



# Ripley Town Council

Town Hall, Market Place, Ripley DE5 3BT

Contact: Town Clerk: - Hannah Curzon  
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## MINUTES of FINANCE COMMITTEE MEETING held on Tuesday 16<sup>th</sup> December 2025 at 5.00pm.

at Ripley Town Council Office, Town Hall, Market Place, Ripley, DE5 3BT.

**In Attendance:** Cllrs: P Lobley, S Freeborn, L Cox, D Williams, and N Weaving.

**Also:** Jayne Simpson, RFO, Hannah Curzon, Town Clerk and Fiona Barrett, Deputy Town Clerk.

**161225/1. To Receive Apologies for Absence –** Cllrs T Holmes and M Allwood.

**161225/2. Variation of Order of Business –** None.

**161225/3. Declaration of Members Interests –** Cllr S Freeborn declared an interest in item 9 as a member of Ripley Music Festival Team and Cllr D Williams declared an interest in item 7 as a member of Waingroves Community Woodland Trust.

**161225/4. Public speaking –** None.

**161225/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.**  
None.

**161225/6. The summary of Bank Balances and total monies held overall as at 30<sup>th</sup> November 2025. detailed below were NOTED.**

Co-op Current Account	£294,511
NS&I Reserve Account	£ 32,712
Co-op Mayors Account	£ 2,769
Derbyshire Community Bank	£ 20,304
Nationwide Building Society	£ 66,853
Unity Bank	£ 4,747
<b>Total</b>	<b>£421,896</b>

**161225/7. To consider any grant applications received, and charitable donations.**

It was **RESOLVED** to grant £5,000 to Butterley United Cricket Club, towards the project to extend the patio area at Greenwich. It was **RESOLVED** to grant £500 to Waingroves Community Woodland Trust following the break in where all their equipment was stolen.

**161225/8. To approve Quotations for the following works:-**

It was **RESOLVED** to approve the following:- Quotation from Monday.com for £1,230pa + VAT to help manage projects, workflows and daily tasks was approved. Quotation from AA Tree Surgeons for £550 + VAT for hedge cutting around bus shelters in three locations was approved. And lastly, quotation from HAGS-SMP Ltd for £8,595 + VAT to install a set of Swings at Cedar Avenue, Play Area, to include basket swing, flat swing and toddler swing was also approved.

**161225/9. To consider and discuss the second draft of the Budget for the financial year 2026/2027.**

A copy of the 2nd draft of the budget was shared with committee members and discussed in detail. Members were happy with the figures within and agreed to include an amount in the budget heading for S137 Grants to allow an increase to funding to Ripley Music Festival if required. The final copy will be brought to January Finance Committee.

**161225/10. To approve the proposed Spinal Column Point increases to staff salaries following the completion of annual staff appraisals.**

Members **RESOLVED** to approve one staff member to remain on the same SCP, five staff members to move up one SCP, and one member of staff to move up two SCP.

**161225/11. Discuss Finance Reports.**

The Finance Reports as at the 30.11.2025 were considered and **NOTED** by all.

**161225/12. To confirm and agree Financial Payments for December 2025.**

It was **RESOLVED** that the financial payments for December 2025 listed below were approved by all.

**December 2025 Payments**

Item Number	Method	Payee	Description	Net Amount	VAT	Gross Amount
2144	CARD	Amazon EU Sarl	Laminating Pouches	£15.26	£3.06	£18.32
2145	CARD	Amazon EU Sarl	Desk Diaries for 2026/Gifts for Halloween Competition	£27.81	£5.57	£33.38
2146	BACS	PDM (Derbyshire) Ltd	Printing – Business Cards	£35.00	£7.00	£42.00
2147	BACS	G Burley & Sons Ltd	Winter Planting around Town Centre	£3,099.00	£619.80	£3,718.80
2148	BACS	H Curzon	Tie Wraps	£10.00	£0.00	£10.00
2149	BACS	K King	Reimbursement – Parking Charges	£4.10	£0.00	£4.10
2150	BACS	Advanced Building Plastics Ltd	Groundsman supplies – Cleaning Wipes	£3.44	£0.69	£4.13
2151	BACS	Dulux Decorator Centre	Paint for Heage Toilets	£33.36	£6.67	£40.03
2152	BACS	Bradd Farnsworth	Reimbursement – Parking Charges	£6.40	£0.00	£6.40
2153	CARD	Amazon EU Sarl	Groundsman supplies – Number Stickers	£5.41	£1.08	£6.49
2154	BACS	Total Hire & Sales	Road Closure Signs – Remembrance Sunday	£200.70	£40.14	£240.84
2155	CARD	Amazon EU Sarl	Office printing paper	£16.64	£3.34	£19.98
2156	DD	EE Limited	SIM Card for office iPad	£12.40	£0.00	£12.40
2157	BACS	Old Farm Bus CIC	Week 32 workshops	£1,660.00	£0.00	£1,660.00
2158	BACS	LITE Ltd	2nd instalment of 3 – Christmas Lights	£35,818.40	£7,163.68	£42,982.08
2159	CARD	Boots UK Ltd	Gift Cards for competition winners and Cert of Merit winner	£90.00	£0.00	£90.00
2160	BACS	UK Event Medix Ltd	Event First Aid Cover – Remembrance Sunday	£120.00	£0.00	£120.00
2161	CARD	LIDL Ripley	Groundsman supplies – cleaning products	£6.31	£0.00	£6.31
2162	BACS	DALC	DALC Day – 2 tickets	£90.00	£0.00	£90.00
2163	BACS	Blue Dice Promotions	Hire of Marshalls for Remembrance Sunday	£1,125.00	£0.00	£1,125.00
2164	BACS	Ripley Recreation	Room Hire for Blend Youth Hub Sessions	£300.00	£0.00	£300.00

