



Ripley Town Council

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MINUTES of TUESDAY 15th JUNE 2021 MEETING OF RIPLEY TOWN COUNCIL Held in the Council Chamber, Ripley Town Hall.

In Attendance: Cllrs: M Allwood, R Ashton, S Carter, Ms. L Cox, R Emmas-Williams, I Fisher, S Freeborn, Mrs J Gregory, T Holmes, M Jones, Mrs. L Joyes, P Lobley, P Moss, T Spencer, N Weaving, D Williams, S Williams and M Wilson.

Also: L McCormick (Town Clerk) and Hannah Curzon (Deputy Clerk)

AGENDA

Prior to the meeting starting, the new Councillors read their Declaration to Office.

150621/1. To receive apologies for absence

Apologies received from Cllrs T Harper, M Murray and Mrs. C Worth.

150621/2. Variation of Order of Business

None required.

160621/3. Declaration of Members Interest

Councillor R Emmas-Williams declared a personal interest in Agenda Item 14 as a donor to Butterley Ironworks Trust and remained in the meeting.

150621/4. Public Speaking – (10 Minutes)

Two members of the public spoke regarding the amount of dust on Willow Avenue in Ripley which they believe is coming from the Old Farm. They haven't been able to get help from The Environment Agency and this matter has been going on for 4 years. Residents on Willow Avenue can't have their windows open as dust enters their homes and they breathe in the dust. They are seeking help from Ripley Town Council.

Cllr Ashton responded to say that he had taken diaries to residents to record when they see dust present. He is working with Amber Valley Borough Council regarding this matter.

A member of the public spoke regarding the issue of wanting yellow lines on Pit Lane in Waingroves as it is difficult to exit Jessop Street as vans and cars are parked.

A member of the public spoke regarding wanting potholes filling in on Pit Lane / Jessop Street in Waingroves and the speed limit to be 20mph, with a weight limit. He would also like to see signs asking the public to keep their dogs on leads and to clean up after them.

150621/5. To confirm the non-Confidential Minutes of the Town Council's Annual Meeting on 4th May 2021.

RESOLVED to confirm the minutes as a true and accurate record.

150621/6. To confirm the non-Confidential minutes of the Town Council's Planning Committee meeting on 21st May 2021 accept any resolutions and recommendations therein.

RESOLVED to accept the recommendations and sign the minutes as a true and accurate record.

150621/7. To confirm the non-Confidential Minutes of the Financial Grant Committee Meeting on 28th May 2021 and accept the recommendations therein.

RESOLVED to accept the recommendations and sign the minutes as a true and accurate record.

150621/8. To confirm the non-Confidential Minutes of the Heritage Committee Meeting on 8th June 2021 and accept any recommendations therein.

RESOLVED to accept the recommendations and sign the minutes as a true and accurate record.

150621/9. To confirm the non-Confidential Minutes of the Finance and Management Committee Meeting on 11th June 2021 and accept any recommendations and resolutions therein.

RESOLVED to accept the recommendations and sign the minutes as a true and accurate record.

150621/10. To determine which additional items on any part of the agenda should be taken with the public excluded. None required.

150621/11. Clerk's Report

a) Reminder to all Councillors to complete the Register / Declaration of members Interest Form and send to AVBC Monitoring Officer.
NOTED

b) Information from AVBC regarding the removal of Public Telephone Boxes
Clerk reported Public Telephone Boxes on Maple Avenue and Bowler Street were only used twice a month, therefore are being removed.

150621/12. To adopt the following documents:

- xxx. Action Plan 2021 - 2022**
- xxxi. Armed Forces Covenant**
- xxxii. Car Usage Policy**
- xxxiii. Child Protection and vulnerability Policy**
- xxxiv. Community engagement Policy**
- xxxv. Community Grants Policy**
- xxxvi. Complaints policy**
- xxxvii. Consent Form for Holding Personal Data**
- xxxviii. Co-option Policy**
- xxxix. Data Breach Plan**
- xl. Data Privacy Notice**
- xli. Dispensation Policy**

xlii. Document Retention and Disposal Policy

xliii. Emergency Plan Policy

xliv. IT and Internet Policy

xlv. Press and Media Policy

xlvi. Risk Management Plan

RESOLVED to accept all the documents on mass.

150621/13. To adopt additional Members to the under mentioned Committees:

- a) Planning Committee** – Cllrs: S Freeborn (Chair), Ms L Cox, I Fisher, T Holmes, N Weaving and D Williams

Add (add Cllrs M Wilson and M Allwood, remove Cllr I Fisher) and two from the opposing group.

