



Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer
Mrs Jayne Simpson
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MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Friday 16th February 2024 at 5.00pm.

at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley BEM (Chair), Cllrs S Freeborn, N Weaving, M Allwood, L Cox, T Holmes, D Williams and P Moss.

Also: Jayne Simpson, Town Clerk - Hannah Curzon, Deputy Town Clerk.

160224/1. To Receive Apologies for Absence – None.

160224/2. Variation of Order of Business - None required.

160224/3. Declaration of Members Interests – None.

160224/4. Public speaking – None present.

160224/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

N/A.

160224/6. The summary of Bank Balances and total monies held overall as at 31st January 2024 detailed below were NOTED.

Co-op Current Account	£73,326
NS&I Reserve Account	£32,349
Co-op Mayors Account	£ 848
Derbyshire Community Bank	£15,000
Nationwide Building Society	£35,546
Unity Bank	£ 4,783
Total	£161,852

160224/7. To consider any grant applications received.

None received.

160224/8. To discuss and agree a provider for the Outdoor Cinema Screen based on the quotes provided.

It was **RESOLVED** to recommend to Council that C H Events, Pride Park, Derby are the chosen provider for our Outdoor Cinema Event.

160224/9. To discuss and approve the spending required to cover the shortfall between cost of replacement Skatepark and S106 monies available from Amber Valley Borough Council.

It was **RESOLVED** to recommend to Council that the shortfall mentioned above is made up from RTC funds (maximum £16,000).

160224/10. To provide an update on progress with the proposed Office move to Ripley Town Hall.

The committee members were advised that the Office, 6 Grosvenor Road, has been discreetly put on the market for sale, and that the Landlord will provide us with an update in three weeks.

160224/11. To discuss Ripley Town Council employing a Grounds and General Services Operative, and make a recommendation to the Employment Committee.

This was discussed in detail and members were advised that a job evaluation had been requested from DALC to assist in reaching the appropriate hourly rate for this role. This matter will be discussed further at the next meeting of the Environment Committee, and again at the next Finance Committee meeting before being taken back to the Employment Committee.

160224/12. To discuss our Christmas Lights contract with LITE Ltd.

It was **RESOLVED** to recommend to Council that our contract with LITE Ltd is extended for one year to cover the financial year 2024/2025, to avoid a financial penalty on the part of the contract covering the stand alone Christmas Trees.

160224/13. Discuss Finance Reports.

The Finance Reports were noted by all.

160224/14. To confirm and agree Financial Payments for February 2024.

The financial payments for February 2024 listed below were approved by all.

February 2024 Payments

1875	CARD	AVBC	Temporary Event Notice Fee	£21.00	£0.00	£21.00
1876	BACS	Old Farm Bus	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1877	BACS	PDP Storybook Characters	Characters for the Christmas Market	£290.00	£0.00	£290.00
1878	CARD	Stubbs Tickets	Custom Raffle Tickets – Charity Event	£29.50	£5.90	£35.40
1879	BACS	Old Farm Bus	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1880	BACS	Greenwich Charity Account	Recredit for Card payment made from wrong account.	£37.39	£0.00	£37.39
1881	BACS	Derbyshire Citizens Advice	Advice Sessions at Ripley Library	£2,180.50	£0.00	£2,180.50
1882	DD	Unicom Ltd	Landline and Broadband Charges	£89.66	£17.93	£107.59
1883	BACS	Old Farm Bus	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1884	BACS	G Freeman & A Mills	Monthly Office Rent	£750.00	£0.00	£750.00
1885	DD	It'seeze Spoton.net	Website Charges	£45.00	£9.00	£54.00
1886	CARD	High Speed Training	Training sessions for Caretaker, Health & Safety, Fire Safety Awareness, Legionella Awareness.	£91.00	£18.20	£109.20
1887	DD	Waterplus Ltd	Water Bill – Heage Toilets	£58.45	£0.00	£58.45
1888	BACS	H Curzon	Reimbursement – Office Sundries	£96.32	£11.83	£108.15
1889	BACS	Old Farm Bus	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1890	BACS	Daryl Hemsell	Playground Inspections	£40.00	£0.00	£40.00
1891	BACS	Keptkleen Ltd	Market Place Public Toilets – cleaning	£540.00	£108.00	£648.00
1892	BACS	Keptkleen Ltd	Litter Bins emptying – Maple Avenue	£32.00	£6.40	£38.40
1893	BACS	Keptkleen Ltd	Litter Bins emptying – Ripley Greenway	£296.00	£59.20	£355.20
1894	BACS	Keptkleen Ltd	Heage Public Toilets – Cleaning	£540.00	£108.00	£648.00
1895	BACS	Keptkleen Ltd	RTC Office Cleaning	£102.00	£20.40	£122.40
1896	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance Charges – Play Areas	£96.00	£19.20	£115.20
1897	BACS	LITE Ltd	Christmas Lights Charges	£7,000.00	£1,400.00	£8,400.00
1898	BACS	LITE Ltd	Christmas Lights Charges	£12,105.00	£2,421.00	£14,526.00
1899	BACS	Mark Proctor	Santa's Grotto Hire	£100.00	£0.00	£100.00
1900	CARD	The Purple Guide	Subscription Charge	£25.00	£5.00	£30.00
1901	Transfer	Mayors Account	Raffle Ticket Monies	£80.00	£0.00	£80.00

1902	Transfer	Mayors Account	Charity Event Ticket Monies	£190.00	£0.00	£190.00
1903	CARD	Essex Graphic Display Ltd	Large Charity Presentation Cheque	£12.15	£2.43	£14.58
1904	BACS	Shelter Maintenance Ltd	Bus Shelter Cleaning	£102.48	£20.50	£122.98
1905	CARD	SLCC	Training Course Fee	£50.00	£10.00	£60.00
1906	CARD	SLCC	Training Course Fee	£135.00	£27.00	£162.00
1907	BACS	SLCC	Annual Membership Fee	£357.00	£0.00	£357.00
1908	BACS	Old Farm Bus	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1909	DD	Waterplus Ltd	Water Bill – RTC Office	£15.46	£0.00	£15.46
1910	BACS	Ripley Recreation Ground Charity	Room Hire – Blend Youth Hub Sessions	£315.00	£0.00	£315.00
1911	BACS	Ripley Recreation Ground Charity	Room Hire – Warm Wednesdays, December 2023 and January 2024	£600.00	£0.00	£600.00
1912	DD	Total Energies Ltd	Electricity Bill – RTC Office	£190.52	£38.10	£228.62
1913	BACS	G Freeman & A Mills	RTC Office Rent	£750.00	£0.00	£750.00
1914	BACS	Print Digital Media	Newsletter Printing – February 2024	£1,590.00	£0.00	£1,590.00
1915	BACS	Old Farm Bus	Weekly Workshops	£1,100.00	£0.00	£1,100.00
1916	BACS	DCC – LGPS	Pension Contributions – January	£2,434.47	£0.00	£2,434.47
1917	BACS	HMRC	NI & PAYE Contributions	£2,702.31	£0.00	£2,702.31
1918	BACS	Total Salaries	Total Salaries – January	£7,440.50	£0.00	£7,440.50
			Total	£48,129.71	£4,308.09	£52,437.80
		Income	Reimbursement			£242.00
			VAT Reclaim – Quarter 3			£6,280.37
			Transfer from Reserves			£50,000.00
			Total			£56,522.37

160224/15. Closed Meeting at 5.37pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 20th February 2024 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....