



Ripley Town Council

6 Grosvenor Road
Ripley DE5 3JF

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MINUTES of APRIL 12th 2019 at 5.00pm RIPLEY TOWN COUNCIL FINANCE AND MANAGEMENT COMMITTEE MEETING

To: Members of Ripley Town Council Finance and Management Committee;
held in the
Town Council Office, 6 Grosvenor Road, Ripley, DE5 3JF at 5.00 pm

Attendees: Cllrs: R Ashton, Ms L Cox, Mrs S Emmas-Williams, I Fisher, S Freeborn, P Lobley
and N Weaving
Also Cllr D Williams and L McCormick Town Clerk / RFO

AGENDA

120419/1. To receive apologies for absence

120419/2. Variation of Order of Business – None required

120419/3. Declaration of Members Interests – None declared

120419/4. Public speaking – None

120419/5. To determine which additional items on any part of the Agenda should be taken with the public excluded – None required

120419/6. Discuss RTC supplying Electronic Tablets for all 21 Town Cllrs complete with policies, email set up and passwords

RESOLVED to supply password protected tablets to all Councillors for exclusive use for all Ripley Town Council business, information and provided .gov emails. Standing Orders, Financial Regulations, Code of Conduct documents will be stored on the tablet, all agendas and minutes etc will be distributed by email, all other policies will be available to view on the RTC website, this will support the previously resolved “paperless Council” and will support the required GDPR policy. To purchase 22 tablets to keep a “spare” in the RTC office all at a maximum cost of £1342.00 and £120.00 plus VAT to set up the tablets, these one-off costs plus the necessary level of Live Drive and higher level email manager £480.00 plus VAT these costs will more than cover the costs of postage, envelopes, paper and time collating agendas and minutes within two years.

120419/7. Discuss Finance Reports

RESOLVED to accept the reports and congratulate Finance & Management Committee members and the RFO for keeping within 1% of the annual budget.
2018 / 2019 End of year reports will be distributed to all Councillors at the Annual May Council meeting after the Internal Auditor has signed them off.

120419/8. To Confirm and Agree April 2019 Payments

RESOLVED to confirm and agree the April 2019 payments

Chq No	Payee	Cost	VAT	Total
BACS	Employees Costs including HMRC PAYE	£3402.93		£3402.93
BACS	“ “			
BACS	“ “			
505166	Lumb Farm Civic Dinner payment (attendees monies paid in to cover this cost)	£925.00		£925.00
505167	Kevin King for Well Dressing New Pine boards (Events Budget)	£367.00		£367.00
DD	Opus Energy office electricity	£206.86	£41.37	£248.23
505168	Keptkleen Market Place Toilets wks 9/10/11/12/13 + new lock for Disabled toilet	£545.00	£109.00	£654.00
505169	Keptkleen Heage Toilets wks 9/10/11/12/13	£234.00	£46.80	£280.80
505170	Keptkleen RTC Office wks 10/11/12/13	£136.00	£27.20	£163.20
505171	Derbyshire CC Repairs to Sandham Lane Street Lights (minute 110119/9.)	£209.00		£209.00
505172	DALC Annual Subscription with Group 1 Training (minute 150219/6.)	£1816.81		£1816.81
505173	Objenix Ltd .gov.uk annual renewal	£50.00	£10.00	£60.00
505174	Amber valley Borough Council office waste collection	£128.00		£128.00
505175	DALC Spring Seminar Town Clerk & Deputy Clerk	£50.00		£50.00
BACS	Waingroves Woodland Trust Grant (£1000 year 1 of agreed 3 years at £1000)	£1000.00		£1000.00
DD	Pitney Bowes Postage	£56.00		£56.00
505176	Transfer to National Savings - Election Savings as per 2018 / 2019 Budget	£6000.00		£6000.00
	Totals	£15126.60	£234.37	£15360.97
Income				
	Zurich Municipal settlement for damage to goal posts Porterhouse Road			£160.00
	Cllr P Lobley Civic Dinner Payment			£50.00
	Cllr M Missett Civic Dinner Payment			£50.00
	A Kemp Civic Dinner Payment			£50.00
	Cllr L Cox Civic Dinner Payment			£50.00
	Ripley Town FC Civic Dinner Payment			£50.00
	Cllr B Gration Civic Dinner Payment			£50.00
	R Chambers Stall			£55.00
	Mr Tubby's Stall			£55.00
	A Blackwell Stall			£45.00
	A Stott Stall			£45.00
	Totals			£ 660.00

120419/9. Meeting closed at 5.20pm

The next RTC Full Council Meeting will be held on April 16th 2019 at 7.00pm

**RIPLEY TOWN COUNCIL
BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR**