



Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer
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MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Thursday 16th May 2024 at 5.00pm.

at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley BEM (Chair), L Cox, T Holmes and P Moss.

Also: Jayne Simpson, Town Clerk.

160524/1. To Receive Apologies for Absence – Cllrs Allwood and Freeborn.

160524/2. Variation of Order of Business - None required.

160524/3. Declaration of Members Interests – None.

160524/4. Public speaking – None present.

160524/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

N/A.

160524/6. The summary of Bank Balances and total monies held overall as at 30th April 2024 detailed below were NOTED.

Co-op Current Account	£294,477
NS&I Reserve Account	£ 32,349
Co-op Mayors Account	£ 311
Derbyshire Community Bank	£ 15,000
Nationwide Building Society	£ 16,493
Unity Bank	£ 4,765
Total	£363,395

160524/7. To consider any grant applications received, and charitable donations.

None.

160524/8. To provide an update on progress with the Office move to Ripley Town Hall.

The committee members were advised that quotes are being sought from local Solicitors for the work required to prepare a Lease Agreement between RTC and AVBC for signature before the office move which is expected to take place in August 2024.

160524/9. To provide an update on plans for Ripley Town Council to employ a Grounds and General Services Operative, and if appropriate make a recommendation to the Employment Committee.

Members were advised that work on the sizing of this new role is nearing completion. A meeting of the Employment Committee will then be arranged to agree the next steps in the recruitment process.

160524/10. To seek approval of Quotation from KIWA CMT Ltd for the testing of Lamp Posts at various locations for use with portable Speed Indicator Devices.

It was **RESOLVED** to recommend to Council the approval of the quotation from KIWA CMT Ltd for £1,007.00 for lamp post testing at four locations within the Township.

160524/11. To seek approval for the quotation from Westcotec Ltd to retrofit the existing SID's with Bluetooth data card, including collection and delivery £575.00 plus VAT.

It was **RESOLVED** to recommend to Council the approval of the quotation totalling £575.00 plus VAT.

160524/12. To consider making an annual financial contribution to the management body which will be responsible for the ongoing maintenance of the Blast Wall at Butterley Ironworks, following the completion of its restoration.

It was **RESOLVED** to recommend to Council an initial commitment of £1,000 per annum for 3 years then review, to commence upon completion of the restoration work.

160524/13. Discuss Finance/ Reports.

The Finance Reports as at the 30.04.2024 were noted by all.

160524/14. To confirm and agree Financial Payments for May 2024.

The financial payments for May 2024 listed below were approved by all.

May 2024 Payments

1980	BACS	Old Farm Bus CIC	Weekly Workshops	£1,560.00	£0.00	£1,560.00
1981	BACS	Ripley Recreation Ground Charity	Rent for March 2024 Blend Youth Hub Sessions	£180.00	£0.00	£180.00
1982	BACS	Loscoe Electrical Ltd	Move SID's to Waingroves	£70.00	£14.00	£84.00
1983	BACS	G Freeman & A Mills	April 2024 Rent – RTC Office	£950.00	£0.00	£950.00
1984	BACS	Old Farm Bus CIC	Weekly Workshops	£1,560.00	£0.00	£1,560.00
1985	DD	Unicom Ltd	Office Telephone and Broadband – April 2024	£89.66	£17.93	£107.59
1986	BACS	Old Farm Bus CIC	Weekly Workshops	£1,560.00	£0.00	£1,560.00
1987	BACS	H Curzon	Reimbursement for Stationery Order paid on wrong card in error.	£56.30	£8.88	£65.18
1988	DD	It'seeze spoton.net	Website Charges – April 2024	£45.00	£9.00	£54.00
1989	DD	Waterplus Ltd	Water Bill – Heage Toilets – April 2024	£45.20	£0.00	£45.20
1990	CARD	HM Land Registry	Title search for Land and Property information relating to the Town Hall.	£6.00	£0.00	£6.00
1991	DD	WaterPlus Ltd	Water Bill – RTC Office – April 2024	£32.78	£0.00	£32.78
1992	BACS	East Midlands Audit Services	Internal Audit for financial year 2023/2024 – RTC Accounts and Charity Accounts	£310.80	£0.00	£310.80
1993	BACS	Old Farm Bus CIC	Weekly Workshops	£1,560.00	£0.00	£1,560.00
1994	BACS	Daryl Hemsell	Playground Inspections – April 2024	£100.00	£0.00	£100.00
1995	BACS	Derbyshire County Council	Legal Fees – SID's Licence for Waingroves Road.	£105.00	£0.00	£105.00
1996	BACS	LITE Ltd	1 st Instalment – Christmas Lights 2024 season	£14,000.00	£2,800.00	£16,800.00
1997	BACS	Derbyshire District Citizens Advice Service	Provision of advice sessions at Ripley Library – April to June 2024.	£2,225.00	£0.00	£2,225.00

1998	BACS	Derbyshire County Council	Garden Licence for Ripley Greenway.	£25.00	£0.00	£25.00
1999	BACS	Amber Valley Borough Council	Trade Waste Licence – RTC Office	£354.66	£0.00	£354.66
2000	BACS	Print Digital Media Ltd	Printing Costs for May 2024 Newsletter	£1,590.00	£0.00	£1,590.00
2001	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance at RTC Playgrounds – April 2024.	£100.70	£20.14	£120.84
2002	BACS	Shelter Maintenance Ltd	Bus Shelter Cleans for March 2024.	£102.48	£20.50	£122.98
2003	BACS	Keptklean Ltd	Ripley Market Place - public toilets – Cleaning – April 2024.	£558.00	£111.60	£669.60
2004	BACS	Keptklean Ltd	Heage public toilets – Cleaning – April 2024.	£558.00	£111.60	£669.60
2005	BACS	Keptklean Ltd	Litter Bins emptied – Ripley Greenway – April 2024.	£296.00	£59.20	£355.20
2006	BACS	Keptklean Ltd	RTC office cleaning – April 2024.	£136.00	£27.20	£163.20
2007	BACS	Keptklean Ltd	Waste bins emptied – Maple Avenue, Ripley	£32.00	£6.40	£38.40
2008	Transfer	Ripley Recreation Ground Charity	1 st instalment – Annual Grant	£5,000.00	£0.00	£5,000.00
2009	BACS	Gravity Engineering Ltd	Design and manufacture of steel Skatepark Equipment – 1 st instalment of project.	£28,600.00	£5,720.00	£34,320.00
2010		AVBC	Non-domestic rate demand – RTC Office	£0.00	£0.00	£0.00
2011		AVBC	Non-domestic rate demand – Heage Public Toilets	£0.00	£0.00	£0.00
2012	BACS	DCC – LGPS	Pension Contribution – April 2024	£2,536.30	£0.00	£2,536.30
2013	BACS	HMRC	PAYE & NI Contributions – April 2024	£2,497.15	£0.00	£2,497.15
2014	BACS	Total Salaries	Total Salaries – April 2024	£7,641.04	£0.00	£7,641.04
2015	CARD	ASPLI Safety Ltd	Litter Picking Equipment	£456.50	£91.30	£547.80
				£74,939.57	£9,017.75	£83,957.32
		Income	Parish Precept – 1 st Instalment			£325,000.00
			Civic Dinner Tickets			£425.00
			Allotment Income			£75.00
			HMRC VAT Reclaim			£6,222.10
			Spring Market Stall			£50.00
						£331,772.10

160524/19. Closed Meeting at 5.21pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 21st May 2024 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....