



# Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer  
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## MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Tuesday 12<sup>th</sup> November 2024 at 5.00pm. at Ripley Town Council Office, Town Hall, Market Place, Ripley, DE5 3BT.

**In Attendance:** Cllrs: P Lobley BEM (Chair), L Cox, S Freeborn, T Holmes, N Weaving, and D Williams.

**Also:** Jayne Simpson, Town Clerk.

**121124/1. To Receive Apologies for Absence –** Cllrs M Allwood and P Moss.

**121124/2. Variation of Order of Business –** None.

**121124/3. Declaration of Members Interests –** Cllr S Freeborn (see attached sheet).

**121124/4. Public speaking –** None present.

**121124/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.**

N/A.

**121124/6. The summary of Bank Balances and total monies held overall as at 31<sup>st</sup> October 2024 detailed below were NOTED.**

Co-op Current Account	£385,256
NS&I Reserve Account	£ 32,349
Co-op Mayors Account	£ 2,644
Derbyshire Community Bank	£ 15,000
Nationwide Building Society	£ 16,493
Unity Bank	£ 4,747
<b>Total</b>	<b>£456,489</b>

**121124/7. To consider any grant applications received, and charitable donations.**

None.

**121124/8. To provide an update on costs relating to the Office move to Ripley Town Hall.**

Committee members were updated that the office move has cost £3,479 to date, however, it was noted that the invoice for building work on the new office is still outstanding.

**121124/9. To consider projected costs for the proposed Wellbeing Wednesday at Greenwich.**

A breakdown of the costs associated with a proposal to host Wellbeing Wednesday at Greenwich were considered. It was **RESOLVED** to recommend to Council the approval of this proposal and to host this event from the beginning of December 2024 to the end of March 2025 at an estimated cost of £1,685.50.

**121124/10. To provide an update on the request for Funding from Amber Valley CVS.**

The committee members were provided with information from AVCVS illustrating how many people within the Ripley Township benefited from the services they provide. They were further informed that the Manager of the Ripley Office of AVCVS had agreed to approach Parish Councils within the Ripley Township for funding support in addition to the Town Councils.

**Noted.**

**121124/11. Discuss Finance Reports.**

The Finance Reports as at the 31.10.2024 were noted by all.

**121124/12. To confirm and agree Financial Payments for November 2024.**

The financial payments for November 2024 listed below were approved by all.

**November 2024 Payments**

Item Number	Method	Payee	Description	Net amount	VAT	Gross Amount
469	Cheque 505305	Amber Valley Borough Council	Fee for amendments to Premises Licence	£46.00	£0.00	£46.00
470	BACS	Ellis Fermor & Negus Solicitors	Sellers fees relating to proposal to purchase Woodland off Peasehill Road, Ripley	£1,750.00	£350.00	£2,100.00
471	BACS	The National Allotment Society	Membership Renewal	£55.00	£11.00	£66.00
472	BACS	Keptklean Ltd	Office Cleaning – Grosvenor Road	£34.00	£6.80	£40.80
473	BACS	D Hemsell	Playground Inspections	£100.00	£0.00	£100.00
474	BACS	Shed Grounds Maintenance Ltd	Playground – Grounds Maintenance	£100.70	£20.14	£120.84
475	BACS	Keptklean Ltd	Emptying Bins – Ripley Greenway	£300.00	£60.00	£360.00
476	BACS	Derbyshire District Citizens Advice Bureau	Advice Services at Ripley Library	£2,225.00	£0.00	£2,225.00
477	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance at Greenwich Recreation Ground-Paid in error - Reimbursed	£1,415.10	£283.02	£1,698.12
478	BACS	AA Tree Surgeons Ltd	Tree and hedge cutting at Porterhouse Play Area	£825.00	£165.00	£990.00
479	BACS	The Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
480	BACS	The Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
481	BACS	Amber Valley Borough Council	Small Society Lottery Fee	£20.00	£0.00	£20.00
482	CARD	Excel Office Equipment Ltd	Stationary Order	£47.60	£9.52	£57.12
483	BACS	Derbyshire ALC	3 places at DALC Day	£180.00	£0.00	£180.00
484	BACS	Independent Memorial Inspection	Cleaning and pointing of War Memorial at All Saints Church, Ripley	£3,159.40	£631.88	£3,791.28
485	CARD	St Johns Ambulance	Refill for Office first aid kit	£12.85	£2.57	£15.42
486	CARD	Hancock's World of Sweets	Gifts for Santa at the Christmas Market	£341.62	£68.32	£409.94
487	DD	Clear Business Ltd	Telephone and Broadband Bill	£157.14	£31.43	£188.57
488	BACS	Ripley Recreation Ground Charity	Room Hire for Blend Sessions	£180.00	£0.00	£180.00
489	BACS	Loz Phillips	Fit fixture and fittings in the new office	£70.00	£0.00	£70.00
490	BACS	Derbyshire ALC	2 places at DALC Day – reduced rate	£60.00	£0.00	£60.00
491	BACS	The Old Farm Bus CIC	Weekly workshops	£1,210.00	£0.00	£1,210.00
492	CARD	Zoom Video Communications	Annual Renewal Fee – Workplace Pro	£129.90	£25.98	£155.88
493	DD	It'seeze Websites	Website Fees	£49.00	£9.80	£58.80
494	DD	Waterplus Ltd	Water Bill – Heage Public Toilets	£84.15	£0.00	£84.15
495	CARD	Brandon Hire Station	Hire of Portaloo for duration of Ripley Fair – as Ladies Toilet out of action on Market Place	£119.00	£23.80	£142.80
496	BACS	Amber Valley Borough Council	Season Ticket for Amber Valley HQ Car Park for new member of staff.	£216.67	£43.33	£260.00

