



Ripley Town Council

Town Hall, Market Place, Ripley DE5 3BT

Contact: Town Clerk: - Hannah Curzon
Responsible Finance Officer: - Jayne Simpson

Tel: 01773 513456

Email: townclerk@ripleytowncouncil.gov.uk



MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Tuesday 8th July 2025 at 5.00pm.

at Ripley Town Council Office, Town Hall, Market Place, Ripley, DE5 3BT.

In Attendance: Cllrs: P Lobley BEM (Chair), M Allwood, L Cox, S Freeborn, T Holmes, P Moss, and N Weaving.

Also: Jayne Simpson, RFO and Hannah Curzon, Town Clerk.

080725/1. To Receive Apologies for Absence – None.

080725/2. Variation of Order of Business – None.

080725/3. Declaration of Members Interests – None.

080725/4. Public speaking – None present.

080725/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

N/A.

080725/6. The summary of Bank Balances and total monies held overall as at 30th June 2025 detailed below were NOTED.

Co-op Current Account	£296,327
NS&I Reserve Account	£ 32,712
Co-op Mayors Account	£ 2,700
Derbyshire Community Bank	£ 20,000
Nationwide Building Society	£ 41,853
Unity Bank	£ 4,747
Total	£398,339

080725/7. To consider any grant applications received, and charitable donations.

It was **RESOLVED** to donate a £50 Coop Voucher to Ripley St John's Primary School's Summer Fair. It was **RESOLVED** to allocate a maximum of £2,000 for local community groups to apply for small grants to hold events to commemorate VJ Day 80. It was agreed by all to **decline** a request for funding from New Bloom Arts until their policies, procedures and staffing are in place and we are happy with the arrangements made.

080725/8. To approve the recommendations from the Employment Committee, as detailed in the appendix circulated with the Agenda.

It was **RESOLVED** to recommend to Council that the working hours per week of the Groundsman are increased from 30 to 35 with effect from 1st August 2025. It was further **RESOLVED** to recommend to Council that the Admin Assistant's contract be made permanent with effect from 1st August 2025.

080725/9. To seek a recommendation to approve the rental and service charges associated with the additional office space in the Town Hall.

It was **RESOLVED** to refer to Full Council a decision on the total amount for the rental and service charges associated with the additional office space in the Town Hall.

080725/10. To seek a recommendation to approve a separate budget for the refurbishment of the additional office space in the Town Hall, to include redecoration, carpeting, lighting, upgrade to technology needs for telephone, internet etc for the Tourist Information desk.
If an agreement is reached between Ripley Town Council and Amber Valley Borough Council to rent additional office space in the Town Hall, then it was **RESOLVED** that a maximum budget of £10,000 was set for the above mentioned refurbishment.

080725/11. Discuss Finance Reports.

The Finance Reports as at the 30.06.2025 were **NOTED** by all. It was requested that at future meetings the Income and Expenditure report is amended to show any increases in spend approved since the original budget was set.

080725/12. To confirm and agree Financial Payments for July 2025.

It was **RESOLVED** that the financial payments for July 2025 listed below were approved by all.

July 2025 Payments

Item Number	Method	Payee	Description	Net amount	VAT	Gross Amount
926	CARD	Brandon Hire Station	Hire of Event Portable Toilets	£402.00	£80.40	£482.40
927	CARD	AMG Sales UK Ltd	VE Day 2025, Hand Held Union Flags	£15.96	£0.00	£15.96
928	CARD	ILFD Group Ltd	VE Day 2025, Hand Held Union Flags	£30.82	£6.17	£36.99
929	CARD	GJ's Alfreton Ltd	Graffiti removal equipment	£18.94	£0.00	£18.94
930	CARD	Flummox Azure Ltd	Brush Cutter Heads	£37.46	£7.49	£44.95
931	BACS	Old Farm Bus CIC	Week 10 Workshops	£1,660.00	£0.00	£1,660.00
932	CARD	Winners Mentality Ltd	Universal Remote Control	£12.92	£2.58	£15.50
933	CARD	The Warehouse, Ripley	Padlocks	£15.00	£0.00	£15.00
934	BACS	Friends of Ripley Greenway	Returned Bond – Spring Market	£20.00	£0.00	£20.00
935	CARD	Amazon EU Sarl	Groundsman PPE – Head Guard and Face Visor.	£12.49	£2.50	£14.99
936	CARD	Essex Graphic Display Ltd	Blank Presentation Charity Cheque	£18.23	£3.65	£21.88
937	CARD	TDP Ltd	Dale Bench and Anchor Kit	£423.17	£84.63	£507.80
938	BACS	Playsafety Ltd	Annual ROSPA Inspection – Greenwich Park Skate	£80.00	£16.00	£96.00
939	BACS	The Mercian Regiment Benevolent Charity	Wreath for Crich Pilgrimage	£20.00	£0.00	£20.00
940	CARD	Guardian Security Ltd	Strike Plate for Gents Toilet – Market Place	£181.95	£36.39	£218.34
941	BACS	UK Event Medix Ltd	First Aid Cover – Outdoor Cinema	£211.20	£0.00	£211.20
942	BACS	Advanced Building Plastics Ltd	Items for new Notice Boards	£130.04	£26.00	£156.04
943	BACS	Old Farm Bus	Week 11 Workshops	£1,660.00	£0.00	£1,660.00

