



Ripley Town Council

Town Hall, Market Place, Ripley DE5 3BT

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MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Tuesday 12th August 2025 at 5.00pm.

at Ripley Town Council Office, Town Hall, Market Place, Ripley, DE5 3BT.

In Attendance: Cllrs: P Lobley BEM (Chair), L Cox, S Freeborn, T Holmes, P Moss, D Williams and N Weaving.

Also: Jayne Simpson, RFO and Hannah Curzon, Town Clerk.

120825/1. To Receive Apologies for Absence – Cllr M Allwood.

120825/2. Variation of Order of Business – None.

120825/3. Declaration of Members Interests – Cllr Freeborn declared a personal interest in item 7 the Terminus Park Grant as a BIT member and disability access being the reason for the grant, Cllr D Williams also declared a personal interest in item 7, specifically the Marehay Miners Welfare Grant.

120825/4. Public speaking – None.

120825/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

It was agreed by all to consider Item 10 as confidential and move it after item 12.

120825/6. The summary of Bank Balances and total monies held overall as at 31st July 2025. detailed below were NOTED.

Co-op Current Account	£230,261
NS&I Reserve Account	£ 32,712
Co-op Mayors Account	£ 2,700
Derbyshire Community Bank	£ 20,304
Nationwide Building Society	£ 41,853
Unity Bank	£ 4,747
Total	£332,577

120825/7. To consider any grant applications received, and charitable donations.

It was **RESOLVED** to approve the following grant applications, and charitable donations.

A charitable donation of £1,000 to Ripley Salvation Army Foodbank in response to their appeal for donations.

A grant of £1,000 to the Terminus Park project at Midland Railway to be used to improve the specification of the path to better accommodate wheelchairs and mobility scooters.

Three applications for a VJ Day commemoration grant were approved for Riddings Over 50's Group, Wellbeing Wednesday Singing Group and (Marehay Miners Welfare - since withdrawn), £200 to each group.

A grant of £120 was approved to Friends of Heage Community to support the purchase of perennial plants to refresh the planters on the grassed area at the end of Bridle Lane, Upper Hartsay.

120825/8. To approve the recommendation from the Policy and Management Committee, relating to the payment of sick pay.

It was **RESOLVED** to continue to pay a member of staff ½ pay plus SSP for up to three additional months.

120825/9. To report on the outcome of the External Audit 2024/25 carried out by PKF Littlejohn LLP.

The committee members were informed that the report from the external auditor was a clean sheet with no concerns raised.

120825/10. Moved to after item 12.

120825/11. Discuss Finance Reports.

The Finance Reports including projected figures, as at the 31.07.2025 were **NOTED** by all.

120825/12. To confirm and agree Financial Payments for August 2025.

It was **RESOLVED** that the financial payments for August 2025 listed below were approved by all.

August 2025 Payments

Item Number	Method	Payee	Description	Net amount	VAT	Gross Amount
1028	CARD	Viaan Enterprise Ltd	Workplace Accident Record Book	£3.32	£0.67	£3.99
1029	CARD	Amazon EU Sarl	Pushpin Tack's	£24.96	£5.01	£29.97
1030	BACS	Advanced Building Plastics Ltd	Milwaukee Packout Mounting Plate	£64.54	£12.91	£77.45
1031	BACS	Daryl Hemsell	Playground Inspections	£100.00	£0.00	£100.00
1032	CARD	Amazon EU Sarl	Portable Desk Fan	£22.49	£4.50	£26.99
1033	CARD	Amazon EU Sarl	Tall Tower Fan	£62.49	£12.50	£74.99
1034	BACS	Zurich Insurance Company Ltd	Annual Insurance Premium including Motor Insurance for RTC Van	£4,377.81	£0.00	£4,377.81
1035	CARD	Strong Fish Ltd	Laminating Pouches	£13.98	£0.00	£13.98
1036	BACS	The National Leaflet Company	Newsletter Delivery by Royal Mail	£1,173.11	£233.92	£1,407.03
1037	BACS	The Old Farm Bus CIC	Week 14 Workshops	£1,660.00	£0.00	£1,660.00
1038	BACS	Citizens Advice Derbyshire Districts	Advice Services at Ripley Library 1 st July – 30 th September 2025	£2,269.50	£0.00	£2,269.50
1039	BACS	Hannah Curzon	Sundry items for Office, Mileage and Parking	£26.97	£0.00	£26.97
1040	BACS	The Sugar Tree	Band performance on Crossley Park	£450.00	£0.00	£450.00
1041	BACS	Amber Valley Borough Council	Balance of Service Charge on RTC Office 16 th September 2024 to 31 st March 2025	£483.54	£96.71	£580.25
1042	CARD	Travis Perkins	Dewalt Drill for Groundsman	£70.00	£14.00	£84.00
1043	BACS	G Burley & Sons Ltd (working for	Hanging Baskets, Floral Displays Plus Maintenance and Delivery	£12,729.00	£2,545.80	£15,274.80

