



## Ripley Town Council

Town Hall, Market Place  
Ripley DE5 3BT

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### MINUTES of June 15th 2018 at 5.00pm RIPLEY TOWN COUNCIL FINANCE AND MANAGEMENT COMMITTEE MEETING

#### In Attendance:

Cllr P. Lobley (Chair), Cllrs R. Ashton, I. Fisher, S. Freeborn, and N. Weaving  
Also Cllrs R Emmas-Williams, A Bridge and Mrs L Joyes  
Town Clerk/RFO L McCormick and D Townsend

#### AGENDA

**150618/1. To receive apologies for absence – Cllr Mrs Sheila Emmas-Williams**

**150618/1. Variation of Order of Business – not required**

**150618/1. Declaration of Members Interests**

Cllr R Ashton declared a personal interest in item 7 Discuss costs for AV hire for monthly Council meetings and would remain in the meeting

**150618/1. Public speaking – none**

**150618/1. To determine which additional items on any part of the Agenda should be taken with the public excluded. None required**

**150618/1. To Discuss Finance and Reports**

**RESOLVED to** accept the finance and reports and ask the RFO to look to open a new account for investing funds

**150618/1. Discuss Costs for AV Council Chamber Hire for monthly meetings**

**RESOLVED to** agenda this item for the August Finance and Management meeting

**150618/1. To Discuss Branded Clothing for Cllrs volunteering at events**

**RESOLVED to** ask Cllrs to volunteer for the Big Day Out and other events and to give their sizes for the purchase of branded polo shirts and fleeces to identify members approximately £20 per member

**150618/1. To Confirm and Agree June 2018 Payments**

**RESOLVED to** agree payments and sign the cheques

Chq No	Payee		VAT	Total
504891	B Wood Internal Audit	£308.40		£308.40
504892	W Wood Spring Festival Children's Rides	£550.00		£550.00
504893	Lisa Wood Spring Festival Face Painting	£200.00		£200.00
504894	J Lawrence Spring Festival The Great Lorenzo	£175.00		£175.00
504895	L Roberts Spring Festival Punch & Judy	£170.00		£170.00
504896	S Grainger Spring Festival Characters	£160.00		£160.00
504897	Amber valley Movie Makers Big Day Out 2017 DVD's x 30	£105.00		£105.00
504898	Broxap 2 Litter Bins for Greenway, 2 locks and fixing bolts	£556.40	£111.28	£667.68
504899	Phase Print Printing May / June Newsletter	£1116.00		£1116.00
504900	Employees Costs – reimbursements and PAYE	£4819.65		£4819.65
504901	Employees Costs – reimbursements and PAYE	“		“
504902	Employees Costs – reimbursements and PAYE	“		“
504903	Employees Costs – reimbursements and PAYE	“		“
BACS	AVBC Office Rent	£300.00	£60.00	£360.00
BACS	AVBC Heage Toilets Rates	£45.00		£45.00
504904	National Leaflet Co. delivering May / June Newsletter	£1050.33	£210.07	£1260.40
504905	Wish Computers Ltd New Monitor, set up, planning email	£200.00	£40.00	£240.00
504906	Wish Cloud Ltd Annual Hosting, Cloud Back Up, Livedrive	£600.00		£600.00
505907	Wish Computers Ltd 4.5 hours setting up laptops in March	£168.75	£33.75	£202.50
504908	Keptkleen clean Ripley Toilets wks 18/19/20/21/22	£364.00	£72.80	£436.80
504909	Keptkleen clean Heage Toilets wks 18/19/20/21/22	£234.00	£46.80	£280.80
504910	P Robinson Nuttalls Park pathway clearing undergrowth	£50.00		£50.00
504911	L McCormick reimbursement for Spring Festival Stalls Deposits	£240.00		£240.00
504912	M Ruscoe Spring Festival market stall arranging	£150.00		£150.00
504913	Zurich Insurance Annual Premium	£1783.49		£1783.49
504914	Link Vending Coffee m/c	£444.70	£88.94	£533.64
BACS	H Birch Big Day Out Party Bus Deposit	£20.00		£20.00
BACS	O Brown Grosvenor Road Building Works Deposit	£2000.00		£2000.00
504915	Shelter Maintenance Co cleaning bus shelters	£86.80	£17.36	£104.16
504916	Loz Phillips install and repair litter bins on the Greenway	£280.00		£280.00
BACS	AVBC July Office Rent	£254.51	£50.90	£305.41
504917	Newstead Brass Band playing Crossley Park	£320.00		£320.00
504918	Staples Stationery	£46.73	£9.35	£56.08
504919	E Gregory taking photos throughout the year	£100.00		£100.00
BACS	Further payment for OPJ Properties for work at Grosvenor Road	£5000.00		£5000.00
	<b>Overall Totals</b>	<b>£22,148.96</b>	<b>£741.25</b>	<b>£22,640.01</b>
<b>Income</b>	DCC Minor Maintenance Agreement Reimbursement			£560.00
	Pit Lane Allotment Rent			315.00
	<b>Total</b>			<b>£875.00</b>

#### 150618/1. Discuss unforeseen costs for Grosvenor Road, new office

**RESOLVED to** accept the extra costs for asbestos removal, internal stench pipe replacement, rotten rear door and window in small office. The Clerk to liaise with Cllrs S Freeborn, I Fisher and P Lobley if there are any further issues. The Clerk has arranged to meet with the property owners when works are completed to discuss the unforeseen costs.

#### 150618/1. Closed Meeting at 5.19pm

**The next RTC Full Council Meeting will be held on 19<sup>th</sup> June 2018 at 7.00pm**