		CIC				
944	BACS	Amazon EU Sarl	Magnetic Whiteboard Easel Black	£45.26	£9.05	£54.31
945	BACS	Hannah Curzon	Reimbursement – Toilet Rolls for Outdoor Events	£10.86	£0.00	£10.86
946	BACS	Filmbank Distributors Ltd	Outdoor Cinema – Wicked	£153.00	£30.60	£183.60
947	BACS	Filmbank Distributors Ltd	Outdoor Cinema – Twisters	£153.00	£30.60	£183.60
948	BACS	Shelter Maintenance Ltd	Repairs to Bus Shelter on Chapel Street	£281.00	£56.20	£337.20
949	BACS	Next Level Martial Arts	Refund of Stall Fee – Spring Market	£50.00	£0.00	£50.00
950	CARD	Post Office Ltd	Competition Gift	£10.00	£0.00	£10.00
951	CARD	The Cooperative	Competition Gift	£50.00	£0.00	£50.00
952	CARD	Dulux Decorator Centre	Groundsman Equipment – Paint	£91.27	£18.25	£109.52
953	BACS	AA Tree Surgeons	Hedge Trimming – Footpath between Albion St & Quenby Ln	£550.00	£110.00	£660.00
954	BACS	Ripley Recreation Ground Charity	Room Hire – Blend Sessions	£240.00	£0.00	£240.00
955	BACS	Print Digital Media	Newsletter Printing Costs	£1,770.00	£0.00	£1,770.00
956	BACS	Advanced Building Plastics Ltd	Groundsman’s Supplies -	£44.84	£8.97	£53.81
957	DD	Clear Business	Telephone and Broadband Charges	£73.89	£14.78	£88.67
958	BACS	Old Farm Bus CIC	Week 12 Workshops	£1,660.00	£0.00	£1,660.00
959	DD	It’seeze	Website Charges	£49.00	£9.80	£58.80
960	DD	Waterplus Ltd	Water Bill – Heage Public Toilets	£108.40	£0.00	£108.40
961	DD	Fuelgenie Business Ltd	Fuel for RTC Van	£52.53	£10.50	£63.03
962	BACS	AA Tree Surgeons Ltd	Tree works at Cedar Avenue Play Area	£350.00	£70.00	£420.00
963	BACS	AA Tree Surgeons Ltd	Hedge cutting at Porterhouse Road Play Area	£250.00	£50.00	£300.00
964	BACS	P J Lilley Ltd	Repairs at Ripley Market Place Toilets	£128.00	£25.60	£153.60
965	BACS	RTC Mayor’s Account	Mayors Allowance 2025/26	£2,700.00	£0.00	£2,700.00
966	CARD	Banner Group Ltd	Stationery Order	£19.93	£3.99	£23.92
967	DD	ALD Automative Ltd	Monthly finance payment for RTC Van.	£277.46	£55.49	£332.95
968	BACS	Pure Steel	Performance on Crossley Park	£450.00	£0.00	£450.00
969	BACS	Advanced Building Plastics Ltd	Materials for Notice boards refurbishment/replacement.	£198.71	£39.74	£238.45
970	BACS	Keptkleen Ltd	Ripley Greenway Bins Emptied	£420.00	£84.00	£504.00
971	BACS	Keptkleen Ltd	Cleaning – Heage Public Toilets	£558.00	£111.60	£669.60

