenwich Charity Bank A/C	Grant Instalment	£5,000.00	£0.00	£5,000.00
551	BACS	The Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
552	CARD	Card Factory & Poundland Ltd	Wrapping Paper and bows for Christmas Market	£10.25	£0.00	£10.25
553	BACS	Daryl Hemsell	Playground Inspections	£40.00	£0.00	£40.00
554	BACS	Fiona Barrett	Santa's Grotto sundries	£4.75	£0.00	£4.75
555	BACS	Wish Computers Ltd	Call out and PC repair.	£45.00	£9.00	£54.00
556	BACS	UK Event Medix Ltd	Event – First Aid Cover Christmas Market and Lights Switch On	£170.00	£0.00	£170.00
557	BACS	Fiona Barrett	Reimbursement – Christmas Market sundries	£12.00	£0.00	£12.00
558	BACS	Wish Computers Ltd	Annual Service Charge for exchange mailbox	£2,088.00	£417.60	£2,505.60
559	BACS	Sign & Print Ripley Ltd	Window and door graphics for RTC Office	£505.00	£101.00	£606.00
560	BACS	Mr P F Lander	Childrens Fairground Ride, Christmas Market	£450.00	£0.00	£450.00
561	BACS	PDP Storybook Characters	Storybook Characters for Christmas Market	£350.00	£0.00	£350.00
562	CARD	Ripley St John's Primary School Foodbank	S137 Grant to school foodbank.	£619.56	£0.00	£619.56
563	CARD	Smarty.co.uk	SIM Card Contract for new Groundsperson position.	£6.00	£0.00	£6.00
564	BACS	Total Hire & Sales Ltd	Road Closure barriers and signs for Christmas Market	£134.54	£26.90	£161.44
565	BACS	Heage Band	Fee for band attendance at Christmas Lights Switch on	£200.00	£0.00	£200.00
566	DD	Information Commissioner's	Annual renewal of Data protection Fee	£35.00	£0.00	£35.00

		Office				
567	CARD	Amazon EU Sarl	Supplies for Welcome Wednesday	£94.79	£0.00	£94.79
568	CARD	Amazon EU Sarl	Supplies for Welcome Wednesday	£50.26	£0.00	£50.26
569	BACS	Keptkleen Ltd	Greenway – Bin emptying	£450.00	£90.00	£540.00
570	BACS	Keptkleen Ltd	Maple Avenue – Bin emptying	£45.00	£9.00	£54.00
571	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance – Play areas	£100.70	£20.14	£120.84
572	BACS	Keptkleen Ltd	Market Place Public Toilets Cleaning	£372.00	£74.40	£446.40
573	BACS	Keptkleen Ltd	Heage Public Toilets Cleaning	£558.00	£111.60	£669.60
574	BACS	The Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
575	BACS	Grace Brooks	Stall Fee Refund	£50.00	£0.00	£50.00
576	BACS	Emily Shaw	Stall Bond Refund	£20.00	£0.00	£20.00
577	BACS	Samantha May	Stall Fee Refund	£50.00	£0.00	£50.00
578	BACS	Hazel Taylor	Stall Fee Refund	£50.00	£0.00	£50.00
579	BACS	Rachel Copeland	Stall Fee Refund	£50.00	£0.00	£50.00
580	BACS	Francesca Littlewood	Stall Fee Refund – Double Stall	£100.00	£0.00	£100.00
581	BACS	Emma Mitchell-Meynell	Stall Bond Refund	£20.00	£0.00	£20.00
582	BACS	Anthony Stringer	Stall Bond Refund	£20.00	£0.00	£20.00
583	BACS	Marion Ridgley	Stall Fee Refund	£50.00	£0.00	£50.00
584	BACS	Janine Jogela-Monk	Stall Bond Refund	£20.00	£0.00	£20.00
585	BACS	Jordan Hogg	Stall Bond Refund	£20.00	£0.00	£20.00
586	BACS	Jamie Brown	Stall Fee Refund	£50.00	£0.00	£50.00
587	BACS	DCC – LGPS	Pension Contributions – November 2024	£3,167.04	£0.00	£3,167.04
588	BACS	HMRC	NI & PAYE Contributions – November 2024	£4,063.79	£0.00	£4,063.79
589	BACS	Total Salaries	Total Salaries & Backpay – November 2024	£10,575.47	£0.00	£10,575.47
			Total	£60,196.27	£4,882.61	£65,078.88
		Income				
			Christmas Market Income			£100.00
			Total			£100.00

101224/15. Closed Meeting at 17.45pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 21st December 2024 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....