

Community Grants Policy

Policy Number: RTC 35	Issue Number: 01
Issue Date: June 15 th 2021	Review Date: 11 th May 2022
Originator: L McCormick	Agreed: RTC Full Council Meeting June 15 th 2021

Background

Ripley Town Council has adopted this Community Grants Policy to provide a sound structure to the way it conducts its business

Policy

Ripley Town Council Community Grants Policy

Ripley Town Council will consider applications for grants from all local voluntary groups or charitable organisations.

Grant applications received will be considered at the May or June Town Council meeting each year.

In determining the validity of an application, the Council will refer to the following guidelines:

Applications will be considered for the following purposes: -

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For running costs of a viable group that is experiencing a period of hardship.
5. For hosting special events or celebrations.
6. For the provision of recreational facilities.
7. For activities that allow an individual or group to further their education or social experience and are of benefit to other individuals

Conditions: -

1. Additional applications within a 12-month period will not normally be considered.
2. The award must be used for the purpose for which the application was made.
3. If the group/charity is unable to use the award for the stated purpose, all monies must be returned to the Town Council.
4. All documents requested on the application form must be included with the application.

5. Ripley Town Council cannot give a financial grant to Churches, Chapels or other religious institutions.

Groups grant-aided by the Council are required to:

Ensure efficient levels of administration, have a constitution, hold regular meetings and keep proper accounts and have a bank/building society account.

Report back as required to the Council on their activities.

Involve group members and users in policymaking and in the management of activities and services.

Be open to eligible users, as defined by the group's constitution, but to be inclusive and not to discriminate.

Acknowledge the Town Council's support in annual reports, accounts and on any documentation such as letterheads and on websites where applicable, plus when given a banner, display the banner at all events and locations.

Photographs of activities or events should be sent to the Town Clerk.

How to apply

Requests for financial assistance can be made by completing an application form obtained from the Town Clerk and completing and sending either by e-mail or post addressed to the:

Town Clerk to Ripley Town Council, 6, Grosvenor Road, Ripley, DE5 3JF.

For further information please contact the

Town Clerk by e-mail; townclerk@ripleytowncouncil.gov.uk

or by telephoning 01773 513456