



Ripley Town Council

6 Grosvenor Road
Ripley DE5 3JF

Contact: Town Clerk Linda McCormick
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Date of Notice – December 4th 2020

DECEMBER 11th 2020 at 5.00pm RIPLEY TOWN COUNCIL VIRTUAL FINANCE AND MANAGEMENT COMMITTEE MEETING

To: Members of Ripley Town Council Finance and Management Committee.

Cllr I. Fisher (Chair), R. Ashton, Ms. L. Cox, S. Freeborn, P. Lobley and N. Weaving.

You are summoned to attend a Finance & Management Committee Meeting of Ripley Town Council which will be held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

You are summoned to attend a scheduled Zoom meeting.

Topic: FINANCE & MANAGEMENT MEETING

Time: Dec 11, 2020 5:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87930894372?pwd=QkFnTVptaG9HbENjK2JETE9EcFhrUT09>

Meeting ID: 879 3089 4372

Passcode: 623182

Dial by your location

+44 203 481 5240 +44 203 901 7895 +44 131 460 1196 +44 203 051 2874 +44 203 481 5237

Yours sincerely

L. McCormick

L. McCormick, Town Clerk / RFO

AGENDA

Members are asked to inform the Town Clerk of any declarations of interest a maximum of three days prior to the actual meeting, interests cannot be declared at the meeting as the interests must be declared in writing.

1. To Receive Apologies for Absence

2. Variation of Order of Business - (if required)

3. Declaration of Members Interests

(a) Members must ensure that they inform the Town Clerk of any Declarations of Interest at the latest 3 days prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting

(b) Where a Member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

(c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

4. Public speaking – (10 Minutes)

- (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at

5. **To determine which additional items on any part of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6. PKF Littlejohn External Audit Completion & Report

7. Discuss Possible Replacement Computer for the town Clerk up to a Maximum of £1600.00

8. Discuss Finance Reports –

9. To Confirm and Agree Financial Payments for December 2020

Chq No.	Payee	Cost	VAT	Total
BACS	Keptkleen Ripley Toilets wks 44/45/46/47/48/49 (Toilets Budget)	£540.00	£108.00	£648.00
BACS	Keptkleen Heage Toilets wks 44/45/46/47/48/49 (Toilets Budget)	£540.00	£108.00	£648.00
BACS	Keptkleen Empty Bins Play Areas & Greenway wks 45/47 (Environment Budget)	£280.00	£56.00	£336.00
BACS	Keptkleen Sanitise Play Areas (Play Areas Budget)	£96.00	£19.20	£115.20
BACS	Employee Costs	£5,643.70		£5,643.70
DD	OPUS Energy July electricity RTC Office (General Budget)	£282.87	£97.30	£380.17
BACS	Wish Computers Ltd Outlook Exchange plus set up costs (Minute 161020/8)	£2,120.00	£424.00	£2,544.00
DD	G Freeman & A Mills RTC office monthly Rent (Office Rent Budget)	£666.67		£666.67
BACS	PKF Littlejohn External Audit 2019 / 2020 (Audit Budget)	£600.00	£120.00	£720.00
DD	Spoton.Net Ltd it'seeze new website monthly payment (Minute 170720/10)	£45.00	£9.00	£54.00
BACS	Shelter Maintenance Repair Bus Shelters (Bus Shelter Budget)	£458.00	£91.60	£549.60
DD	UNICOM Telephone & Broadband at Office	£104.76	£20.95	£125.71
BACS	National Leaflet Delivery of November Newsletter (Newsletter Budget)	£999.39	£199.88	£1199.27
D/CARD	Land Registry Check Title Plan (General Budget)	£6.00		£6.00
D/CARD	Cable for Charging Doorbell & 2021 Planner for Office (General Budget)	£13.07	£0.82	£13.89
D/CARD	Mobile Phone Top Up (General Budget)	£30.00		£30.00
BACS	Shelter Maintenance Clean bus Shelters (Bus Shelter Budget)	£90.30	£18.06	£108.36
	Total	£12,515.76	£1,272.81	£13,788.57
Income				
	Total			

10. Close Meeting

The next RTC Full Council Meeting will be held virtually on January 19th 2021 at 7.00pm

RIPLEY TOWN COUNCIL

BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020

BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018

BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019