497	CARD	Amazon EU Sarl	Office Sundries	£49.58	£12.39	£61.97
498	BACS	Amber Valley Borough Council	Refund of Fair Dinner Charge for Mayor and Consort – unable to attend.	£50.00	£0.00	£50.00
499	BACS	Ellis Fermor & Negus Solicitors	Professional Charges for proposal to purchase Woodland off Peasehill Road, Ripley	£1,282.88	£320.72	£1,603.60
500	BACS	H Curzon	Mileage – DALC Day	£17.82	£0.00	£17.82
501	BACS	H J Simpson	Reimbursement – Bill for Fair Dinner at the Excavator.	£750.00	£0.00	£750.00
502	BACS	H J Simpson	Mileage Claim – DALC Day	£9.81	£0.00	£9.81
503	DD	WaterPlus Ltd	Water Bill – 6 Grosvenor Road, Ripley	£26.62	£0.00	£26.62
504	BACS	The Old Farm Bus CIC	Weekly Workshops	£1,210.00	£0.00	£1,210.00
505	BACS	KeptKleen Ltd	Empty Bins – Maple Avenue, Ripley	£36.00	£7.20	£43.20
506	BACS	KeptKleen Ltd	Cleaning – Public Toilets, Heage	£540.00	£108.00	£648.00
507	BACS	KeptKleen Ltd	Cleaning – Ripley Market Place, Public Toilets	£540.00	£108.00	£648.00
508	BACS	Shelter Maintenance Ltd	Bus Shelter Cleaning	£107.38	£21.48	£128.86
509	BACS	Amber Valley Borough Council	Charge for use of Shirley Road, Car Park for Christmas Market.	£74.17	£14.83	£89.00
510	BACS	Daryl Hemsell	Playground Inspections	£80.00	£0.00	£80.00
511	BACS	PDM Derbyshire Ltd	Newsletter Printing Costs	£1,605.00	£0.00	£1,605.00
512	BACS	Andy Sissons	Town Crier for opening of Ripley Fair.	£90.00	£0.00	£90.00
513	BACS	Total Salaries	Total Salaries for October 2024	£7,640.44	£0.00	£7,640.44
514	BACS	HMRC	PAYE & NI contributions for October 2024	£2,497.75	£0.00	£2,497.75
515	BACS	DCC-LGPS	Pension Contributions for October 2024	£2,536.30	£0.00	£2,536.30
			<b>Total</b>	<b>£34,451.88</b>	<b>£2,335.21</b>	<b>£36,787.09</b>
		<b>Income</b>	Fair Dinner			£500.00
			Christmas Market			£150.00
			HMRC – VAT Reclaim			£16,463.42
			AVBC – Refund on Trade Refuse Contract			£163.68
			Greenwich Charity Bank A/C			£1,698.12
			<b>Total</b>			<b>£18,975.22</b>

121124/13. Closed Meeting at 17.21pm.

**The next Ripley Town Council Full Council Meeting will be held on Tuesday 19<sup>th</sup> November 2024 at 7.00pm in the Council Chamber, Ripley Town Hall.**

Signed.....

Date.....