Terms of Reference: To meet monthly to discuss Planning Applications for the township submitted to AVBC in the previous month. The Committee is mandated to submit responses on behalf of the Town Council to the Planning Authority in respect of all Planning Applications and associated matters

- b) Allotments Committee** – Mayor Cllr R Emmas-Williams (Chair), Deputy Mayor Cllr N Weaving, (I Fisher or S Freeborn) and T Holmes

Add Cllrs M Murray and L. Joyes

Terms of Reference: To meet annually (or as otherwise agreed) to make recommendations to Full Council on management and supervision of Allotments and associated matters of the five allotment sites.

- c) Financial Grants Panel** – Mayor Cllr R Emmas-Williams (Chair), Deputy Mayor Cllr N Weaving, Cllrs. J Gregory, T Holmes, P Lobley and D Williams

Add Cllrs Ashton and S Williams

Terms of Reference: To meet yearly and as necessary to make recommendations to Full Council on the allocation of grants within the approved budget for the year. (Note this budget excludes £3k to both the Ripley Music Festival and Amber Sound, and £750 to each of the Ambergate, Butterley and Marehay Cricket Clubs, the Ripley Town Football Club and the Greenwich Park Sports Partnership).

- d) Certificate of Merit Committee** – Mayor Cllr R Emmas-Williams (Chair), Deputy Mayor Cllr N Weaving, Cllr P Lobley

Add Cllr Carter and Independent Judge – Tony England

Terms of Reference: To make recommendations to Full Council regarding the Annual Certificate of Merit winner(s), having considered the nominations submitted following the public advertisement.

- e) Events Committee** – Cllrs: Mrs J Gregory (Chair), Ms L Cox, R Emmas-Williams, I Fisher, T Holmes and N Weaving

Add Cllrs T Spencer and T Harper

Terms of Reference: To meet monthly (or as otherwise agreed) to monitor and manage all arrangements for events organised by the Town Council.

f) Finance and Management Committee – Cllrs: I Fisher (Chair), Ms L Cox, S Freeborn, T Holmes, P Lobley and N Weaving

Add Cllrs D Williams, R Ashton and P Moss

Terms of Reference: To meet monthly (or as otherwise agreed) to manage all financial and administrative matters on behalf of the Town Council, including the placing of contracts up to a value of £5,000.00, the monitoring of income and expenditure and to make recommendations for budget / precept setting.

g) Employment Committee – Cllrs: P Lobley (Chair), M Allwood, I Fisher, M Wilson and Mrs C Worth

Add Cllrs P Moss and M Murray.

Terms of Reference: To meet monthly (or as otherwise agreed) to monitor and manage all employment matters on behalf of the Town Council including policies, procedures and performance.

h) Environment Committee – Cllrs D Williams (Chair), M Allwood, R Emmas-Williams, S Freeborn, C Worth and N Weaving

Add Cllrs T Spencer and R Ashton

Terms of Reference: To meet monthly (or as otherwise agreed) to help develop good environmental policies and practices throughout the Township, and to make recommendations to Full Council about its own environmental policies and practices.

i) Heritage Committee – Cllrs: Mrs C Worth (Chair), R Emmas-Williams, I Fisher, S Freeborn, N Weaving and D Williams

Add Cllrs T Harper and T Spencer

Terms of Reference: To meet every three months to discuss heritage of the township and make recommendations to Full Council.

RESOLVED to adopt these additional members to these Committees.

150621/14. To appoint additional representatives to outside bodies:

- Ripley and District Town Twinning Association – Add Cllr M Jones
- Amber Valley Parish Liaison Committee – Add Cllr M Allwood

RESOLVED to adopt these additional members to these outside bodies.

150621/15. Butterley Ironworks Trust – update

Councillor Freeborn reported that the recent Crowd Funding initiative raised over £11,000 which has enabled the Trust to appoint an external Consultant (Focus Consultancy). They will be helping to develop a vision for the Butterley site. The Trust are looking for match funding from the Heritage Lottery Fund and Councils may also be approached. This funding would help to develop detailed plans for the preservation and sustainable future of the heritage and importance of Butterley Ironworks.

NOTED

150621/16. Discuss possible Yellow No Parking Lines for Jessop Street, Waingroves.

Councillor D Williams pointed out this agenda item should be for Pit Lane and Church Street in Waingroves. He explained that this is a Derbyshire County Council Highways matter and they agreed to introduce double yellow lines back in 2019, but nothing has happened, despite Cllr Williams writing Derbyshire County Council in 2020 and earlier this year. It was agreed this matter would receive attention.

RESOLVED Ripley Town Council to write to Derbyshire County Council for reassurances for them to introduce double yellow lines at the junction of Pit Lane/Church Street in Waingroves.

150621/17. Planning Applications – None to discuss

150621/18. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted at this point.

None

150621/19. Meeting Closed at 7.27pm

**Date for next Full Council Monthly Meeting – July 20th 2021 at 7.00pm
in the Council Chamber at Ripley Town Hall**

RIPLEY TOWN COUNCIL

**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020
BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018
BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019**