		Ground Charity				
2165	BACS	PDM (Derbyshire) Ltd	Printing – Civic Service Order of Service	£125.00	£0.00	£125.00
2166	BACS	Marehay & Waingroves Methodist Church	Foodbank Donation	£500.00	£0.00	£500.00
2167	BACS	Ripley Salvation Army	Foodbank Donation	£1,000.00	£0.00	£1,000.00
2168	BACS	Wellbeing Wednesday Singing Group	S137 Grant – 10 year celebration	£200.00	£0.00	£200.00
2169	CARD	The Range	Kitchen cleaning materials – office	£6.27	£0.00	£6.27
2170	CARD	World of Sweets (Hancock's) Ltd	Sweets for Santa at Christmas Market	£118.87	£23.78	£142.65
2171	CARD	Motostop	Part for RTC Van	£9.17	£1.83	£11.00
2172	BACS	Old Farm Bus CIC	Week 33 Workshops	£1,660.00	£0.00	£1,660.00
2173	Transfer	Nationwide Reserves A/C	Transfer from current account to reserves account	£25,000.00	£0.00	£25,000.00
2174	CARD	British Grocery	Haribo sweets for Santa's Gifts at Christmas Market	£189.16	£37.83	£226.99
2175	DD	FuelGenie Business A/C	Fuel for RTC Van	£56.06	£11.21	£67.27
2176	CARD	HS Distributors Ltd	Protective gloves for Groundsman	£39.74	£7.95	£47.69
2177	CARD	CANVA UK Operations Ltd	Annual subscription fee	£83.33	£16.66	£99.99
2178	CARD	Sainsbury's Ltd	Top up for First Aid supplies in RTC Van	£13.25	£0.00	£13.25
2179	BACS	H Curzon	Reimbursement – Civic service Supplies	£21.14	£0.00	£21.14
2180	BACS	The Creative Kitchen Co.	Buffet for Mayor's Civic service	£540.00	£0.00	£540.00
2181	BACS	The National Leaflet Company	Delivery Costs – Newsletter	£1,177.85	£234.87	£1,412.72
2182	CARD	Sainsbury's Ltd	Haribo Sweets for Santa's Gifts at Christmas Market	£60.00	£0.00	£60.00
2183	BACS	B Farnsworth	Reimbursement – Gift Wrap for Christmas Market	£6.25	£0.00	£6.25
2184	DD	Clear Business	Office telephone and WiFi bill	£73.89	£14.78	£88.67
2185	CARD	Harrow Business Services Ltd	Stationery Order	£68.78	£13.77	£82.55
2186	BACS	H Curzon	Art competition winners prizes	£40.00	£0.00	£40.00
2187	BACS	Old Farm Bus CIC	Week 34 Workshops	£1,660.00	£0.00	£1,660.00
2188	DD	It'seeze Websites	Monthly website charges	£49.00	£9.80	£58.80
2189	CARD	Amazon EU Sarl	Gazebo weight bags	£21.64	£4.34	£25.98
2190	CARD	Ripley Shoe Repairs	Key Cutting	£10.00	£0.00	£10.00
2191	DD	ALD Automotive Ltd	Van Lease monthly charge	£277.46	£55.49	£332.95

2192	CARD	Amazon EU Sarl	Office signage	£4.57	£0.92	£5.49
2193	BACS	Wish Computers Ltd	Annual exchange mailbox fees	£2,088.00	£417.60	£2,505.60
2194	BACS	Daryl Hemsell	Playground Inspections	£80.00	£0.00	£80.00
2195	BACS	P J L Amusements	2 x Childrens fairground rides for Christmas Market	£800.00	£0.00	£800.00
2196	BACS	B Farnsworth	Reimbursement – Christmas wrapping for Christmas Mkt	£11.00	£0.00	£11.00
2197	BACS	PDP Storybook Characters	Characters for Christmas Market	£350.00	£0.00	£350.00
2198	BACS	Lady Lindy Sings	Artist fee – Christmas Market	£180.00	£0.00	£180.00
2199	BACS	Local Leisure	Children’s fairground ride – Christmas Market	£1,000.00	£200.00	£1,200.00
2200	BACS	Heage Band	Fee for performance at Christmas Light’s switch on	£220.00	£0.00	£220.00
2201	BACS	UK Event Medix Ltd	First Aid cover for Christmas Market	£350.00	£0.00	£350.00
2202	BACS	Ellis-Fermor & Negus	Legal fees related to Land Transfer to Charity at Greenwich	£1,500.00	£296.00	£1,796.00
2203	BACS	PDM (Derbyshire) Ltd	Printing charges – Christmas Cards	£75.00	£15.00	£90.00
2204	BACS	Rowan Marsh	Artist Fee – Christmas Market	£100.00	£0.00	£100.00
2205	BACS	Various	Returned Stall Bonds – Christmas Market 14 x £20.00	£280.00	£0.00	£280.00
2206	DD	Waterplus Ltd	Water bill – Heage public toilets	£91.52	£0.00	£91.52
2207	BACS	Excel Office Equipment	Office furniture	£920.00	£184.00	£1,104.00
2208	BACS	Old Farm Bus CIC	Week 35 workshops	£1,660.00	£0.00	£1,660.00
2209	CARD	Office Boffins	Office Noticeboards	£48.40	£9.68	£58.08
2210	CARD	A G Parfett’s Ltd	Supplies for Ripley St John’s School Foodbank	£334.77	£22.14	£356.91
2211	CARD	Tesco Stores Ltd	Supplies for Ripley St John’s School Foodbank	£84.50	£0.00	£84.50
2212	CARD	B&M Retail Ltd	Supplies for Ripley St John’s School Foodbank	£67.25	£0.00	£67.25
2213	CARD	Amazon EU Sarl	Office general supplies	£94.40	£18.87	£113.27
2214	BACS	Shed Grounds Maintenance Ltd	Ground maintenance – Play Areas	£104.22	£20.84	£125.06
2215	BACS	KIWA CMT Ltd	Lamp Post testing – Christmas Lights	£3,050.00	£610.00	£3,660.00
2216	BACS	Advanced Building Plastics Ltd	AdBlue Solution for RTC Van	£19.42	£3.88	£23.30
2217	BACS	Keptkleen Ltd	Caretaker Weekend Cover	£60.00	£12.00	£72.00
2218	BACS	Keptkleen Ltd	Empty bins – Maple Avenue	£45.00	£9.00	£54.00
2219	BACS	Keptkleen Ltd	Daily cleaning – Heage Public Toilets	£558.00	£111.60	£669.60
2220	BACS	Keptkleen Ltd	Daily cleaning – Market Place Toilets	£558.00	£111.60	£669.60
2221	BACS	Keptkleen Ltd	Empty bins – Ripley Greenway	£570.00	£114.00	£684.00

2222	CARD	ICO Renewals	Renewal Fee	£47.00	£0.00	£47.00
2223	DD	Screwfix Direct Ltd	Groundsman's supplies	£16.62	£3.34	£19.96
2224	BACS	DCC – LGPS	Pension Contributions – November 2025	£3,896.21	£0.00	£3,896.21
2225	BACS	HMRC	PAYE & NI Contributions – November 2025	£4,036.51	£0.00	£4,036.51
2226	BACS	Total Salaries	Total Salaries – November 2025	£12,096.90	£0.00	£12,096.90
2227	CARD	Amazon EU Sarl	Supplies for Santa's Grotto	£59.12	£11.84	£70.96
2228	CARD	Amazon EU Sarl	Stationery Order	£29.14	£5.83	£34.97
			<b>Total</b>	<b>£111,171.64</b>	<b>£10,461.48</b>	<b>£121,633.12</b>
		<b>INCOME</b>	Christmas Market			£320.00
			Fair Dinner			£100.00
			Refund – Carousel Ride			£3,000.00
			<b>Total</b>			<b>£3,420.00</b>

**161225/13.** Closed Meeting at 17.41pm.

**The next Ripley Town Council Full Council Meeting will be held on Tuesday 20<sup>th</sup> January 2026 at 7.00pm in the Council Chamber, Ripley Town Hall.**

**Signed**.....

**Date**.....