

MINUTES OF MAY 21st 2013 ANNUAL GENERAL MEETING OF RIPLEY TOWN COUNCIL

In Attendance: Cllr A Bridge (in the Chair)

Councillors R P Ashton, Ms L D Cox, C Cutting, S Daley, S D Freeborn, R Emmas-Williams, M B Gent, M J Godfrey, Mrs J H Gregory, T Holmes, M Jones, S Joynes, M Missett, R A P Phillips-Forsyth, Mrs A S Ward, D T Ward, D A Williams, Mrs C Worth.

Also In attendance: seven members of the public, two members of the press, Police and the Clerk

AGENDA

PART I – NON CONFIDENTIAL ITEMS

- 6072. Welcome to Cllr R Emmas-Williams and his signature of the Declaration of Acceptance of Office (and Members Interests Form to be completed) – item for report**
- 6073. To elect a Town Mayor for the ensuing year **RESOLVED** to elect Cllr A Bridge**
- 6074. The Town Mayor to take and sign a Declaration of Acceptance of Office **RESOLVED** Cllr A Bridge read out and signed the declaration of acceptance of office**
- 6075. Vote of thanks to the retiring Mayor – Cllr A Bridge thanked Cllr S Daley for his work as Mayor during the 2012 / 2013 year**
- 6076. To elect a Deputy Town Mayor for the ensuing year **RESOLVED** to elect Cllr R Emmas-Williams**
- 6077. The Deputy Town Mayor to take and sign a Declaration of Acceptance of Office **RESOLVED** Cllr R Emmas-Williams read out and signed the declaration of acceptance of office**
- 6078. To receive apologies for absence – Cllrs: M Wilson and K Buzzard (the Clerk was given a letter of resignation from Cllr Buzzard) the Clerk would issue a notice of the vacancy**
- 6079. Variation of Order of Business – **RESOLVED** to item 6 Welcome to new Cllr Roland Emmas-Williams to bring forward to the first item on the agenda of the meeting of the meeting**
- 6080. Declaration of Members Interests:**
Cllr L D Cox declared a personal interest regarding 15c) Solicitors fees regarding negotiating the Town Hall Lease as a member of Amber Valley Borough Council and would leave the meeting.
Cllr L D Cox declared a personal interest regarding 15i) Porterhouse Road lease of Play Area and would remain in the meeting.
Cllr L D Cox declared a personal interest regarding 15o) Market Place Toilets and would remain in the meeting.
Cllr L D Cox declared a personal interest regarding 15q) Bulbs for the Greenway and would remain in the meeting.
Cllr L D Cox declared a personal interest regarding 22) Planters from Amber Valley Borough Council and would remain in the meeting.
Cllr Mrs A S Ward declared a personal interest regarding 15c) Solicitors fees regarding negotiating the Town Hall Lease as a member of Amber Valley Borough Council and would leave the meeting.
Cllr Mrs A S Ward declared a personal interest regarding 15i) Porterhouse Road lease of Play Area and would remain in the meeting.
Cllr Mrs A S Ward declared a personal interest regarding 15o) Market Place Toilets and would remain in the meeting.
Cllr Mrs A S Ward declared a personal interest regarding 15q) Bulbs for the Greenway and would

remain in the meeting.

Cllr Mrs A S Ward declared a personal interest regarding 22) Planters from Amber Valley Borough Council and would remain in the meeting

Cllr M B Gent declared a personal interest regarding 15c) Solicitors fees regarding negotiating the Town Hall Lease as a member of Amber Valley Borough Council and would leave the meeting

Cllr M B Gent declared a pecuniary interest regarding 15i) Porterhouse Road lease of Play Area and would remain in the meeting.

Cllr M B Gent declared a personal interest regarding 15o) Market Place Toilets and would remain in the meeting.

Cllr M B Gent declared a personal interest regarding 22) Planters from Amber Valley Borough Council and would remain in the meeting.

Cllr T Holmes declared a personal interest regarding 15c) Solicitors fees regarding negotiating the Town Hall Lease as a member of Amber Valley Borough Council and would leave the meeting.

Cllr T Holmes declared a personal interest regarding 15i) Porterhouse Road lease of Play Area and would remain in the meeting.

Cllr T Holmes declared a personal interest regarding 15o) Market Place Toilets and would remain in the meeting.

