



Ripley Town Council

Town Hall, Market Place, Ripley DE5 3BT

Contact: Town Clerk: - Hannah Curzon
Responsible Finance Officer: - Jayne Simpson

Tel: 01773 513456

Email: townclerk@ripleytowncouncil.gov.uk



MINUTES of FINANCE COMMITTEE MEETING held on Tuesday 11th November 2025 at 5.00pm.

at Ripley Town Council Office, Town Hall, Market Place, Ripley, DE5 3BT.

In Attendance: Cllrs: P Lobley, S Freeborn, L Cox, D Williams, P Moss and N Weaving.

Also: Jayne Simpson, RFO and Hannah Curzon, Town Clerk.

111125/1. To Receive Apologies for Absence – Cllrs T Holmes and M Allwood.

111125/2. Variation of Order of Business – None.

111125/3. Declaration of Members Interests – None.

111125/4. Public speaking – None.

111125/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

None.

111125/6. The summary of Bank Balances and total monies held overall as at 31st October 2025. detailed below were NOTED.

Co-op Current Account	£412,872
NS&I Reserve Account	£ 32,712
Co-op Mayors Account	£ 2,700
Derbyshire Community Bank	£ 20,304
Nationwide Building Society	£ 41,853
Unity Bank	£ 4,747
Total	£515,188

111125/7. To consider any grant applications received, and charitable donations.

It was **RESOLVED** to grant the following Foodbank Grants: Ripley Salvation Army Foodbank £1,000.00, Ripley St Johns School Foodbank £500.00 and Waingroves and Marehay Methodist Church Foodbank £500.00. It was further **RESOLVED** to grant £200.00 to Wellbeing Wednesday Singing Group for their 10th Anniversary celebrations.

111125/8. To approve Quotations for the following works:-

It was **RESOLVED** to approve the following quotations:- P J Lilley's Ltd for to supply and install an Electrical Supply in Heage to be used initially for Christmas Lights at a cost of £966.25 + VAT, P J Lilley's Ltd for the renovation and redecoration of the former Tourist Information and Police office at the Town Hall at a cost of £9,899.00 + VAT, lastly Excel Ltd for additional office furniture namely 3 desk and pedestal bundles, and desk top screen, total cost £920.00 + VAT.

111125/9. To consider and discuss the first draft of the Budget for the financial year 2026/2027.

A copy of the 1st draft of the budget was shared with committee members and discussed in detail. Members were asked to come back to the December meeting with any suggestions for additions or amendments from which the second draft will be produced.

111125/10. To approve the purchase of an additional waste bin for the entrance to Ripley Greenway - corner of Peasehill at a cost of £498.00 plus the cost of emptying, an additional £520.00 per annum.

It was **RESOLVED** to approve the purchase of an additional waste bin as detailed above upon receipt of the required permission from Derbyshire County Council.

111125/11. To approve the legal costs for Ellis Fermor & Negus Solicitors to carry out the necessary work relating to the Lease for the RTC office expansion, £1,500.00 + VAT plus disbursements if applicable.

It was **RESOLVED** to approve the quotation detailed above from Ellis Fermor & Negus Solicitors at a cost of £1,500.00 + VAT and disbursements if applicable.

111125/12. Discuss Finance Reports.

The Finance Reports as at the 31.10.2025 were considered and **NOTED** by all.

111125/13. To confirm and agree Financial Payments for November 2025.

It was **RESOLVED** that the financial payments for September 2025 listed below were approved by all.

November 2025 Payments

Item Number	Method	Payee	Description	Net Amount	VAT	Gross Amount
2081	DD	Screwfix Direct Ltd	Graffiti remover	£9.99	£2.00	£11.99
2082	CARD	Gilmex International Ltd	A3 Laminating Pouches	£31.58	£6.32	£37.90
2083	BACS	Old Farm Bus CIC	Week 27 Workshops	£1,660.00	£0.00	£1,660.00
2084	BACS	SLCC Enterprises	Staff Training – Time Management	£30.00	£6.00	£36.00
2085	CARD	Dulux Decorator Centre	Paint and materials for Heage Toilets	£109.47	£21.89	£131.36
2086	CARD	Dulux Decorator Centre	Paint	£10.82	£2.16	£12.98
2087	CARD	IKEA Ltd	Kitchen equipment	£47.08	£9.42	£56.50
2088	BACS	SLCC Enterprises	Staff Training – GDPR	£30.00	£6.00	£36.00
2089	BACS	Old Farm Bus CIC	Week 28 Workshops	£1,660.00	£0.00	£1,660.00
2090	DD	Fuelgenie Business Account	Fuel for RTC Van	£56.45	£11.29	£67.74
2091	BACS	Excel Office Equipment	Office Chair	£68.00	£13.60	£81.60
2092	BACS	Ripley Recreation Ground Charity	Room Hire for Blend Sessions in September	£240.00	£0.00	£240.00
2093	BACS	H Curzon	Mileage for attendance of DALC Conference	£10.80	£0.00	£10.80
2094	BACS	Blend Youth Project	12 youth hub sessions – Staff, refreshments, resources, monitoring and reporting	£1,798.50	£0.00	£1,798.50
2095	BACS	Amber Valley Borough Council	Small society lottery – annual fee	£20.00	£0.00	£20.00
2096	BACS	The National Allotment	Annual membership fee	£70.00	£14.00	£84.00