		Plantscape)				
1044	BACS	Indigo Business Ltd T/A Motifs	Caretaker Uniform & PPE	£140.00	£28.00	£168.00
1045	BACS	P J Lilley Ltd	Repairs & Maintenance to Heage Toilets	£211.99	£42.40	£254.39
1046	BACS	The Old Farm Bus CIC	Week 15 Workshops	£1,660.00	£0.00	£1,660.00
1047	BACS	Ripley Recreation Ground Charity	Room Hire for Blend Youth Hub Sessions in June 2025	£240.00	£0.00	£240.00
1048	CARD	Central England Cooperative	Gift Vouchers	£50.00	£0.00	£50.00
1049	BACS	Ripley Recreation Ground Charity	Redirecting Election Income paid by AVBC to incorrect account	£387.50	£0.00	£387.50
1050	BACS	Dakin Electrical Ltd	PAT Testing of Office Equipment	£115.00	£0.00	£115.00
1051	BACS	Mr Kevin King	Mileage – Use of own vehicle whilst RTC Van at Garage	£43.65	£0.00	£43.65
1052	BACS	L W Smart Repairs Ltd	Policy Excess and VAT on repairs to RTC Van	£875.87	£0.00	£875.87
1053	BACS	Ripley Recreation Ground Charity	Grant Instalment	£10,000.00	£0.00	£10,000.00
1054	DD	Fuelgenie Business Account	Fuel for RTC Van	£59.43	£11.88	£71.31
1055	CARD	Gearbybear Ltd	20L Spill Kit (Maintenance) & 20L Spill Kit (Chemical)	£56.55	£11.31	£67.86
1056	BACS	The Old Farm Bus CIC	Week 16 Workshops	£1,660.00	£0.00	£1,660.00
1057	DD	Clear Business	Office Telephone & Broadband Charges	£73.89	£14.78	£88.67
1058	CARD	Land Registry	Search Fee – Land and Property Information	£7.00	£0.00	£7.00
1059	DD	It'seeze – Spoton.net Ltd	Website Charges	£49.00	£9.80	£58.80
1060	BACS	Mr Kevin King	Reimbursement – Sundry Items	£20.00	£0.00	£20.00
1061	BACS	PDM (Derbyshire) Ltd	Newsletter Printing Costs	£1,770.00	£0.00	£1,770.00
1062	BACS	Richard Windsor	Garden Competition Judging	£50.00	£0.00	£50.00
1063	DD	Waterplus Ltd	Water Bill – Heage Public Toilets	£103.54	£0.00	£103.54
1064	BACS	Advanced Building Plastics Ltd	Groundsman supplies	£7.12	£1.42	£8.54
1065	BACS	The Old Farm Bus CIC	Week 17 Workshops	£1,660.00	£0.00	£1,660.00
1066	CARD	The Warehouse	Groundsman supplies	£42.00	£0.00	£42.00
	CARD	G J's & Son	Groundsman supplies	£23.96	£0.00	£23.96
	CARD	LIDL Ripley	Groundsman Supplies	£2.70	£0.00	£2.70
1067	BACS	Pentalpha Ltd	Quarterly Storage Charges	£300.00	£60.00	£360.00

1068	BACS	KIWA Ltd	Lamp Post testing and calculations	£1,115.00	£223.00	£1,338.00
1069	DD	ALD Automative Ltd	Monthly Lease charges for RTC Van	£277.46	£55.49	£332.95
1070	BACS	Keptkleen Ltd	Empty Bins – Maple Avenue, Ripley	£36.00	£7.20	£43.20
1071	BACS	Keptkleen Ltd	Empty Bins – Ripley Greenway	£420.00	£84.00	£504.00
1072	BACS	Keptkleen Ltd	Caretaker Cover – June 2025	£1,120.00	£224.00	£1,344.00
1073	BACS	Keptkleen Ltd	Daily Cleaning – Heage Public Toilets	£540.00	£108.00	£648.00
1074	BACS	Keptkleen Ltd	Daily Cleaning – Ripley Market Place Toilets	£540.00	£108.00	£648.00
1075	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance Costs – Cedar Ave & Porterhouse Rd, Play Areas	£104.22	£20.84	£125.06
1076	BACS	Indigo Business Ltd T/A Motifs	Magnetic Signs for RTC Van	£175.00	£35.00	£210.00
1077	BACS	PKF Littlejohn LLP	External Auditors Fees for financial year 2024/25	£1,365.00	£273.00	£1,638.00
1078	CARD	Cresta Gems	Engraving carried out to the Mayoral Chain of Office	£50.00	£0.00	£50.00
1079	BACS	Daryl Hemsell	Playground Inspections	£80.00	£0.00	£80.00
1080	DD	Screwfix Direct Ltd	Monthly Invoice for Groundsman's supplies	£69.75	£13.75	£83.50
1081	BACS	DCC – LGPS	Pension Contributions – July 2025	£3,565.79	£0.00	£3,565.79
1082	BACS	HMRC	PAYE & NI Contributions – July 2025	£3,500.95	£0.00	£3,500.95
1083	BACS	Total Salaries	Total Salaries – July 2025	£11,265.16	£0.00	£11,265.16
1084	BACS	The Old Farm Bus CIC	Week 18 Workshops	£1,660.00	£0.00	£1,660.00
1085	CARD	Hemp HQ Ltd	Error – wrong card used. Credit made to correct.	£6.00	£0.00	£6.00
			Total	£69,031.24	£4,257.89	£73,289.13
		INCOME	Refund of Bond for VE Day Event			£260.00
			Refund of Bond for Outdoor Cinema			£270.00
			Reclaim of VAT for Quarter 1 2025/26			£6,665.84
			Error correction see 1085 above			£6.00
			TOTAL			£7,201.84

The following item was taken as a confidential item.

120825/10. To consider tenders received for the Christmas Lights contract 2025/2027.

Following a presentation detailing the three tenders received for the above mentioned contract, it was **RESOLVED to recommend to Council** to choose option C which was from LITE Limited our current supplier.

120825/13. Closed Meeting at 17.29pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 16th September 2025 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....