Cllr T Holmes declared a personal interest regarding 15q) Bulbs for the Greenway and would remain in the meeting.

Cllr T Holmes declared a personal interest regarding 22) Planters from Amber Valley Borough Council and would remain in the meeting.

Cllr S Joynes declared a personal interest regarding 15c) Solicitors fees regarding negotiating the Town Hall Lease as a member of Amber Valley Borough Council and would leave the meeting

Cllr S Joynes declared a personal interest regarding 15i) Porterhouse Road lease of Play Area and would remain in the meeting.

Cllr S Joynes declared a personal interest regarding 15o) Market Place Toilets and would remain in the meeting.

Cllr S Joynes declared a personal interest regarding 15q) Bulbs for the Greenway and would remain in the meeting.

Cllr S Joynes declared a personal interest regarding 22) Planters from Amber Valley Borough Council and would remain in the meeting.

Cllr R Emmas-Williams declared a personal interest regarding 15q) Bulbs for the Greenway and would remain in the meeting

Cllr RAP Phillips-Forsyth declared a personal interest regarding 14c) and would remain in the meeting

6081. Public speaking – PC Dan Quick gave a report and spoke of an increase in burglaries – Cllr S Joynes spoke of giving thanks and congratulations to the Ripley Branch of the Royal British Legion meeting on June 6th 2013 7.30pm in the Barnes Wallis function room and all welcome - Cllr Freeborn spoke of the Ripley Branch of the Royal British Legion and the splendid work done and hope they continue in this robust way and information can be inserted into the Ripley Town Council Summer newsletter

6082. To confirm the Non-Confidential Minutes of the: Town Council Meeting April 16th 2013 and Recommendations from the Events Working Party April 26th 2013 (both previously circulated) **RESOLVED** to agree and sign the minutes as a true and accurate record

6083. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." **RESOLVED** to discuss item 15 c) Correspondence received regarding Solicitors fees in part two confidential

6084. Town Mayor's Announcements – Cllr Daley had attended the St Georges Day Toast – Ripley Town Council Civic Dinner – and the Ripley Town Council Spring Festival and Well Dressing

6085. To appoint the under mentioned Sub-Committees/Internal Auditors: -
RESOLVED to elect the following:

a) Planning Committee:

Cllrs: A Bridge, R Emmas-Williams, M B Gent, D Williams, Ms L. D. Cox, T Holmes, RAP Phillips-Forsyth. D Ward and R P Ashton

Terms of Reference: To make recommendations to Full Council on Planning Applications and associated matters

b) Allotments Committee:

Cllrs: A Bridge, R Emmas-Williams, M B Gent, D Williams, M J Missett, S Freeborn, Mrs A S Ward and D Ward

Terms of Reference: To make recommendations to Full Council on management and supervision of Allotments and associated matters of the five allotment sites

c) Financial Grants Panel:

Cllrs: Cllrs: A Bridge, R Emmas-Williams, S Daley, M Jones, Mrs J H Gregory, C Cutting, RAP Phillips-Forsyth, R P Ashton and M J Godfrey

Terms of Reference: To make recommendations to Full Council on the allocation of grants within the approved budget for the year

d) Certificate of Merit Committee:

Cllrs: A Bridge, R Emmas-Williams, M Godfrey and Mr T England

Terms of Reference: To make recommendations to Full Council regarding the Annual Certificate of Merit winner, having considered the nominations submitted following the public advertisement

e) Events Committee

Cllrs: A Bridge, R Emmas-Williams, Mrs J H Gregory, Ms L D Cox, T Holmes, S Joynes + 1

Terms of Reference: To make recommendations to Full Council on events and associated matters

f) To Confirm the Appointment of Two Internal Auditors:

Cllrs: M Missett and D A Williams

Terms of Reference: To inspect the Council's accounts on a twice yearly basis

g) Finance and Management Committee

Cllr S Freeborn and the Clerk – and model terms of reference to be proposed at the June meeting

Terms of Reference: To make recommendations to Full Council on events and associated matters

h) To Appoint Representatives to outside bodies: to note which Committees / Groups have not met

- Derbyshire Association of Local Councils Executive Committee – Cllr Ms L D Cox
- Ripley and District Heritage Trust - Cllr M Jones
- Ripley and District Town Twinning Association – Cllr M Missett
- Waingroves Community Association – Cllr RAP Phillips-Forsyth
- Heage Windmill Society – Cllr M B Gent
- Ripley Business Engagement Forum – Cllrs: D Williams, T Holmes and S Freeborn
- Amber Valley Local Plan Forum – Cllr A Bridge and Ms L D Cox
- Cinderhill Liaison Group – Cllrs: S Freeborn and Mrs A S Ward
- Ripley Heritage Action Group – Cllrs: A Bridge, S Freeborn, Ms L D Cox, T Holmes, D Williams + one or two
- Amber Valley Access – Cllr S Daley
- Police Parish / Town Liaison meetings – Cllrs: A Bridge and S Daley
- William Holmes Court Almshouses and the Ernest Joseph Ellis Fermor Charity – **Cllrs T Holmes and M Jones till 2014**
- Amber Valley Parish Liaison Committee – Cllrs: S Freeborn and Mrs C Worth
- Derwent Valley Mills Partnership – Cllr M B Gent
- Derwent Valley Line Community Rail Partnership – Cllr M B Gent
- Ripley Regeneration Board – Cllrs: A Bridge and S Daley

6086. Report of the Town Clerk on: -

- a) **Reminder DALC on site training explaining Councillors, Chair and Clerk roles** Wednesday May 22nd 2013 (this is part of the Quality Status training policy) – **item for report**
- b) **Ripley Heritage Action Group update, and next meeting on** May 22nd 2013 7.30pm in the Council chamber, Ripley Town Hall – item for report venue change to the function room in the Barnes Wallis public house – venue changed to the Barnes Wallis pub
- c) **Correspondence received regarding Solicitors fees for negotiating with Amber Valley Borough Council the Lease for the Old Town Hall at a cost of £6,665.00 + VAT**, however in an email exchange with Mr Carney it was agreed that Amber VBC would cover the costs if they were not to proceed with the Lease
- d) **Commemoration of 100 years First World War - Recommendations from the Events Committee** – previously circulated
RESOLVED to accept the recommendations
- e) **Youth Councils** – Responses received – **item for information**
- f) **Bus Shelter Marehay** – update no response from Amber Valley Borough Council to Derbyshire County Council regarding AV taking on the maintenance – **item for report**
- g) **Bus Shelter for Heage Road** (opposite Norman Road) Ripley (Cllr R P Ashton) –
RESOLVED to consider the possibility after the Clerk has obtained information regarding costs for maintenance and insurance for covering damage by vehicles and vandalism and assess the a replacement in polycarbonate sheets - **agenda item for July**
- h) **Cedar Avenue - Recommendations from April 26th 2013 Working Party meeting to the full Council to accept the quotation from Proludic for the following:** 1 Twisty Rotating Dish – 1 Puzzle Play Panel – 2 Balance Tubes – 1 Little Steps – 2 Balance Beams – 1 Toboggan – 3 500m / 3 400m and 3 300m stepping posts – grass mat safe surfacing – groundwork – 2 island bouncing stepping heads Total £9182.00 + vat
RESOLVED to accept the recommendation and purchase the equipment as above
- i) **Porterhouse Road lease** – Amber Valley Borough Council have been asked to use the Cedar Avenue Lease as a precedent for Porterhouse Road – the Clerk has asked for fixed costs for producing the lease
RESOLVED the Clerk and Cllr S Freeborn would review the lease and ask for a longer term than seven years
- j) **Correspondence received regarding the new skate park** and when will the new one be built –
RESOLVED the Clerk is to write to the correspondent acknowledging the letter and copy to the Neighbourhood Plan Team and the Borough Council
- k) **Trent Barton 100th Birthday invitation to the Langley Mill depot** – item for information
- l) **Allotment and Garden Competition 2013 – emails received stating there is no interest**
RESOLVED to advertise the competition again to monitor responses and arrange judging if required
- m) **Warning regarding Data Protection** – do not use individual names – do not store emails on your computer longer than necessary – **item for information**
- n) **New Website** – report on actions one company has made a presentation and there will be at least two others to present and recommendations will be made to Full Council
- o) **Market Place Toilets** – waiting for licence from Amber Valley Borough Council
RESOLVED the Clerk, Cllr S Freeborn, Cllr A Bridge and Cllr R Emmas-Williams to peruse the licence and the Clerk and the Mayor to sign if acceptable
- p) **Derbyshire County Council FP 61** Part parish of Ripley temporary closure till November 8th 2013 – **item for information**
- q) **David Clarke would like to buy £200.00 worth of bulbs to be planted on the greenway** –

Friends of Ripley Greenway contacted regarding this – the Friends of the Greenway had responded thanking Mr D Clarke for his generous offer and would like to determine where the bulbs would be planted, in association with the County and Borough Councils and make arrangements to undertake the task with the Scouts and a local school

- r) **Discuss Newsletter content** (Cllr R P Ashton) – there was discussion regarding the newsletter containing people/performers who would attend the Spring Festival but were not present on the day, the Clerk explained that she had not received negative responses from some people/performers until after the newsletter had gone to press and the page of useful telephone numbers was requested previously by the Ripley Town Council

6087. Proposal to Managing Ripley Reckoning’s social media presence and press releases with associated communications By Becky Deans (previously circulated)

RESOLVED unanimously to accept the proposal up to a potential cost of £2600.00

6088. Accounts for payment/Income RESOLVED to approved and sign the cheques

Cheque No	Payee	£	VAT	Total
503143	Cancelled cheque (stapled to back of the cheque book)			
503144	L McCormick Clerk’s pay & reimburse 503145 HMRC PAYE	£1119.67		£1119.67
503146	Decx Deposit 10% for Christmas decorations 2013	£2975.00	£595.00	£3570.00
503147	Shelter maintenance cleaning Marehay bus shelter	£5.75	£1.15	£6.90
503148	Ripley Printers Ripley Reckoning Flyers	£72.00		£72.00
503149	Staples ink cartridges and copier paper inc discount	£55.33	£11.07	£66.40
DD	BT Line rental 3 months	£111.90	£22.38	£134.28
DD	BT Clerk’s Telephone	£55.16	£11.03	£66.19
503150	Amber Sound Grant	£2500.00		£2500.00
503151	Ripley Music Festival Grant	£2500.00		£2500.00
503152	L Turner children’s rides	£350.00		£350.00
503153	Butterley Hill Lodge Civic Dinner	£723.00		£723.00
503154	Mayors Allowance 2013/2014	£1750.00		£1750.00
503155	Amber Valley Borough Council postage	£25.23		£25.23
503156	Replacement cheque for Action for Market Towns	£9000.00	£1800.00	£10800.00
503157	B Cashmore Temp. Tattoos at Spring Festival	£120.00		£120.00
503158	Salvation Army donation for Well Blessing	£50.00		£50.00
503159	Amber Valley Borough Council	£300.00	£60.00	£360.00
503160	Phase Marketing Design & Print Newsletter	£513.68		£513.68
		£22,226.72	£2500.63	£24,727.35
Income	Precept 50%			£115,125.00
	Civic Dinner payments			£752.70
	Total			£115877.70

6089. Planning Applications – previously circulated for information

AVA/2013/0383 – Knightsbridge Place Nottingham Road Ripley – Proposed 3 No illuminated fascia signs to South West and North West elevations

AVA/2013/0422 – 1 Lynton Close Ripley – Proposed W.C. extension and garden covered seating area

AVA/2013/0361 – Coppice Farm

6090. Items for Information in the Information Folder: Clerk’s and Councils Direct – DALC Circulars (2013 /07 – 08 – 09 – 10 – 11) – CVS Annual Report – SLCC Clerk’s Magazine – Utility Advice Bureau – Western Power Distribution Fixed Price List – Chesterfield Law Centre Helping Hand for Housing – Amber Valley CVS Bulletin -

PART 2 – CONFIDENTIAL ITEMS

6091. To determine which items if any from Part 2 of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
 “In view of the confidential nature of item.....to consider a resolution to exclude the press and public

from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.” **RESOLVED** to discuss the following items below with the public excluded

6092. Proposal to increase the Clerks hours of employment. Cost of increase £255.03 per month
RESOLVED to increase the hours at the stated cost

6093. Decision about Concrete Planters available from Amber Valley Borough Council – offers /
bids to be made to Amber Valley Borough Council by May 24th 2013
RESOLVED to bid up to a maximum of £150.00 per planter for the five undamaged ones

6094. Solicitors costs for negotiating Lease for the Old Town Hall
RESOLVED to ask Amber Valley Borough Council to pay the costs as stated in Mr Carney’s email

6095. Date for the next monthly meeting June 18th 2013 at 6.30pm