		Society				
2097	BACS	Derbyshire Districts Citizens Advice Bureau	Advice services at Ripley Library 1 st October – 31 st December 2025	£2,269.50	£0.00	£2,269.50
2098	BACS	Pentalpha Ltd	Quarterly fee – storage facility for Groundsman's equipment	£300.00	£60.00	£360.00
2099	BACS	Daryl Hemsell	Playground inspections	£100.00	£0.00	£100.00
2100	BACS	Advanced Building Plastics Ltd	Groundsman's supplies	£21.29	£4.26	£25.55
2101	BACS	Advanced Building Plastics Ltd	Groundsman's supplies	£11.97	£2.39	£14.36
2102	BACS	Independent Memorial Inspection	Cleaning, lime pointing and letter gilding in gold leaf. Written report and photos.	£2,207.45	£441.49	£2,648.94
2103	BACS	SLCC Enterprises	Staff training – Rights of Way	£50.00	£10.00	£60.00
2104	BACS	The Old Farm Bus CIC	Week 29 Workshops	£1,660.00	£0.00	£1,660.00
2105	DD	Clear Business	Office telephone and broadband charges	£73.89	£14.78	£88.67
2106	CARD	Zoom Communications Inc	Zoom workplace pro annual fee	£129.90	£25.98	£155.88
2107	BACS	Indigo Business Ltd T/A Motifs	Staff uniform for Groundsman	£102.50	£20.50	£123.00
2108	BACS	Amber Valley Borough Council	Fee for temporary road closure – Christmas Market	£30.00	£0.00	£30.00
2109	CARD	The Range	Kitchen & Bathroom sundries	£21.25	£0.00	£21.25
2110	DD	It'seeze Websites	Monthly fees – Website	£49.00	£9.80	£58.80
2111	CARD	Howdens Joinery Ltd	Vanity cupboard for staff toilets	£136.48	£0.00	£136.48
2112	BACS	D Bell (Excavator)	Fair Dinner bill 34 x £25 per head	£850.00	£0.00	£850.00
2113	BACS	H Curzon	Reimbursement – Tie Wraps	£6.00	£0.00	£6.00
2114	BACS	The Old Farm Bus CIC	Week 30 Workshops	£1,660.00	£0.00	£1,660.00
2115	BACS	Mr Andy Sissons	Town Crier Fee – Opening of Fair	£90.00	£0.00	£90.00
2116	BACS	Phase Print Ltd	Newsletter printing costs	£1,360.00	£0.00	£1,360.00
2117	CARD	The Phone Shop	iPad 11 128 GB Tablet, Charger, power saving case and screen protector	£480.00	£96.00	£576.00
2118	DD	Fuelgenie Business Account	Fuel for RTC Van	£54.19	£10.84	£65.03
2119	DD	Waterplus Ltd	Water Bill – Heage Toilets	£86.65	£0.00	£86.65
2120	CARD	BannerWorld Ltd	Event Banners – Remembrance Sunday	£63.00	£12.60	£75.60
2121	DD	ALD Automotive Ltd	Finance payment – RTC Van	£277.46	£55.49	£332.95
2122	CARD	Amazon EU Sarl	Stationery Order including 2026 desk diaries and desktop calendars	£82.17	£16.43	£98.60

2123	BACS	Citizens Advice – Derbyshire District	Advice provision – Ripley Outreach sessions	£1,333.33	£0.00	£1,333.33
2124	BACS	Keptkleen Ltd	Empty bins – Maple Avenue	£36.00	£7.20	£43.20
2125	BACS	Keptkleen Ltd	Caretaker Weekend Cover	£30.00	£6.00	£36.00
2126	BACS	Keptkleen Ltd	Emptying Bins – Ripley Greenway	£420.00	£84.00	£504.00
2127	BACS	Keptkleen Ltd	Daily Cleaning – Market Place public Toilets	£540.00	£108.00	£648.00
2128	BACS	Keptkleen Ltd	Daily Cleaning – Heage Public Toilets	£540.00	£108.00	£648.00
2129	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance – Cedar Ave and Porterhouse Rd Play Areas	£104.22	£20.84	£125.06
2130	BACS	Shelter Maintenance Ltd	Bus Shelter Cleaning	£118.16	£23.63	£141.79
2131	BACS	Luna Ray Events Ltd	Balance for Carousel – Christmas Market	£2,500.00	£500.00	£3,000.00
2132	CARD	Amber Valley Borough Council	Parking Permit – 3 months – Bradd Farnsworth	£100.00	£0.00	£100.00
2133	BACS	Daryl Hemsell	Playground inspections	£80.00	£0.00	£80.00
2134	Chq 505307	Poppy Appeal	5 x Poppy Wreaths – Remembrance Sunday	£135.00	£0.00	£135.00
2135	DD	Screwfix Direct Ltd	Groundsman's Supplies	£60.94	£12.19	£73.13
2136	BACS	DCC - LGPS	Pension Contributions – October 2025	£3,784.32	£0.00	£3,784.32
2137	BACS	HMRC	NI & PAYE Contributions – October 2025	£3,802.37	£0.00	£3,802.37
2138	BACS	Total Salaries	Total Salaries - October 2025	£11,871.72	£0.00	£11,871.72
2139	BACS	P J Lilley Ltd	Repairs to Heage Public Toilets	£120.00	£24.00	£144.00
2140	BACS	PDM (Derbyshire) Ltd	Printing – Remembrance Order of Service	£230.00	£0.00	£230.00
2141	BACS	Old Farm Bus CIC	Week 31 Workshops	£1,660.00	£0.00	£1,660.00
2142	BACS	H J Simpson	Refund – Fair Dinner payment	£25.00	£0.00	£25.00
2143	BACS	RTC Mayor's A/C	Donation – P Lobley	£50.00	£0.00	£50.00
				£45,566.45	£1767.10	£47,333.55
		INCOME	Fair Dinner			£25.00
			VAT Reclaim – Quarter 2			£13,681.79
						£13,706.79

111125/14. Closed Meeting at 17.33pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 18th November 2025 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....