972	BACS	Keptkleen Ltd	Cleaning – Ripley Market Place Toilets	£558.00	£111.60	£669.60
973	BACS	Keptkleen Ltd	Caretaker Cover – Greenwich	£1,120.00	£224.00	£1,344.00
974	BACS	Keptkleen Ltd	Maple Avenue Bins Emptied	£36.00	£7.20	£43.20
975	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance at Cedar Ave and Porterhouse Rd Play Areas	£104.22	£20.84	£125.06
976	BACS	Breakthrough Communications & Strategies Ltd	12 months access to the Local Council Data Protection Compliance Toolkit	£495.00	£99.00	£594.00
977	BACS	Shelter Maintenance Ltd	Bus shelter cleans for May 2025	£118.16	£23.63	£141.79
978	BACS	Clarity High Reach Services Ltd	4 hour hire of Cherry Picker to put up and take down VE Day Flags on Oxford Street, Ripley	£250.00	£0.00	£250.00
979	BACS	Old Farm Bus CIC	Week 13 Workshops	£1,660.00	£0.00	£1,660.00
980	DD	Screwfix Direct Ltd	Black Bin Liners	£8.74	£1.75	£10.49
981	DD	Screwfix Direct Ltd	7 litre Watering Can	£5.67	£1.13	£6.80
982	DD	Screwfix Direct Ltd	Graffiti Remover	£29.97	£6.00	£35.97
983	DD	Screwfix Direct Ltd	London Brackets & Wall Plugs	£25.73	£5.15	£30.88
984	BACS	1 st Heage Scout Group	S137 Grant	£200.00	£0.00	£200.00
985	BACS	1 st Ripley Guides	S137 Grant	£100.00	£0.00	£100.00
986	BACS	1 st Ripley Scout Group	S137 Grant	£100.00	£0.00	£100.00
987	BACS	4th Ripley Brownies	S137 Grant	£100.00	£0.00	£100.00
988	BACS	4 th Ripley Rainbows	S137 Grant	£100.00	£0.00	£100.00
989	BACS	Ambergate Carnival Committee	S137 Grant	£250.00	£0.00	£250.00
990	BACS	Amber Valley Movie Makers	S137 Grant	£100.00	£0.00	£100.00
991	BACS	Butterley Ironworks Trust	S137 Grant	£880.00	£0.00	£880.00
992	BACS	Friends of Carr Wood & Hammersmith Meadow	S137 Grant	£100.00	£0.00	£100.00
993	BACS	Friends of Heage Community	S137 Grant	£200.00	£0.00	£200.00
994	BACS	Friends of Ripley Greenway	S137 Grant	£200.00	£0.00	£200.00
995	BACS	Friends of Ripley Nursery	S137 Grant	£250.00	£0.00	£250.00
996	BACS	Furthest from the Sea Music, Comedy & Arts	S137 Grant	£1,750.00	£0.00	£1,750.00

997	BACS	Greenhillocks Fellowship	S137 Grant	£200.00	£0.00	£200.00
998	BACS	Heage Neighbourhood Watch	S137 Grant	£100.00	£0.00	£100.00
999	BACS	Heage Primary School PTFA	S137 Grant	£200.00	£0.00	£200.00
1000	BACS	Marehay Community Trust	S137 Grant	£250.00	£0.00	£250.00
1001	BACS	Nether Heage Community & Neighbourhood Watch	S137 Grant	£100.00	£0.00	£100.00
1002	BACS	Nuttalls Park Fearn Ave Allotment Ass	S137 Grant	£200.00	£0.00	£200.00
1003	BACS	Nuttalls Park Pit Lane Allotment Ass	S137 Grant	£200.00	£0.00	£200.00
1004	BACS	Ripley & Alfreton Tennis Club	S137 Grant	£250.00	£0.00	£250.00
1005	BACS	Ripley & District Heritage Trust	S137 Grant	£200.00	£0.00	£200.00
1006	BACS	Ripley Morris	S137 Grant	£200.00	£0.00	£200.00
1007	BACS	Ripley OAP Association	S137 Grant	£200.00	£0.00	£200.00
1008	BACS	Ripley Wild Flowers	S137 Grant	£500.00	£0.00	£500.00
1009	BACS	Ripley WI	S137 Grant	£100.00	£0.00	£100.00
1010	BACS	Sawmills Over 60's Club	S137 Grant	£200.00	£0.00	£200.00
1011	BACS	Sawmills Village Hall	S137 Grant	£150.00	£0.00	£150.00
1012	BACS	Village Hall at Heage	S137 Grant	£200.00	£0.00	£200.00
1013	BACS	Waingroves Community Association	S137 Grant	£250.00	£0.00	£250.00
1014	BACS	Waingroves Community Woodland Trust	S137 Grant	£225.00	£0.00	£225.00
1015	BACS	Waingroves Show	S137 Grant	£250.00	£0.00	£250.00
1016	BACS	Waingroves Well Dressing	S137 Grant	£100.00	£0.00	£100.00
1017	BACS	Wellbeing Wednesday Singing Group	S137 Grant	£200.00	£0.00	£200.00
1018	BACS	Woodie's Wings	S137 Grant	£200.00	£0.00	£200.00
1019	BACS	Yellow Daisies Stay & Play	S137 Grant	£200.00	£0.00	£200.00
1020	BACS	Amber Sound	S137 Grant	£3,000.00	£0.00	£3,000.00
1021	BACS	Marehay Cricket Club	S137 Grant	£750.00	£0.00	£750.00

1022	BACS	Butterley United CC	S137 Grant	£750.00	£0.00	£750.00
1023	BACS	Ripley Music Festival	S137 Grant	£5,000.00	£0.00	£5,000.00
1024	BACS	Ambergate Cricket Club	S137 Grant	£750.00	£0.00	£750.00
1025	BACS	HMRC	PAYE & NI Contributions – June 25	£3,447.31	£0.00	£3,447.31
1026	BACS	DCC – LGPS	Pension Contributions – June 25	£3,449.62	£0.00	£3,449.62
1027	BACS	Total Salaries	Salaries – June 2025	£10,826.59	£0.00	£10,826.59
			Total	£57,085.34	£1505.28	£58,590.62
		INCOME	Outdoor Cinema Income			£30.00
			Christmas Market Income			£150.00
			Allotment Income			£45.00
			Greenwich Income (wrong A/C)			£80.00
			TOTAL			£305.00

080725/13. Closed Meeting at 17.34pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 15th July 2025 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....